

UNIVERSITY OF HARTFORD

DEPARTMENT OF PUBLIC SAFETY

Jeanne Clery Act Annual Security and Fire Safety Report 2016



Safety on Campus
A Shared Responsibility

Department of Public Safety
University of Hartford
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Equal Opportunity Policy

The University of Hartford is an equal employment opportunity employer. Faculty and staff are selected on the basis of qualifications and work experience. The University recruits, hires, trains, and promotes the most qualified persons in all job classifications without regard to race, color, sex, age, religion, national or ethnic origin, disability, marital status, sexual orientation, or veteran status, or any other protected class under applicable law. The University takes affirmative action to ensure nondiscrimination.

It is equally important that staff be aware that any discriminatory practices regarding staff, faculty, or students are prohibited by policy and law.

Nondiscrimination Statement

Consistent with the requirements of Title IX of the Education Amendments of 1972, as amended, the University does not discriminate on the basis of gender in the conduct or operation of its educational programs or activities, including employment therein and admission thereto. The University admits students regardless of any race, gender, physical ability, creed, color, age, sexual orientation, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the University. It does not discriminate on the basis of race, gender, physical ability, creed, color, age, sexual orientation, national or ethnic origin in the administration of its educational policies, admission policies, scholarship and loan programs, and athletics and other University-administered programs. The University of Hartford hereby provides notice to its students, employees, applicants, and others that it supports the language and intent of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (and regulations issued pursuant thereto), which prohibits discrimination of otherwise qualified persons on the basis of disability in its employment, educational programs, and activities, including admission and access to the University. The Vice President of Student Affairs 860.768.4165 is the individual designated to coordinate efforts by the University to comply with and carry out requirements under Title IX and Section 504.

Inquiries concerning the application of Title IX, Section 504, and Title VI may be referred to the Regional Director, Office for Civil Rights, U.S. Department of Education, Boston, MA 02109.



From the Director of Public Safety

Thank you for reviewing this year's annual security report. This report is mandated by the Department of Education and I am proud that it shows that all members of the University community learn, live, and work in a safe environment. This report also details the many safety programs offered to the University community.

While reading this report, please note that the safety of all is a shared responsibility of many departments on campus as well as all who visit. Community members are reminded to do their part by reporting suspicious activity and using common sense when going about their daily activities. This is an ever-changing world that we are a part of and vigilance is a must.

The vision of the Department of Public Safety is to enhance and preserve the quality of life, learning opportunities, and life experiences of each member of our community. In order to achieve this goal, we actively work in collaboration with all facets of the community to provide a safe and secure campus environment. We recognize that effective public safety and the prevention of crime are achieved by establishing a professional and trusting relationship with our community.

The Department of Public Safety possesses the core values of Professionalism, Accountability, Teamwork, Communication, Responsibility, Innovation, Integrity, Duty, Respect, and Tolerance.

We at the University of Hartford hope that you find this report informative and useful and further, hope that you enjoy your stay – long or short, here in our community. If you have any questions about safety and security at the University, please visit our website, <http://publicsafety.hartford.edu> or contact the Department of Public Safety at 860.768.7985, or email us at pubsafety@hartford.edu.

John D. Schmaltz
Director of Public Safety

CAMPUS LAW ENFORCEMENT POLICY

The safety and security of all members and guests of the campus community are of primary concern to the University of Hartford. Located in the Operations Building off of Parking Lot E, the Public Safety Department is open 24 hours a day – 365 days per year and can be reached at extension 7985 for routing calls and extension 7777 for emergency calls. If calling from off campus, or from a cell phone use 860-768-7777.

The Department of Public Safety, under the administration of the Director of Public Safety, is responsible for safety and security on campus. The Department of Public Safety is in full operation twenty-four hours a day, seven days a week. Full-time staff consists of the director, associate director, lieutenant for operations, and lieutenant for operations support, crime prevention officer, investigator's, sergeants, public safety officers, dispatchers, and clerical support staff.

Officers' conduct vehicle, foot, and bicycle patrols on campus and are charged with the monitoring conformity with federal, state, and local laws, as well as University policies and regulations. Because Public Safety officers are not sworn police officers and are not authorized to make arrests, the Public Safety Department maintains an excellent working relationship with the police departments of Hartford, West Hartford, and Bloomfield. The Department of Public Safety does not have jurisdiction or provide any services outside the boundaries of the neither campus locations, nor do any officially recognized student organizations exist at non campus or have housing facilities off campus. Public Safety enjoys a close working relationship with local and state agencies when violations of federal, state or local laws involving students occur.

Public Safety Officers are NIMS (National Incident Management Systems) compliant and the Command Staff has received advanced training on the Incident Command System through FEMA.

With the support of other departments, there is a continuing effort to maintain a safety record of which we can be proud. However, a truly safe campus can be achieved only with the cooperation of all students, faculty and staff. We ask everyone to adhere to University policies and rules of conduct as well as local, state, and federal laws, and to use common sense to assure maximum security and safety.

TOWN, STATE and FEDERAL LAW ENFORCEMENT

In addition, The Department of Public safety maintains a highly professional working relationship with Federal Law Enforcement, Connecticut State Police and the Police Departments of West Hartford, Hartford and Bloomfield. We follow all applicable policies and laws regarding confidentiality of records and reserve the right to provide police and information obtained as a result of a criminal investigation. We strongly encourage anyone who is a victim or a witness to any crime to promptly report the incident to the Department of Public Safety. It is the right of any member of the University community to contact the appropriate Police Department to investigate any crime. Assistance in contacting the local Police Departments having jurisdiction may be arranged through the Department of Public Safety.

There currently are no formal written agreements (e.g. MOU's or mutual aid) with local, state or federal agencies, pertaining to the investigation of criminal incidents or any other matters, nor are they required. These services are provided upon a request and or by making a criminal complaint with the appropriate jurisdiction.

Our Mission Statement

It is the mission of the Department of Public Safety to provide the University community with a safe, secure environment in which to learn, live, work, and grow. We will accomplish our mission by partnering and collaborating with the community, by providing service in a professional, courteous manner, and by affording dignity and respect to all individuals.

Civility

The University of Hartford prides itself on the service it provides its various clients and constituencies. It carries out its mission with the concerns of these groups as its first priority. Among the many groups that the University serves are, first and foremost, students and their parents. Students attend the University to receive an education, and this education should be brought to the students in as humane and flexible a framework as reasonable, with an absence of red tape and unnecessary rules and restrictions. While high academic standards should be striven for and maintained, and while strong moral and ethical values should be encouraged in everyone, the maintenance of such standards and values should not be confused with the imposition of rules for their own sake.

Support services for students should be delivered in a fashion that is student-centered and responsive to student needs. Students should be treated politely and sensibly. Those responsible for the delivery of services should be willing to apply rules flexibly and intelligently and to make exceptions when a good purpose and common sense are served by doing so. They should be mindful of the fact that many students are still learning how to conduct themselves in a community and may be less understanding or patient than their elders.

Programs and procedures should be regularly reviewed to ensure they remain responsive to student needs and can operate smoothly. Changes should be made when appropriate, and with proper authorization. In most cases, at least where full-time undergraduate students are concerned, many parents fund the education that their students receive. They too, should be treated politely and respectfully. Their concerns should be answered courteously and promptly. They should be kept informed about rules and procedures at the University. Questions about their sons and daughters should be answered clearly where this can be done without breaching rules of confidentiality and privacy. The advice of parents on the operations of the University should be sought where appropriate.

Courtesy and politeness, like charity, begin at home. Many offices and services on the campus provide assistance to University employees. Here, too, a customer-service attitude should be encouraged. There should be no rule nor regulation that cannot be explained and no procedure developed purely and simply for the convenience of the members of the office in question. Efforts should be made to keep constituencies informed, and regulations and procedures should not be changed without approval after adequate consultation, particularly (though not exclusively) with officially-constituted committees and other governance bodies. When changes are made, they will be adequately announced and the reasons for the changes should, where appropriate, be explained.

What holds true of internal constituencies also applies to the external ones. Decisions made at the University frequently have an effect on the external public. When this is so, it is important that the public be consulted and informed. Other external clients and constituencies include business and industry, alumni, friends of the University and donors. The concerns of all these groups should be kept adequately in mind. In all of their dealings with employees, supervisors should do their best to recognize those for whom they are responsible; not in terms simply of their own ability to apply rules undeviatingly or to carry out the specific mission of the department in question, but rather in terms of responsiveness to constituencies, willingness to facilitate and a sense of the overall mission of the University.

Behind the actions of all members of the campus community there should stand an awareness of mission and an eagerness to establish good relations with all constituencies. The education and retention of students, strong employee relations and a willingness to advance the University in positive directions should be uppermost in the minds of all.

LEGAL REQUIREMENTS

The Campus Security Act requires colleges and universities to:

- Publish an annual Security and Fire Safety Report by October 1 that contains three (3) years of campus crime statistics and certain campus security policy statements.
- Disclose crime statistics for campus, public areas immediately adjacent to or running through campus and certain non-campus facilities and classrooms. The statistics must be collected from campus police or security, local law enforcement, and other University officials who have a “significant responsibility for student and campus activity”. Please see page 25 for types and definitions of reportable crimes.
- Provide “timely warning” notifications of those crimes that have occurred and pose an ongoing “threat to students and employees”
- Disclose in a public crime log any crime log that occurred on campus or in a patrol jurisdiction of the campus police or security department and is reported to such department.

The Department of Public Safety is responsible to preparing and distribution of the report. We work with members of the Hartford Police Department and West Hartford Police Departments as well as various other Departments from the University of Hartford to compile the information. Additionally, the University also relies on reporting from Campus Security Authorities (CSA), an official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. Also included are individuals who may oversees a student center or extracurricular activities, a director of athletics, team coach, trainer, faculty advisor to a student group, and a Greek Life coordinator.

The University of Hartford Department of Public Safety encourages members of our community to use this report as a guide for safe practices on and off campus. This report is available on line to all students, faculty and staff in PDF format at the following website: <http://publicsafety.hartford.edu/clery.htm>

Or, you can request a copy at the UHDPS Operations center within the Operations building on Main Campus. Annual reports are available to all potential student, faculty or staff person and to the general public.

POLICIES FOR PREPARING THE ANNUAL DISCLOSURE OF CRIME STATISTICS

The information contained in this report is comprised of crime statistics from incidents reported directly to the Department of Public Safety and information collected from, Judicial Affairs, Campus Security Authorities and local law enforcement agencies. Crime statistics are gathered for buildings owned or controlled by the institution and used for educational and institutional purposes, as well as public property within or immediately adjacent to and accessible to the campus.

Separate Campuses

All policy statements contained in this report apply to all campuses unless otherwise indicated.

REPORTING CRIMINAL ACTIVITY AND EMERGENCIES

If you become the victim and/or are witness to a crime or emergency, you should immediately report it to the UHDPS or the appropriate law enforcement agency if it occurs off campus. The sooner crime is reported, the better the chances of public safety or local police being able to solve the crime, apprehend the suspect, and recover any property that may have been taken. We encourage our community to accurately and promptly report all crimes or other emergencies to the appropriate police agency, when the victim elects to or is unable to make such a report.

Crimes and emergencies can be reported by calling the UHDPS at 860.768.7985 (860.768.7777 for emergencies) or you can go to the public safety operations building. Or, you may use one of the many campus Emergency Phones. In response to a reported crime or emergency, an officer will be dispatched to your location to begin an investigation of the crime and take the required action. The officer will want to know some basic information about you as the complainant and the incident you are reporting. You may be asked to give a signed statement attesting to the facts of the incident. All UHDPS incident reports are forwarded to the Dean of Students Office for review and referral to Student Conduct Administration for potential action, as appropriate. UHDPS Investigators will investigate a report when it is deemed appropriate. In addition, you may reports crime to the following areas:

- Vice President of Student Affairs and Dean of Students 860-768-4285
- Director, Counseling and Psychological Services 860-768-4482
- Director, Connections Health Education and Wellness Center 860-768-5433
- Director, Office of Residential Life 860-768-7792
- Director, Health Services 860-768-6601
- Director, Human Resources 860-768-4156

Criminal incidents should be reported to the Department of Public Safety to provide the opportunity to assess crime trends and include reported incidents in the annual statistical disclosure of crimes as well as to make timely warning notices to the campus community. Public Safety or Police generally take the information and develop other information through investigation, as they attempt to solve the crime. You are a vital link to the solution of crime through your observation and eyewitness account. You also can assist in the recovery of stolen property by insuring that you mark your property with some type of an identifier and maintain records of serial and model numbers. Public Safety or Police can help you recover stolen items if you get involved with our Operation Identification program. Timely Warning Notices will be distributed as soon as pertinent information is available, in a manner that withholds the names of victims as confidential, and with the goal of aiding in the prevention of similar occurrences.

VOLUNTARY CONFIDENTIAL REPORTING OF INCIDENTS

The Public Safety Department accepts voluntary, confidential reports from victims of or witnesses to criminal activity, with the exception of a reported incident of sexual misconduct, DPS must share that information with the Title IX Coordinator. With your permission, a UHDPS officer can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to enhance the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, employees and visitors; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

Also accepted are reports from individuals who wish to remain anonymous. Staff and faculty members, including professional counselors who have significant responsibility for student life activities, have been made aware of the option of the voluntary confidential and anonymous reporting procedures and have been asked to encourage students to make use of this format for filing reports when appropriate.

Further, the Public Safety Crime Prevention Unit manages a “Tip Line.” By calling 860-768-7827, an individual can leave a confidential, anonymous message if they have information related to the safety and security of members of the University community.

Campus “pastoral counselors” and campus “professional counselors”, when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

A *pastoral counselor* is an employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

A *professional counselor* is an employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

TIMELY NOTIFICATION OF INCIDENTS

Timely notification (in the form of a Crime Alert) is made of any serious crime on campus that may present a serious or on-going threat to members of the University community. Typically, the Director of Public Safety, or designee, develops the content of the timely notification and they are typically distributed by the Department of Public Safety or the Office of Communication (see chart below). Some or all of the following systems of communication may be used to distribute Crime Alert. The primary method is blast email. Other potential methods of distribution include: printed flyers describing the incident are distributed and posted. Messages on the E2Campus ®© unified mass emergency notification system are used to relay pertinent information about a crime that poses a serious or ongoing threat to the U of H community. If the below listed systems failed, U of H would communicate with the campus community using face to face community using DPS, Residence Life and other departments as deemed necessary.

With respect to the Timely Notifications “timely reports” federal law mandates for crimes considered a threat to other students and employees, that victims' names be withheld from notifications.

During the academic year, information is also published in the University’s student newspaper, *The Informer*. The University may also post this information on the University's Website.

System to Use	Primary Message Creator	Backup Message Creator	Authority for approving messages	Primary Message Sender/ Distributor	Backup Message Sender/ Distributor
PRIMARY					
<i>Blast Email</i>	DPS	OC	DPS/OC	OC	DPS
SECONDARY					
<i>Printed Flyers Posted in Buildings</i>	DPS	N/A	DPS	DPS	Residential Life
<i>E2Campus Text Alert</i>	DPS	OC	DPS/OC	DPS	OC
<i>Press Releases/The Informer</i>	OC	N/A	OC	OC	N/A

DPS=Department of Public Safety

OC= Office of Communications

Timely Notifications are usually distributed for the following Uniformed Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) classifications: major incident of arson, murder/non negligent manslaughter and robbery. Cases of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information known by UHDPS. For example, if an assault occurs between two students who have a disagreement, there may be no on-going threat to other U of H community members and a timely notification would not be distributed. In cases involving sexual assault, they are often reported long after the incident occurred, thus there is no ability to distribute a “timely” warning notice to the community. Sex offenses will be considered on a case by case basis depending on when and where the incident occurred, when it was reported, and the amount information known by the UHDPS. The Director of Public Safety or designee reviews all reports to

determine if there is an on-going threat to the community and if the distribution of a timely notification is warranted. Timely notifications may also be posted for other crime classifications, as deemed necessary.

Distributed information includes the nature of the crime, date and time, location, description of parties involved, and any additional details that would benefit members of the community. Also included, is information about the process to be followed for anyone having additional information regarding the incident, and precautions individuals can take to reduce the risk of becoming a victim.

DAILY CRIME LOG

The Department of Public Safety maintains a daily log of all crimes reported to the department. The log lists the nature of the crime; the date and time the incident occurred; the date the incident was reported; general location of the crime and the disposition of the complaint if known. Entries or updates within two business days may be withheld if the information is protected by statute, if there is a danger to the victim or a need to keep the investigation confidential. If there is reason to believe that release of information will result in the perpetrator leaving the area or that evidence will be destroyed, information may be withheld until the jeopardy no longer exists. The daily log is open to public inspection at the Department of Public Safety, located in the Operations Building off of Parking Lot E, for the most recent sixty (60) day period, during normal business hours. Data more than sixty (60) days old will be made available within two business days of a request for public inspection. Normal business hours are Monday through Friday, 8:30 a.m. to 4:30 p.m. All records required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act will be retained for a period of three years following the publication of the last annual campus security report to which they apply.

INDIVIDUAL RESPONSIBILITY

The cooperation, involvement, and personal support of students, faculty, and staff are crucial to the success of a campus safety program. Each person must assume responsibility for his/her own personal safety and the security of their belongings by taking simple, common sense precautions. Awareness of the environment and surroundings is the best place to start. We ask that all members of the University community observe the following practices:

- Never prop doors open
- Lock your room or office door, even if you're leaving for a short period of time.
- Ask persons unknown to you to identify themselves before allowing them access to a building, office, or room.
- Always carry your keys and access cards and never loan them to others. Report lost or stolen keys and access cards immediately.
- Never leave valuables in plain view or unattended.
- Use the University shuttle bus system or escort service at night, particularly when traveling alone.
- Park cars in well-lit areas and keep them locked at all times. Valuables should be removed from the vehicle.
- Report suspicious-looking individuals or activities to the Public Safety Department immediately.

CAMPUS EMERGENCY RESPONSE, EVACUATION and NOTIFICATION

Department of Public Safety Officers are trained First Responders and prepared to take action during any emergency situation that may arise on campus. A Situation Management Team (SMT) is in place to allow immediate response by individuals performing specific roles and functions already predefined.

An Emergency Management Plan has been developed by the Department of Public Safety as part of our ongoing effort to protect University of Hartford students, faculty, staff and visitor. The development of this plan is based on realistic assessment of potential incidents that could affect our community and our capabilities to react to those situations. It is a comprehensive approach utilizing the Incident Command System and National Incident Management System and may be effectively applied to any critical incident.

If the Department of Public Safety receives information from various sources such as other U of H departments, local first responder agencies, or the National Weather Service and confirms that there is an

emergency or dangerous situation that poses and immediate threat to the health or safety to some or all members of the U of H community, the Department of Public Safety or the Office of Communications will determine the content of the message and use some or all of the methods described below to immediately communicate the threat to the appropriate segment or segments of the community. The University of Hartford will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on the campus.

The University of Hartford will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The University of Hartford will use some or all of the systems listed below to communicate an Emergency Notification to the campus community. The E2Campus System distributes text messages to anyone who has signed for the service. The system is used to distribute emergency notifications without delay in situations where a clear and active (e.g. in progress) threat or emergency exists, that impacts the community where it is recommended that the recipients take some sort of action in response to the active threat or emergency. E2Campus is tested twice a year at the beginning of each semester. All members of the University community are encouraged to participate in the E2Campus program and reminded to update their contact information accessible on the Public Safety web page.

Signing up for UHTXT alerts

UHTXT is a mass notification system that enables University students, faculty, and staff to receive alerts and updates as text messages on cell phones. Students, faculty, and staff must now have an accurate cell phone number recorded as "Cellular Phone" in the [Self-Service Center](#) in order to receive emergency text notifications.

If you are not a student or University employee but would like to receive emergency notifications as a parent or short-term visitor to campus, you may [register here](#).

Students, faculty, and staff, please use the following steps to confirm or add your cell phone number:

- 1) Log into the [Self-Service Center](#).
- 2) Click on "Personal Information" in the row of options directly beneath the University of Hartford logo. (do so even if "Personal Information" is already highlighted in blue)
- 3) Choose "View/Update Address(es) and Phone(s)" from the Personal Information menu (third option)
- 4) Students: In the "Permanent (STUDENT)" section, check the "Phones" column and make sure you see the words "Cellular Phone" followed by your current cell phone number. Click [here](#) for a step-by-step tutorial with screenshots.
Faculty and Staff: In the "On Campus" section, check the "Phones" column and **make sure you see the words "Cellular Phone" followed by your current cell phone number**. (If you do not have an "On Campus" area on your Personal Information screen, go to "Types of Addresses to Insert" drop-down box directly above the "Submit" button and select "On Campus." Then proceed to fill in your address and phone information, making sure to include a "Cellular Phone" entry.)
- 5) If you do not see "Cellular Phone" listed, click "Current," and then on the resulting page, find the drop-down boxes under "Phone Type." Select Cellular Phone from first unused drop-down box and add your current cell phone number. Hit submit at the bottom of the page. Go back to step 4 to ensure your cellular phone is now recorded. If you have problems logging into the Self-Service Center, contact the Help Desk at 860.768.4357 or email helpdesk@hartford.edu.

Independent of text alerts on cell phones, all currently registered students and active employees will automatically receive emergency notifications through their official University email.

System to Use	Primary Message Creator	Backup Message Creator	Authority for approving messages	Primary Message Sender/Distributor	Backup Message Sender/Distributor
PRIMARY					
<i>E2Campus Text Alert</i>	DPS	OC	DPS/OC	DPS	OC
SECONDARY					
<i>Blast Email</i>	DPS	OC	DPS/OC	OC	DPS
<i>Voicemail</i>	OC	N/A	OC	OC	N/A
<i>Building Fire Alarm/PA Systems</i>	DPS	N/A	DPS	DPS	N/A
<i>Press Releases/The Informer</i>	OC	N/A	OC	OC	N/A
<i>Face to Face Communication</i>	DPS	N/A	DPS	DPS	DPS

Follow up information will be provided to the campus community using some or all of the communication systems described above. Members of the larger community, such as campus neighbors or parents can receive notices of campus emergencies by the University website and the local media outlets.

Evacuations

Instructions to evacuate will be issued by Department of Public Safety, Police, other First Responders or University Officials. Faculty, students and staff are to evacuate quickly, but in a calm orderly fashion to a safe area. If necessary, First Responders will direct to an on campus evacuation/relocation site. Remain calm and assist handicapped persons or those in need. Do not turn off lights or equipment and do not lock doors. If you observe something unusual or suspicious, do not touch it and notify First Responders. Remain in a safe area until receiving additional information.

In situations where the University of Hartford is forced to evacuate the campus, Public Safety will notify the public that the campus is CLOSED and traffic will not be allowed to enter. This notification will be made through the Emergency Notification System. Other methods of notification are as follows: University web site www.hartford.edu, local radio, WTIC AM 1080, FM 96.5, WRCH FM 100.5, WWUH FM 91.3 or local television Channel 3 WFSB Hartford, Channel 8 WTNH New Haven, Channel 30 NBC Hartford, Fox Channel 61 Hartford.

If an emergency occurs on a day and time prior to the start of classes, notification to members of the University community will occur according to normal weather closing policies and procedures. Additional Public Safety personnel will be contacted and assigned to maintain order as they report for duty.

The Department of Public Safety conducts drills and exercises each year and conducts follow-through activities designed for assessment and evaluation of emergency plans and capabilities. UHDPS coordinates evacuation drills each semester to test the emergency response and evacuation procedures, and to assess and evaluate the emergency evacuation plans and capabilities. The U of H will publish a summary of its emergency response and evacuation procedures in conjunction with at least one drill or exercise each calendar year. These drills and exercises may be announced or unannounced. Each test is documented and includes a description of the exercise, the date and time of the exercise, and whether it was announced or unannounced.

SECURITY OF AND ACCESS TO CAMPUS FACILITIES

The University's facilities, including but not limited to the academic buildings, student union, library, bookstore, etc., are open and accessible to the public during normal hours of operation. Access to closed

facilities by authorized individuals is gained only with assistance and approval from Public Safety Administration. Public Safety conducts security patrols of campus buildings to monitor activity and assess buildings for any potential security concerns. Additionally there are authorizations lists for after hour access to certain locations and contractors are required to obtain ID badges

Residential buildings are closed to the public and may be entered or occupied only by authorized residents, their guests, and University employees.

ACCESS AND SECURITY IN THE RESIDENTIAL AREAS

The University of Hartford provides co-ed campus housing for single undergraduate and graduate students. First year students are housed primarily in the complexes and in the newest residence hall, Hawk Hall. Individual bedrooms are contained within a suite. A resident's room key also opens the suite door, which is locked at all times. Exterior doors are controlled by a card access system.

Sophomore, Junior, and senior students are generally housed in Regents Park, Park River, and the Village Apartments, or E and F complex. Regents Park and Park River residences are similar to apartment-style housing in that all suites and apartments open to a common hallway. The exterior doors are locked at all times and are controlled by a card access system. Residents are issued keys to their suite/apartments as well as access cards to their respective buildings.

The Village Apartments are designed for independent condominium-style living in that each apartment opens directly to the outside. In the Village as well as Park River and Regents Park, students have the option of locking the inside door to an individual bedroom, and students are strongly encouraged to do so.

With the exception of semester break, all residential areas remain open to residents and their guests, during the academic year. During semester break (between the fall and spring semesters); access to the residential areas is limited to individuals enrolled in Winter Term courses or those who are otherwise authorized to remain on campus. Keys and card access systems to areas not in use are temporarily disabled, which restricts access to unoccupied areas. Public Safety coverage is maintained throughout the break.

Public Safety Officers and housing staff conducts security patrols of residence halls to monitor building security. Residents are encouraged and educated to maintain a safe and secure living environment.

Non-student Guests

All residents are responsible for their non-student guests and, therefore, for their guests' behavior as such; guests should remain with their hosts and not roam about campus on their own. If a guest is displaying inappropriate behavior, the host will be held responsible.

All guests must comply with University rules and regulations. Overnight guests (both student and non-student) are permitted only with permission of your room/suite/apartment mates. Guests are normally limited to a maximum stay of two consecutive nights per month. If agreements with roommates cannot be reached, the rights of the roommates supersede those of the guest. The occupants of that suite/apartment may determine visitation hours for each suite/apartment.

Visitor/Guest

Due to safety and fire-code regulations there is a limit to the number of visitors/guests allowed in the various living units on campus. The appropriate maximum number of visitors/guests for each living unit is as follows: Complex and Hawk Hall sleeping rooms: 4, Regent's Park, Park River, and Village Apartments: 20

MISSING STUDENT NOTIFICATION PROCEDURES

All reports of missing students (or suspected missing students) should be made to the UHDPS at 860.768.7985. If any University faculty or staff member receives a report of a missing student, she/he should immediately inform the UHDPS of the report. Every report of a missing student should be forwarded to the UHDPS regardless of how long the student is believed to have been missing.

If the reported missing student resides off-campus, the UHDPS immediately notifies the appropriate local law enforcement agency.

All students living in residential facilities will be provided the opportunity during each registration process to designate a confidential contact to be notified by University officials in the event the student is officially reported missing. Regardless of whether the missing student is 18 or older, or an emancipated minor, or has identified a contact person, Public Safety will contact the appropriate Police Department, with jurisdiction in the area the student is, missing within 24 hours of determining they were missing for 24 hours.

If the student has designated a contact person, the Department of Public Safety will notify that contact person within 24 hours of the determination that the student is missing for 24 hours. University of Hartford is required to notify the custodial parent or legal guardian and their confidential missing person contact, no more than 24 hours after a student is under the age of 18 and is not emancipated is determined to be missing for 24 hours.

The Department of Public Safety will conduct an investigation into the whereabouts of the missing student. If attempts to locate the person are unsuccessful, the Department of Public Safety will contact the appropriate Police Department who will take charge of the investigation. The Department of Public Safety will continue to assist all outside agencies in the investigation as needed. A student's contact information will be registered confidentially, and the information will be accessible only to authorized campus officials and law enforcement and will not be disclosed outside of a missing person investigation. In the event a student under 18 years of age and not emancipated, UH must notify a custodial parent or guardian within 24 hours of the determination that the student is missing, in addition to notifying any additional contact person designated by the student. For all missing students, UH will notify the local law enforcement agency within 24 hours of the determination that the student is missing, unless the local law enforcement agency was the entity that made the determination that the student is missing.

Any questions or concerns regarding a student who is missing or appears to be missing should be referred to the Department of Public Safety.

For a copy of the University of Hartford Missing Student Policy go to http://www.hartford.edu/publicsafety/files/pdf/missing_person.pdf

MAINTENANCE AND SECURITY OF CAMPUS FACILITIES

The University is mindful of security needs in the daily operation of campus facilities, particularly as they relate to residential areas. Keys are signed in and out as needed by authorized maintenance staff members who are also required to display a photo identification badge. Whenever possible, prior arrangements are made with the student who makes the request so that the student may be present when repairs are made.

The University maintains a very strong commitment to campus safety and security. Adequate exterior lighting is an important part of this commitment. Public Safety Officers are required to report hazardous conditions during the course of their routine patrols. All inoperative lights, malfunctioning emergency phones, and other hazardous conditions are reported immediately and are given the highest priority when repairs are needed.

CODE BLUE EMERGENCY PHONES

These two-way call boxes are located strategically around campus and allow someone in need of help to speak directly with the Public Safety Communications Center. The Dispatcher will then send the appropriate level of assistance based on the call.

Locations of Emergency Phones are available on line at the Public Safety Website.

ALCOHOL AND DRUG POLICY

Policy Statement

The University subscribes to the guidelines recommended by the State of Connecticut's Department of Higher Education for the elimination of drug and alcohol abuse in the educational environment. The University also complies with the requirements of the Federal Drug-Free Workplace Act of 1988 and the Federal Drug-Free Schools and Communities Amendments of 1989. For students the University's Student Code of Conduct (also known as "*The Source*") sets forth requirements and prohibitions pertaining to intoxicating substances, including alcohol and nonprescription drugs (see pages 58-62 of *The Source*). For Employees the institutional policy on this commitment is detailed in the Staff Employment Manual, Chapter 6.15 – Drug-free and Alcohol-free Workplace as well as noted in the Faculty Policy Manual and/or any applicable collective bargaining agreement(s).

Prohibitions

The manufacture, distribution, dispensing, possession or use of controlled substances is prohibited on the campus, on properties of the University of Hartford or as part of University of Hartford activities. The unlawful manufacture, distribution, dispensing, possession or use of alcoholic beverages is prohibited on the campus, on properties of the University of Hartford or as part of University of Hartford activities. University employees are expected to comply with all laws and regulations governing alcoholic beverages, including laws prohibiting the furnishing or serving of alcoholic beverages to minors.

In addition to enforcement of its institutional policies, the University abides by and enforces (with the assistance of local law enforcement) Connecticut State laws and local ordinances pertaining to the use, consumption, possession, sale, and distribution of alcoholic beverages and illegal drugs. Due to the potentially negative effect on academic performance, health, personal relationships, and safety, the University is concerned about alcohol abuse and illegal drug use. The University provides alcohol education programs, on-campus counseling services, and referrals to off-campus counseling and treatment programs.

The University of Hartford supports the desire for students to interact informally in the residence halls. It also recognizes the fact that some students wish to have alcohol present at these functions. The Smart Host Class has been established with the goal of educating students about the responsibilities and liabilities inherent with hosting a party at which alcohol is served. Students hosting a party must be at least twenty-one years of age and must have attended and successfully completed the Smart Host Certification Course. The Public Safety Department is notified of a party prior to the scheduled date. This affords Public Safety officers an opportunity to work with the student host(s) to ensure full compliance with state laws and University policies, and assists the student with hosting a party that is safe and enjoyable.

In compliance with the Drug Free Schools and Campuses Act, The University of Hartford's issues an annual notification to all students and employees. To view the annual notifications go to the following: https://www.hartford.edu/publicsafety/files/pdf/DFSCA_2016.pdf

HEOA Victim Notification

The University of Hartford will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

SAFETY / SECURITY PROGRAMMING

It is the philosophy of the University of Hartford Public Safety Department to take a proactive rather than a reactive approach to crime. In order for a crime to occur, three conditions have to be satisfied. First, the desire to commit the crime must exist. Second, the criminal must have the means or tools with which to commit the crime. Finally, the criminal must have the opportunity to carry out the act. As individuals, we

cannot change the desire or means to commit crime readily and easily. However, we can greatly reduce or eliminate the opportunity to commit crime by practicing sound crime prevention techniques.

In an ongoing effort to maintain an acceptable level of safety and security on campus, an officer assigned to Crime Prevention and other Public Safety staff members routinely present various security awareness and crime prevention programs throughout the year. Many of these programs are coordinated with the Office of Residential Life and outside agencies and are presented to students residing on campus. Programs include: personal safety (on and off campus), property protection including Operation Identification, Lock Your Door, fire safety, parking, and discussion of Public Safety services. During the 2014-2015 academic years, the Department of Public Safety, the Office of Residential Life and Admissions Office completed approximately 56 security awareness programs. Typically security awareness tips are discussed, including encouraging participants to be responsible for their own security/safety and for the security/safety for others on campus. New employee orientation includes the distribution of crime prevention and fire safety materials to all new employees.

In addition, representatives from Public Safety address security and safety issues at all orientation sessions with parents and first year students in attendance. Printed brochures addressing numerous safety and security topics are available to members of the campus community. Also, articles relating to issues of safety and security are published weekly in the campus newspaper and on the Department of Public Safety website at <https://www.hartford.edu/publicsafety/>. Certified Public Safety staff members offer women's self-defense training (Rape Aggression Defense) at least once each semester, the Men Against Rape and Women Against Rape programs. These programs are nationally recognized and have been well received by students, faculty, and staff at the University of Hartford.

The University also operates shuttle and escort services. For information related to these and all other services, please call 860-768-7985.

Arrest and Prosecution Policy

The policy is to inform and assist the local law enforcement agencies in their investigation and prosecution of a known or suspected crime committed on the campus, and to allow the law enforcement authorities to investigate and prosecute the case as deemed necessary. The University neither presses nor withdraws charges, which, as a matter of law, can be done only by the prosecutor. It does not attempt to persuade the prosecuting authorities in one direction or the other. However, the University does maintain the right to file charges against anyone who commits a crime or creates a disruptive situation that is contrary to the good order of the University. The policy applies to arrests following campus disruptions as well as to arrests for conventional crimes (such as theft) committed on University property.

The University's general policy of noninterference also applies to situations where students are arrested off campus for conventional crimes. Moreover, depending on the nature of the crime, in addition to potential criminal prosecution, the University may move to initiate administrative disciplinary proceedings.

Sexual Misconduct, Domestic Violence, Dating Violence and Stalking

Statement of Policy

The University of Hartford strives to provide an environment free from Sexual Violence and Other Sexual Misconduct (as defined below), including without limitation Sexual Assault, Intimate Partner Violence – including without limitation Domestic Violence and Dating Violence – and Stalking. Further, Title IX of the Education Amendments of 1972 (“Title IX”) prohibits discrimination based on gender, including sexual violence and misconduct, in educational programs and activities that receive federal financial assistance; Title VII of the Civil Rights Act of 1964 (“Title VII”) prohibits discrimination in employment based on sex, among other protected classifications; Section 304 of the Violence Against Women Reauthorization Act of 2013, codified at 20 U.S.C. Section 1092(f), requires institutions of higher education to develop policies regarding the prevention of sexual assault, domestic violence, dating violence and stalking; and

Section 10a- 55m of the Connecticut General Statutes (“CGS”) requires institutions of higher education to develop a policy applicable to all students and employees addressing sexual assault, stalking and intimate partner violence.

To ensure compliance with Title IX, Title VII, 20, U.S.C. Section 1092(f), CGS Section 10a-55m and other applicable federal and state laws, the University of Hartford has developed this statement of policy and procedures (“Sexual Violence Policy”), which prohibits Sexual Violence and Other Sexual Misconduct, whether gender-based or non-gender-based. This Sexual Violence Policy is intended to define community standards and to outline the complaint and investigation process when those standards are violated.

When an allegation of Sexual Violence or Other Sexual Misconduct is reported and investigated, and a responding community member is found to have violated this Sexual Violence Policy, serious sanctions will be imposed in an effort to ensure that such actions are not repeated. Any attempts to violate this Sexual Violence Policy are considered sufficient for having committed the violation itself. The use of alcohol or other drugs will not be accepted as a defense or mitigating factor to a violation of this Sexual Violence Policy. This Sexual Violence Policy applies regardless of the complainant’s or respondent’s race, color, sex, age, religion, national and ethnic origin, disability, marital status, sexual orientation, gender identity or expression, veteran status, genetic information, or any protected class status.

THIS SEXUAL VIOLENCE POLICY IS SUPPORTIVE OF AND DOES NOT REPLACE UNIVERSITY POLICIES ON SEXUAL HARASSMENT AND TITLE IX COMPLIANCE. This Sexual Violence Policy applies only to Sexual Violence or Other Sexual Misconduct as defined in this Sexual Violence Policy: all other forms of sexual harassment and gender discrimination are covered under the University policies on sexual harassment and Title IX. The University’s sexual harassment and Title IX policies for students can be found at www.hartford.edu/student_affairs/source/default.aspx, and its sexual harassment and Title IX policies for faculty and staff can be found at www.hartford.edu/hrd/staff_employment_manual.aspx.

Sexual Violence includes the threat of, attempted or actual Sexual Assault, including unwelcome sexual contact, and Intimate Partner Violence, including Domestic Violence and Dating Violence.

Sexual Assault An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI’s Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is “any sexual act directed against another person, without the consent of the victim, including instances where the victim if incapable of giving consent.”

- **Rape** is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest** is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** is defined as sexual intercourse with a person who is under the statutory age of consent.

Under Connecticut law are “**Sexual Intercourse**” and “**Sexual Contact**,” where the intercourse or contact is unlawful because it involves one or more of the following:

- Lack of consent from the victim;
- Force or threat of use of force, whether against the victim of Sexual Assault or a third person, where the victim has a reasonable cause for fear of physical injury. Force can but does not necessarily include use or threatened use of deadly weapons;

- Sexual intercourse or contact with a person who has a temporary or permanent mental incapacity (“mental incapacitation” and “mental defect”, under the Connecticut statute’s terminology);
- Statutory rape, as defined under Connecticut law;
- Incest; or
- Conduct where the perpetrator has a fiduciary relationship with the victim, such as psychoanalyst or other medical professional, school teacher or legal guardian.

Sexual Intercourse Under Connecticut law is defined as: Vaginal intercourse, anal intercourse, fellatio or cunnilingus between persons regardless of sex... Penetration, however slight, is sufficient to complete vaginal intercourse, anal intercourse or fellatio and does not require emission of semen. Penetration may be committed by an object manipulated by the actor into the genital or anal opening of the victim’s body.

Sexual Contact Under Connecticut law defines as: Any contact with the intimate parts of a person not married to the actor for the purpose of sexual gratification of the actor or for the purpose of degrading or humiliating such person or any contact of the intimate parts of the actor with a person not married to the actor for the purpose of sexual gratification of the actor or for the purpose of degrading or humiliating such person.

Domestic Violence, Dating Violence and Stalking

The University of Hartford prohibits acts of domestic violence, dating violence, sexual assault, and stalking. Victims of these crimes have the right to report the incident to both Public Safety and local law enforcement. Victims and also report incidents to other campus authorities, but in incidents where safety is a concern it is recommended they notify Public Safety first or law enforcement immediately.

Intimate Partner Violence means any physical or sexual harm against an individual by the actions of a current or former spouse of or person in a dating relationship with that individual, where the action constitutes Sexual Assault or Stalking as defined in this Section, or Family Violence as defined under applicable state law, which includes assault or threat of assault, reckless endangerment, sexual assault, stalking, disorderly conduct, criminal harassment, criminal violation of protective or restraining order, when directed against a family or household member.

Domestic Violence: includes felony or misdemeanor crimes of violence committed by current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime occurred, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

Connecticut State Law defines Domestic Violence under C.G.S. § 46b-38a (Family Violence) as,

(1) “Family violence” means an incident resulting in physical harm, bodily injury or assault, or an act of threatened violence that constitutes fear of imminent physical harm, bodily injury or assault, including, but not limited to, stalking or a pattern of threatening, between family or household members. Verbal abuse or argument shall not constitute family violence unless there is present danger and the likelihood that physical violence will occur.

(2) “Family or household member” means any of the following persons, regardless of the age of such person: (A) Spouses or former spouses; (B) parents or their children; (C) persons related by blood or marriage; (D) persons other than those persons described in subparagraph (C) of this subdivision presently residing together or who have resided together; (E) persons who have a child in common regardless of whether they are or have been married or have lived together at any time; and (F) persons in, or who have recently been in, a dating relationship.

(3) "Family violence crime" means a crime as defined in section 53a-24, other than a delinquent act as defined in section 46b-120, which, in addition to its other elements, contains as an element thereof an act of family violence to a family or household member. "Family violence crime" does not include acts by parents or guardians disciplining minor children unless such acts constitute abuse.

Dating Violence: is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim, where the existence of such a relationship shall be determined based on a consideration of the following factors: (i) the length of the relationship; (ii) the type of relationship; and (iii) the frequency of interaction between the persons involved in the relationship.

Connecticut State Law There is no separate statute that specifically addresses dating violence in Connecticut. "Persons who are currently in or who have recently been in a dating relationship" are included in **C.G.S. § 46b-38a** Family violence prevention and response. See the section above for more information.

Other Sexual Misconduct constituting a violation of this Sexual Violence Policy includes, but is not limited to:

Stalking: Means engaging in a course of conduct directed at a specific person(s) that would cause a reasonable person to (a) fear for his or her safety or the safety of others, or (b) suffer substantial emotional distress. For the purposes of this definition—

- A) *Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.*
- B) *Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.*
- C) *Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.*

Connecticut State law defines **Stalking** as follows,
CGS § 53a-181c. Stalking in the first degree: Class D felony. (2012)

(a) A person is guilty of stalking in the first degree when such person commits stalking in the second degree as provided in section 53a-181d, as amended by this act, and (1) such person has previously been convicted of a violation of section 53a-181d, as amended by this act, or (2) such conduct violates a court order in effect at the time of the offense, or (3) the other person is under sixteen years of age.

(b) Stalking in the first degree is a class D felony.

CGS § 53a-181d. Stalking in the second degree: Class A misdemeanor. (2017)

(a) For the purposes of this section, "course of conduct" means two or more acts, including, but not limited to, acts in which a person directly, indirectly or through a third party, by any action, method, device or means, including, but not limited to, electronic or social media, (1) follows, lies in wait for, monitors, observes, surveils, threatens, harasses, communicates with or sends unwanted gifts to, a person, or (2) interferes with a person's property, and "emotional distress" means significant mental or psychological suffering or distress that may or may not require medical or other professional treatment or counseling.

(b) A person is guilty of stalking in the second degree when:

- (1) Such person knowingly engages in a course of conduct directed at a specific person that would cause a reasonable person to (A) fear for such person's physical safety or the physical safety of a third person, or (B) suffer emotional distress; or
- (2) Such person intentionally, and for no legitimate purpose, engages in a course of conduct directed at a specific person that would cause a reasonable person to fear that such person's employment, business or career is threatened, where (A) such conduct consists of the actor telephoning to, appearing at or initiating communication or contact at such other person's place of employment or business, provided the actor was

previously and clearly informed to cease such conduct, and (B) such conduct does not consist of constitutionally protected activity.

(c) Stalking in the second degree is a class A misdemeanor.

CGS § 53a-181e. Stalking in the third degree: Class B misdemeanor. (2017)

(a) A person is guilty of stalking in the third degree when [he] such person recklessly causes another person to reasonably (1) fear for his or her physical safety, or (2) suffer emotional distress, as defined in section 53a-181d, as amended by this act, by wilfully and repeatedly following or lying in wait for such other person.

(b) Stalking in the third degree is a class B misdemeanor.

Electronic Stalking

AN ACT CONCERNING THE USE OF A GLOBAL POSITIONING SYSTEM

HB 6971 – Creates a new statute for electronic stalking and prohibits the use of a global positioning device or similar electronic monitoring system to remotely determine or track the position or movement of another person.

A person is guilty of electronic stalking when such person recklessly causes another person to reasonably fear for his or her physical safety by willfully and repeatedly using a global positioning system or similar electronic monitoring system to remotely determine or track the position or movement of such other person.

Electronic stalking is a class B misdemeanor.

Other Sexual Misconduct constituting a violation of this Sexual Violence Policy includes, but is not limited to:

Sexual Exploitation occurs when a person takes advantage of another without that individual's consent for the initiator's own advantage or benefit or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute Sexual Violence or Other Sexual Misconduct, including but not limited to:

- Sexual exhibitionism
- Non-consensual video, photographing, or audio-recording of a sexual nature and/or distribution of these materials via mediums such as the internet
- Exceeding the boundaries of consent (e.g., allowing people to watch consensual sex without the knowledge of the participants)
- Peeping or other voyeurism

Other forms of inappropriate conduct which, while not directly Sexual Violence, Stalking or Sexual Exploitation, nonetheless constitute a violation of this Sexual Violence Policy include:

- Assisting another person in committing a violation of this Sexual Violence Policy;
- Interfering with any person's effort to exercise or seek to exercise their rights under this Sexual Violence Policy, including but not limited to coercion, threats or harassment;
- Failing to cooperate in an investigation or proceeding conducted under or in connection with this Sexual Violence Policy;
- Retaliation against any person for exercising or seeking to exercise their rights under this Sexual Violence Policy;
- Retaliating against any person for cooperating with an investigation or proceeding conducted under or in connection with this Sexual Violence Policy.

Consent

Institutions of higher education in the state of Connecticut are required by Connecticut General Statute 10a-55m to employ the “Affirmative Consent” standard in context of University policies on sexual assault and intimate partner violence. Affirmative consent means an active, clear and voluntary agreement by a person to engage in sexual activity with another person.

For purposes of determining whether or not Prohibited Behavior has occurred, **Consent** is defined by the University as an active, knowing and voluntary exchange of affirmative words and/or actions, which indicate and effectively communicate a willingness to participate in a particular sexual activity. It is the responsibility of the initiator to obtain clear and affirmative responses at each stage of sexual involvement.

- In order to give consent, a person must be of the legal age of consent. Under most circumstances, the age of consent in the state of Connecticut is sixteen.
- Consent must be freely and actively given. Consent cannot be freely and actively given if the person whose consent is needed is **Incapacitated** or if the consent is obtained by means of **Force** or **Coercion**.
- Silence, the lack of resistance or the lack of a negative response is not consent.
- A person, who is incapacitated by alcohol and/or drugs, whether voluntarily or involuntarily consumed, cannot give consent.
- A person who is asleep cannot give consent.
- Consent to one form of sexual activity does not indicate consent to another form of sexual activity.
- Neither past consent nor a past relationship indicates current or future consent;
- Consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another;
- Consent can be withdrawn at any time; and
- Coercion, force, or threat of either invalidates consent.

Consent must be freely and meaningfully given. Consent cannot be freely and meaningfully given if the person whose consent is needed is incapacitated, or if the consent is obtained by means of force or coercion.

Incapacitation

Is a state where someone cannot make rational, reasonable decisions due to a lack of capacity to give knowing consent (e.g., to understand the “who, what, when, where, why, and how” of the sexual interaction).

- Sexual activity with someone who is, or based on circumstances should reasonably have known to be, mentally or physically incapacitated (i.e., by alcohol or other drug use, unconsciousness or blackout) constitutes a violation of this Sexual Violence Policy.
- A person whose incapacity results from mental disability, sleep, involuntary physical restraint, or from the consumption (voluntary or otherwise) of incapacitating drugs cannot give consent.
- Alcohol-related incapacity results from a level of alcohol ingestion that is more severe than impairment, being under the influence, drunkenness or intoxication.

Force is the use of physical violence and/or imposing on someone physically to gain sexual access.

Coercion is unreasonable pressure for sexual activity, including without limitation the use of threats, intimidation or emotional manipulation to persuade someone to do something they may not want to do, such as being sexual or performing certain sexual acts. Being coerced into having sex or performing sexual acts is not consenting sex and is considered sexual misconduct

Programs to Prevent Domestic Violence, Dating Violence, Sexual Assault and Stalking

The University engages in comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to end dating violence, domestic violence, sexual assault and stalking that:

- A. Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and
- B. Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community and societal levels.

Programs to prevent dating violence, domestic violence, sexual assault, and stalking include both primary prevention and awareness programs directed at incoming students and new employees and ongoing prevention and awareness campaigns directed at students and employees

The University of Hartford provides programs designed to educate the campus community’s awareness of sexual misconduct in all forms including rape, acquaintance rape, other sex offenses, domestic violence, dating violence and stalking. These topics are covered in the nationally recognized programs of Women Against Rape (W.A.R.S.) and Men Against Rape (M.A.R.S.). The mission of W.A.R.S. and M.A.R.S. is to educate and empower the female and male community at the University to work as allies with preventing rape and other forms of violence.

The Cornerstone of Rape Aggression Defense (R.A.D.) Systems, this course has its foundations in education and awareness. The course includes lecture, discussion and self-defense techniques suitable for women of all ages and abilities. Classes range from a minimum of nine to twelve hours plus in length, depending on the instructor.

Empower the Girls We Love: Personal Safety Training 101 is a program that teaches ALL women, with a particular focus on high school teens and college-aged girls, how to be their own protector. This 3 hour program is an excellent way to equip young women with confidence building; practical skills to raise awareness and avoid dangerous situations while learning physical skills for self-defense. The program is fast-paced, fun and easy to follow, no matter age, size or ability. Participants learn how to: be proactive about personal safety and reduce the risk of becoming a victim; manage fear and anxiety during stressful situations; practice skills to use when threatened; evaluate threats and possible options.

Primary Prevention Programming for First Year/Incoming Students

Date	Method	Message	Location
Aug-16 thru Oct -16	Alcohol Edu Part 1	Alcohol Education Training	Online
Aug-16 thru Oct -16	HAVEN Part 1	sexual assault, relationship violence, stalking, and sexual harassment	Online
Aug-16 thru Oct -16	Alcohol Edu Part 2	Alcohol Education Training	Online
Aug-16 thru Oct -16	HAVEN Part 2	sexual assault, relationship violence, stalking, and sexual harassment	Online
28-Aug-16	Be a Healthy Hawk: Thriving at the University of Hartford	Mandatory programming on various wellness, violence prevention, bystander response and safety training	Lincoln Theater
29-Aug-16	Be a Healthy Hawk: Thriving at the University of Hartford	Mandatory programming on various wellness, violence prevention, bystander response and safety training	Lincoln Theater

Prevention Programming for Ongoing Students

6-Jan-16	MARS	Stalking Awareness	HH 115
17-Jan-16	Green Dot	Early Adapter Training	KCC
20-Jan-16	MARS	Staking Sexual Assault Resources	HH 115
3-Feb-16	MARS	Domestic Violence	HH 115
8-Feb-16	Public Safety	Empower the Girls	Konover
10-Feb-16	MARS	Teen Dating Violence	HH 115
11-Feb-16	Public Safety	Empower the Girls	Konover
22-Feb-16	Public Safety	Empower the Girls	Konover
25-Feb-16	Public Safety	Empower the Girls	Konover
29-Feb-16	Public Safety	Empower the Girls	Konover
2-Mar-16	MARS	Safety at the Bar	HH 115
3-Mar-16	Public Safety	Empower the Girls	Watkinson School
7-Mar-16	Public Safety	Empower the Girls	Watkinson School
23-Mar-16	MARS	Alcohol Awareness	HH 115
30-Mar-16	MARS	Sexual Assault Policy	HH 115
29-Mar-16	Public Safety	Empower the Girls	Library
31-Mar-16	WARS	Screening "Hunting Ground" Sexual Assault on Campuses	HH 115
30-Mar-16	MARS	Sexual Assault Policy	HH 115
7-Apr-16	Campus Wide Program	Take Back The Nigh	On and Off Campus
11-Apr-16	WARS	Sweet Safe and Sexy, Safety during sex and self defense	HH 115
16-May-16	Public Safety	CSA Training RD's	Regents Park
15-Aug-16	Residential Life	CSA Training RD and RA	Wild Auditorium
22-Aug-16	RA Training	Violence Prevention and Title IX	Konover
22-Aug-16	RA Training	AOD	Konover

Aug-16	RD Training	Violence Prevention and Title IX	Hawk Hall
20-Sep-16	WARS	Consent	UC 116
27-Sep-16	WARS	Halloween, Gender Stereotypes	UC 116
4-Oct-16	WARS	Breast Cancer Awareness	UC 116
25-Oct-16	WARS	Sweet Sex Event	UC 116
27-Oct-16	TITLE IX COORDINATOR	Title IX Presentation	Shaw Center
27-Oct-16	TITLE IX COORDINATOR	Title IX Presentation	Auerbach 318
3-Nov-1	TITLE IX COORDINATOR	Title IX Presentation	East Hall
15-Nov-16	WARS	Safe Futures Program	VA 3122
6-Dec-2016	TITLE IX COORDINATOR	Consent Campaign	Campus Wide
19-Dec-2016	TITLE IX COORDINATOR	Sexual Misconduct Guide Distribution	Campus Wide

Prevention Programming for New Employees

Date	Presenter/Method	Message	Location
18-Mar-16	Human Resources Department	University of Hartford 101	HRD
11-Nov-16	Human Resources Department	University of Hartford 101	HRD

Ongoing Prevention Programming for Employees

8-Mar-16	Human Resources Department	Sexual Harassment and Discrimination Prevention Training	Henry Roberts Room
8-Mar-16	Human Resources Department	Sexual Harassment and Discrimination Prevention Training	Woods Classroom
11-Mar-16	Human Resources and Connections	Title IX - Sexual Violence Training	Konover

11-Mar-16	Human Resources and Connections	Title IX - Sexual Violence Training	Library
11-Mar-16	Human Resources Department	Sexual Harassment and Discrimination Prevention Training	Library
12-May-16	Human Resources Department (CCHRO)	Workplace Harassment Prevention Training	Library
Ongoing	Sex Assault Education webpage	Sex and Domestic Assault Prevention	Website
Ongoing	Drug Facilitated Webpage	Drug Sex Assault Tips	Website
18-Sep-16	Sexual Violence Prevention on Campus to Board of Regents	Sexual Violence Prevention	CC
23-Sep-16	Human Resources and Connections	Title IX - Sexual Violence Training	Library
15-Nov-16	Human Resources Department (co-sponsored by Public Safety)	Recognizing and Preventing Workplace Violence	Konover

Women – Ways to Help Prevent Sexual Assault

- **Be assertive and speak firmly:** Many women have difficulty confronting coercive behavior because they have been socialized to be “polite,” but others may ignore or misunderstand “nice” or “polite” approaches. Be forceful. Say something like, “Stop this, I’m not enjoying it.” If you do not want to be touched, say so. If someone does not respect this, you always have the right to leave. Remember: communicate your feelings.
- **Trust your intuition:** If you feel uncomfortable, think you are being pressured to have sex, or believe you are in a dangerous situation, you are probably right. Confront the person immediately or leave.
- **Know that alcohol and drugs are often related to sexual assault:** The use of alcohol and drugs compromises both your ability to make responsible decisions and to communicate effectively.

Men – Ways to Help Prevent Sexual Assault

- **Ask directly and don’t assume:** Many men believe that it is a routine part of “seduction” to ignore a person’s saying “no” and to assume the party means “maybe” or even “yes”. But without clearly established consent, what is called seduction is actually sexual assault. Even after a person has given consent, he or she still has the right to change his or her mind. Unless we are willing to accept “no” from our partner, “yes” has no meaning.
- **Listen to and respect the person:** If you are getting a double message from someone, speak up and clarify the message. If someone says “no” to your advances, back off and suggest talking.
- **Recognize that intoxication is no excuse:** Intoxication is not a defense for sexual assault. You are responsible for your actions whether or not you are sober. If someone is intoxicated or has passed out, offer to help; don’t take advantage.

The University of Hartford recognizes that both men and woman can be victims of sexual violence, these prevention tips are interchangeable for all persons who could be victims and or possibly place themselves in an undesirable position as victim or accused.

Reporting Incidents of Domestic Violence, Dating Violence, Sexual Assault and Stalking

Incidents of sexual misconduct to include domestic violence, dating violence, sexual assault, and stalking should be reported to the University Public Safety Department as soon as possible. Public Safety staff members are trained to provide support and assistance to victims of domestic violence, dating violence, sexual assault, and stalking and work closely with off-campus agencies and on-call University staff trained as victim advocates and counselors. Contacting Public Safety immediately following an assault helps to:

- Ensure the student's safety.
- Protect the student and others from future victimization.
- Protect the scene of the crime and preserve evidence.*
- Apprehend the suspect.
- Provide the victim with available resource treatment options, including medical treatment, counseling, and police intervention.
- Maintain future options regarding criminal prosecution, University disciplinary action, and/or civil action against the assailant.

****Victims are strongly encouraged to preserve any evidence related to the assault, including that on the body. They are advised not to bathe, brush teeth, douche, urinate, clean fingernails, or wash clothes.***

When any form of sexual misconduct is reported to Public Safety, the incident will be investigated. The student who was assaulted may request an officer of a specific gender to respond. Every attempt will be made to comply with this request. The responding officer will interview the student regarding the facts surrounding the assault. The student will be asked to identify, if s/he can, or describe the assailant(s). The student will also be asked about the scene of the crime, to identify witnesses, and to describe what happened before and after the incident. When a student files a report with Public Safety, s/he is not obligated to continue with legal proceedings or University disciplinary action.

Students at the University of Hartford have the right to engage in healthy sexual behavior on their own terms. In the unfortunate event that a student is a victim of a sexually heinous crime such as sexual assault or sexual harassment, the University will due diligence if a student requires sexual assault services of any kind. Below is our reporting policy:

Reporting to Title IX Coordinator

Individuals may also report a sex offense to the institutions Title IX coordinator. This office is responsible for coordinating the institution's compliance with Title IX.

Title IX Coordinator for Students:

Rayna Dyton-White, Office of the President
860.768.4281 Dytonwhite@hartford.edu

VP, General Counsel and Secretary 860.768.4275

Sexual Harassment Policy Statement,
http://www.hartford.edu/hrd/files/pdf/Sexual_Harassment.pdf

Sexual Harassment Prevention Policy 6.14,
<http://www.hartford.edu/hrd/files/pdf/6.14%20-%20Sexual%20Harassment.pdf>

On Campus Sexual Assault Reporting Procedure:

Informal Process: This process will involve Connections Health Education and Wellness Center and the Women and Gender Resources Center, and the Assistant Vice President for Student Health and Wellness; these areas will act as the “hub” for the campus Sexual Assault Program. In the event that a student wants to speak to an advocate; these offices would be a primary point of contact.

Students wishing to seek services via an advocate will be informed of victim rights and also University policy; student victims will be instructed not to disclose a name of an alleged perpetrator, otherwise, Advocates will need to act on behalf of the University and pursue an inquiry into the incident. If at any point student victim wants to pursue either internal or external charges of an alleged perpetrator, Advocates will assist student victim with the formal reporting process through Public Safety.

Formal Process: This process will involve the Department of Public Safety and will act as the primary reporting area regarding sexual assaults for the campus. In the event that student victim wants to pursue internal student conduct charges or external criminal charges or both, said student will be advised to contact Public Safety. At any point, student victim may request an Advocate for assistance with this process. Or a Resident Director may assist student victim with this process as student victims will not always request and Advocate

With such information, the University can keep accurate records about the number of assaults involving students, determine whether there is a pattern of assaults with regard to particular location, method, or assailant and alert the campus community to a potential danger

Importance of Reporting Sexual Assaults

Students who have been sexually assaulted (through forced sexual contact or forced sexual intercourse) have been victimized. Their assailants are at fault and the assailant’s behavior is not acceptable. In order to stop this type of criminal activity, we encourage students to report what has happened. This reporting will ensure help for the individual who has been assaulted and remediation for the perpetrator. Recognizing the different needs of individuals who have been sexually assaulted, the University offers a range of ways to report the perpetrator’s behavior. A student who has been assaulted may pursue any of the following options:

If the student who has been assaulted desires criminal prosecution through the courts, she/he needs to contact the Public Safety Office. At her/his request, Public Safety will summon the appropriate local police agency. Both Public Safety and the local police will provide the individual who was assaulted with information regarding her/his rights. The student will also be provided with information regarding her/his state or federal legal rights to have the perpetrator tested for communicable diseases. It is important for the student who has been assaulted to note that a police report does not require that he/she follow through with the prosecution process. The student has the right to withdraw the charges at any point during the process if he/she wishes to do so. The student also will be free from pressure from the University not to report the crime, or to report it as a lesser offense.

If the offender is a University of Hartford student, and the student who was assaulted does not want to take action through the courts, he/she may file a complaint with the Title IX Coordinator as explained above, and have the case handled by the University Title IX investigative process as outlined in the University of Hartford Sexual Violence and Misconduct Policy and Procedure. The student who was assaulted does, however, have the right to proceed with this matter **both** through the courts and the University Title IX investigative process.

Procedures the University Will Follow When a Crime of Domestic Violence, Dating Violence, Sexual Assault and Stalking is Reported

The University has procedures in place that serve to be sensitive to victims who report sexual assault, domestic violence, dating violence, and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance and other services on and/or off campus as well as additional remedies to prevent contact between a complainant and an accused party, such as housing, academic, transportation and working accommodations, if reasonably available. The University will make such accommodations, if the victim requests them and if they are reasonable available, regardless of whether the victim chooses to report the crime to the Public Safety or local law enforcement. Students should contact the Director of Counseling and Psychological Services at 860-768-4482 or Director of Connections Health Education and Wellness Center at 860-768-5433, employees should contact Director of Human Resources at 860.768.4156.

If a report of domestic violence, dating violence, sexual assault or stalking is reported to the University, below are the procedures that the University will follow:

Incident Being Reported	Procedure Institution Will Follow
Sexual Assault	<ol style="list-style-type: none"> 1. Depending on when reported (immediate vs delayed report), institution will provide complainant with access to medical care 2. Institution will assess immediate safety needs of complainant and the campus 3. Institution will assist complainant with contacting local police if complainant requests AND provide the complainant with contact information for local police department 4. Institution will provide complainant with referrals to on and off campus mental health providers 5. Institution will assess need to implement interim or long-term protective measures, if appropriate. 6. Institution will provide the victim with a written explanation of the victim's rights and options 7. Institution will provide a "No trespass" (PNG) directive to accused party if deemed appropriate 8. Institution will provide written instructions on how to apply for Protective Order 9. Institution will provide a copy of the policy applicable to Sexual Assault to the complainant and inform the complainant regarding timeframes for inquiry, investigation and resolution 10. Institution will inform the complainant of the outcome of the investigation, whether or not the accused will be administratively charged and what the outcome of the hearing is 11. Institution will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation
Stalking	<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of complainant 2. Institution will assist complainant with contacting local police if complainant requests AND provide the complainant with contact information for local police department 3. Institution will provide written instructions on how to apply for Protective Order 4. Institution will provide written information to complainant on how to preserve evidence 5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate 6. Institution will provide the victim with a written explanation of the victim's rights and options 7. Institution will provide a "No trespass" (PNG) directive to accused party if deemed appropriate
Dating Violence	<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of complainant

	<ol style="list-style-type: none"> 2. Institution will assist complainant with contacting local police if complainant requests AND provide the complainant with contact information for local police department 3. Institution will provide written instructions on how to apply for Protective Order 4. Institution will provide written information to complainant on how to preserve evidence 5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate 6. Institution will provide the victim with a written explanation of the victim’s rights and options 7. Institution will provide a “No trespass” (PNG) directive to accused party if deemed appropriate
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Domestic Violence	<ol style="list-style-type: none"> 1. Institution will assess immediate safety needs of complainant 2. Institution will assist complainant with contacting local police if complainant requests AND complainant provided with contact information for local police department 3. Institution will provide written instructions on how to apply for Protective Order 4. Institution will provide written information to complainant on how to preserve evidence 5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate 6. Institution will provide the victim with a written explanation of the victim’s rights and options 7. Institution will provide a “No trespass” (PNG) directive to accused party if deemed appropriate
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Assistance for Victims: Rights and Options

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the University will assist victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights and options. Such written information will include:

- the procedures victims should follow if a crime of dating violence, domestic violence, sexual assault or stalking has occurred;
- information about how the institution will protect the confidentiality of victims and other necessary parties;
- a statement that the institution will provide written notification to students and employees about victim services within the institution and in the community;
- a statement regarding the institution’s provisions about options for, available assistance in, and how to request accommodations and protective measures; and
- An explanation of the procedures for institutional disciplinary action rights of victims and the institution's responsibilities for orders of protection, “no contact” orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court or by the institution.

The University of Hartford complies with Connecticut law in recognizing civil restraining orders and criminal protective order. Any person who obtains an order of protection from the State of Connecticut or any reciprocal state (list reciprocal states) should provide a copy to the Department of Public Safety and the Office of the Title IX Coordinator. A complainant may then meet with Public Safety to develop a Safety Action Plan, which is a plan for Public Safety and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to: escorts, special parking arrangements, changing classroom location or allowing a student to complete assignments from home, etc.) The University cannot apply for a legal order of protection, no contact order or restraining order for a victim from the applicable jurisdiction(s).

Civil Restraining Order: Victims of family violence in Connecticut have the right to request relief from the abuse they are suffering in the form of a civil restraining order. This court order will help protect a victim from further abuse and might include provisions such as requiring that the abuser leave the home or prohibiting the abuser from contacting the victim. Civil restraining orders can be in effect for up to one year with the possibility of requesting an extension. C.G.S. § 46b-15 states that “Any family or household member, as defined in section 46b-38a, who has been subjected to a continuous threat of present physical pain or physical injury, stalking or a pattern of threatening, including, but not limited to, a pattern of

threatening, as described in section 53a-62, by another family or household member may make an application to the Superior Court for relief under this section”.

For information on Restraining Orders go to <http://www.jud.ct.gov/Publications/fm142.pdf>

Criminal Protective Order: Criminal protective orders are made at the time of arraignment during a criminal proceeding. Family Relations or the state's attorney often request protective orders. They provide similar protection to the civil restraining order, but can only be made following an arrest/arraignment. They typically remain in effect until the end of the criminal case. However, Standing Criminal Protective Orders can be issued and remain in effect for a lifetime or until further action by the court. C.G.S. § 46b-38c. Family violence response and intervention units Protective Orders states that "A protective order issued under this section may include provisions necessary to protect the victim from threats, harassment, injury or intimidation by the defendant..."

For information on Protective Orders go to <http://www.jud.ct.gov/Publications/fm142.pdf>

The University of Hartford cannot apply for a legal protective order or restraining order for a victim. The victim is required to apply directly for these services the criminal court systems.

No Contact Order: The University may issue an institutional no contact order if deemed appropriate or at the request of the victim or accused. To the extent of the victim's cooperation and consent, University offices will work cooperatively to ensure that the victim's health, physical safety, work and academic status are protected, pending the outcome of a formal University investigation of the complaint. For example, if reasonably available, a complainant may be offered changes to academic, living, or working situations in addition to counseling, health services, visa and immigration assistance and assistance in notifying appropriate local law enforcement. Additionally, personal identifiable information about the victim will be treated as confidential and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant (for example, publicly available record-keeping for purposes of Clery Act reporting and disclosures will be made without inclusion of identifying information about the victim, as defined in 42 USC 1395 (a) (20).) Further, the institution will maintain as confidential, any accommodations or protective measures

Resources for responding Domestic Violence, Dating Violence, Sexual Assault and Stalking

Medical Treatment

After an incident of sexual assault, dating violence or domestic violence, the victim should consider seeking medical attention as soon as possible. The purpose is multifold:

- To treat physical injuries.
- To ascertain the risk of sexually transmitted diseases or pregnancy and intervene accordingly.
- To gather evidence that could aid prosecution. Evidence should be collected immediately. After the first 24 hours, the quality of evidence usually decreases, but can be collected up to 72 hours after the assault. This evidence collection can be performed at any of the area hospital emergency rooms: St. Francis 860.714.4001) and Hartford Hospital 860.524.2525. A support person may be present during the exam.

It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred/or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted infections. Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to University adjudicators/investigators or police.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the

incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with Campus Public Safety or other law enforcement to preserve evidence in the event that the victim decides to report the incident to law enforcement or the University at a later date to assist in proving that the alleged criminal offense occurred or that may be helpful in obtaining a protection order.

Involvement of Law Enforcement and Campus Authorities

Although the University strongly encourages all members of its community to report violations of this policy to law enforcement (including University of Hartford Department of Public Safety and/or local police), it is the victim's choice whether or not to make such a report. Furthermore, victims have the right to decline law enforcement services when offered. However, the University of Hartford reserves the right to request law enforcement services to investigate suspected incidents of criminal acts or in certain incidents when there is perceived to be a threat to the campus or its community members.

Note: If you seek treatment at a local hospital and police are contacted, this does not mean you have to proceed with criminal charges.

Follow-up and routine gynecological services for those who have experienced sexual assault are provided at the University's Health Services (860.768.6601). Gynecology clinics are held weekly. Questions regarding the medical aspects of the assault can be answered during regular Health Services hours: Monday through Thursday, 8 a.m.– 5:30 p.m. and Friday from 8 am to 4:30 pm.

Emotional Support and Counseling

On Campus – There are a number of services offered on campus to provide emotional support and counseling to individuals who have been sexually assaulted. Sexual assault advisors are volunteer members of the University of Hartford faculty and staff. All have intensive training in serving as advocates to help individuals deal with the aftermath of an assault. They can assist in identifying existing needs, whether medical, judicial/legal, counseling, academic, or housing related. They can also inform the student regarding the most appropriate campus and/or community services to provide this needed assistance and can facilitate the setting up of appointments, as needed or requested. These advisors are on call around the clock, on a rotating schedule. To contact a sexual assault advisor call Public Safety at 860-768-7985 anytime.

You may also reach a counselor at Counseling and Psychological Services by calling 860-768-4482 during regular office hours, Monday through Friday, 8:30 a.m.– 4:30 p.m. After hours, assistance is available through the University Public Safety dispatcher at 860.768.7985.

Off Campus – The Sexual Assault Crisis Services (SACS) is operated by the Hartford YWCA and provide information and support. Upon request, a SACS volunteer will meet the sexual assault survivor at the hospital to provide support throughout the medical examination. SACS can be reached at 860.241.9217

Connecticut State Law and the University Judicial Code

Forced sexual contact and forced intercourse (rape) constitute sexual assault and are serious crimes under Connecticut law. These crimes are punishable by imprisonment in jail, probation, a criminal record, and/or a monetary fine. The maximum penalty for conviction of sexual assault is a period of imprisonment not to exceed 20 years.

The University Judicial Code specifically prohibits sexual assault in all forms as defined above. Sexual assault can result in the involvement of law enforcement officials and severe sanctions under the University Judicial Code, including no contact orders, residential ban, suspension or expulsion from the University. The University Judicial Code in no manner, stated or implied, intends to protect or shield students from their responsibilities under local, state, or federal laws. Therefore, a student may be held accountable under both systems. This, in fact, is not double jeopardy.

Any violation of the Student Code of Conduct, to include any form of sexual misconduct could include the following sanctions:

A. Probation: Probation is designed to serve as a serious warning that any further violations of the Student Code of Conduct during the probationary period may result in harsher sanctions being levied against the respondent that may include losing on-campus housing privileges for one academic year or other sanctions as serious as suspension from the University of Hartford. Other sanctions may also apply as deemed appropriate by the, director of student conduct administration (DOSCA) or designee (for example, if probation is given rather than 10 hours of compensatory service, and the student is found responsible for another violation of the Code of Student Conduct during the probationary period, then the student may receive the sanctions for the new violation *plus* 10 hours of compensatory service). The length of probation will be determined by the DOSCA, University Administrative Hearing Committee, or conduct officer/designee responsible for resolving the case. If, during a student's or organization's period of probation, no further violations occur, the student or organization is returned to Code of Conduct good standing.

B. Restrictions: Students or organizations found responsible for violations of the Code of Student Conduct may face restrictions including, but not limited to, the following:

- may not hold a student leadership office or position;
- may not participate in certain intercollegiate sports;
- may not participate in certain activities;
- may not use certain facilities and may be banned from specified areas;
- may not have any contact with a specific student or students directly, by phone, electronically, or via written communication. If a student has been found responsible for repeated violations of the University Code of Student Conduct, or has repeatedly broken University of Hartford Code of Conduct probation, the student may not be allowed to hold a student leadership office or position.

C. Residential side of campus ban. The DOCA/designee or Administrative Hearing Committee may ban a commuter student from all residential areas or any part thereof, the student is then subject to arrest for trespass upon entering any part of the banned area.

D. Suspension or Permanent Removal (Expulsion) from Housing: The DOSCA, Administrative Hearing Committee, or Conduct Officer/designee may suspend or permanently remove (expel) a student from housing. *Suspension* is involuntary removal from housing for a specific period of time. *Expulsion* is involuntary permanent removal from housing. Students suspended or permanently removed from housing are usually banned from all residential areas.

E. Suspension or Dismissal from the University: The DOSCA or the University Administrative Hearing Committee may recommend to the Vice President of Student Affairs or his/her designee that a student be suspended or dismissed from the University. The action of suspension or dismissal from the University can only be taken by the Vice President for Student Affairs or his/her designee. Suspension is involuntary removal from the University for a specific period of time, after which the student is eligible to return with the approval of the Vice President of Student Affairs, who may consult with the Dean of the student's college. Dismissal is permanent involuntary separation of the student from the University. Students suspended or dismissed from the University are usually banned from all of the University's campus and property. The student is then subject to arrest for trespassing on any part of the banned area.

F. Housing Selection Ineligibility: A student may not participate in the Residential Life Housing selection process, but may reapply for housing before the next academic year begins (usually in July).

G. Temporary Suspension from Housing or the University: Any student whose continued presence on the campus or in housing might endanger him/herself, other individuals, or the University community may be suspended from the University or from housing until the misconduct violation(s) has been resolved through the University of Hartford misconduct resolution process.

- Temporary suspensions from the University are made by action of the Vice President for Student Affairs or designee.
- Temporary suspensions from housing are made by the Director of Residential Life or designee.
- Temporary bans from the residential side of campus of commuter students are made by the DOSCA or designee. Students temporarily suspended from the University or housing may also be

banned from parts or all of the University's campus or property. Any student issued a ban is then subject to arrest for trespass upon entering any part of the banned area.

H. Other Sanctions: Other sanctions may include, but are not limited to, restitution, University service, compensatory service, fines, assessment (psychological or drug/alcohol), and educational programs.

SEX OFFENDER REGISTRATION

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, volunteers services or is a student.

Connecticut General Statutes mandate that the Connecticut Department of Public Safety establish and maintain a central registry of persons who have been convicted of certain sexual offenses and are required to register under the general statute.

For further information you may access the internet site:

http://www.state.ct.us/dps/Sex_Offender_Registry.htm

Bystander Intervention

Bystander intervention is defined as an individual's willingness to intervene in a situation that would otherwise cause harm to another individual. The University of Hartford has adopted the Green Dot program; we encourage students to help students if they witness harm being done to another student.

How to Be an Active Bystander

Bystanders play a critical role in the prevention of sexual and relationship violence. They are "individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it."¹ We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list² of some ways to be an active bystander. Further information regarding bystander intervention may be found. If you or someone else is in immediate danger, dial 911. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
2. Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

Risk Reduction

With no intent to victim blame and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one's risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, www.rainn.org)

1. **Be aware** of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.

¹ Burn, S.M. (2009). A situational model of sexual assault prevention through bystander intervention. *Sex Roles, 60*, 779-792.

² Bystander intervention strategies adapted from Stanford University's Office of Sexual Assault & Relationship Abuse

2. Try to **avoid isolated areas**. It is more difficult to get help if no one is around.
3. **Walk with purpose**. Even if you don't know where you are going, act like you do.
4. **Trust your instincts**. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
5. **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.
6. **Make sure your cell phone is with you** and charged and that you have cash money.
7. **Don't allow yourself to be isolated** with someone you don't trust or someone you don't know.
8. **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.
9. **When you go to a social gathering, go with a group of friends**. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
10. **Trust your instincts**. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).
11. **Don't leave your drink unattended** while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
12. **Don't accept drinks from people you don't know or trust**. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
13. **Watch out for your friends, and vice versa**. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
14. **If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.)**. Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
15. If you need to get out of an uncomfortable or scary situation here are some things that you can try:
 - a. **Remember that being in this situation is not your fault**. You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
 - b. **Be true to yourself**. Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
 - c. **Have a code word with your friends or family** so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
 - d. **Lie**. If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
16. **Try to think of an escape route**. How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
17. **If you and/or the other person have been drinking**, you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

Hate Crimes

Federal law also requires that all hate crime in the mandated categories be reported. Those crimes are further broken down by the nature of the bias; for example, race, gender, religion, sexual orientation, national origin, gender identity, ethnicity and disability. The revised regulation adds the crimes of larceny theft, simple assault, intimidation, and destruction/damage/ vandalism of property to the list of crimes that must be reported in hate crime statistics.

Crime Statistics

Classifying Crime Statistics

The crime statistics as reported in this document are published in accordance with the standards and guidelines used by the Federal Bureau of Investigation Uniform Crime Reporting Handbook and the Clery Act. The number of victims involved in a particular incident is indicated for the following crime classifications: murder/non-negligent manslaughter, negligent manslaughter, forcible and non-forcible sex offenses, and aggravated assault. For example, if an aggravated assault occurs and there are three victims, this would be counted as three aggravated assaults in the crime statistics chart. The number of incidents involving a particular offense is indicated for the following crime categories (includes one offense per distinct operation): robbery, burglary, larceny, and arson. For example, if five students are walking across campus together and they are robbed, this would count as one instance of robbery in the crime statistics chart. In cases of motor vehicle theft, each vehicle stolen is counted. In cases involving liquor law, drug law, and illegal weapons violations, each person who was arrested is indicated in the arrest statistics. If an arrest includes offenses for multiple liquor or drug law violations, it is only counted as a drug law violation since it is the more egregious offense.

The statistics captured under the “Referred for Disciplinary Action” section for liquor law, drug law, and illegal weapons violations indicate the number of people who are referred to the student conduct system, the allegation falls under a Clery definition and the offense is a violation of Connecticut State Law. Such statistics indicate that Student Conduct received a referral and a record of the action is on file. Whether or not the student is found “responsible” for violating the Student Code of Conduct has no impact on statistical reporting. Statistics for hate crimes are counted in each specific Clery reportable crime category and therefore are part of the overall statistics reported for each year. The only exception to this is the addition of a bias-motivated simple assault resulting in bodily injury; the law requires that this statistic be reported as a hate crime even though there is no requirement to report the crime in any other area of the compliance document.

Definitions of Reportable Crimes Clery Reportable Crimes

- **Murder and Non-negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.
- **Negligent Manslaughter:** The killing of another person through gross negligence.
- **Sex Offenses**
Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.
 - **Rape:** The Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim, including instances in which the victim is incapable of giving consent.
 - **Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly.
 - **Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
 - **Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.
- **Robbery** - The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Aggravated Assault** - An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)
- **Burglary** - The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.
- **Motor Vehicle Theft** - The theft or attempted theft of a motor vehicle (this classifies as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding).

- **Arson**--Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Arrests and Referrals

- **Arrests for Weapon Law Violations** - The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.
- **Arrests for Drug Abuse Violations** - Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadones); and dangerous nonnarcotic drugs (barbiturates, Benzedrine).
- **Arrests for Liquor Law Violations** - The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, or possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)
- **Weapon Law Violations** - The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.
- **Drug Abuse Violations** - Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadones); and dangerous nonnarcotic drugs (barbiturates, benzedrine).
- **Liquor Law Violations** - The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Violence Against Women Act Amendments to Clery: New Crimes

- **Domestic violence** - includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.
- **Dating violence** - means violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.
- **Stalking** - means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress

Sex Offenses Definitions from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program (No Longer Used in Clery Reporting)

- **Sex Offenses-Forcible** - Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.
 - **Forcible Rape**- The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

- **Forcible Sodomy**- Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the persons will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- **Sexual Assault With An Object**- The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- **Forcible Fondling**- The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.
- **Sex Offenses-Nonforcible** - Unlawful, nonforcible sexual intercourse.
 - **A. Incest**-Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
 - **B. Statutory Rape**-Nonforcible sexual intercourse with a person who is under the statutory age of consent.

Crime Statistics for Main Campus - 200 Bloomfield Avenue West Hartford, CT.

Crime Statistics for Main Campus 200 Bloomfield Ave West Hartford, CT.					
Reportable Crime Categories	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
Murder - Manslaughter					
Murder / Non Negligent Manslaughter	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Negligent Manslaughter	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Sexual Assaults					
Rape	2016	8	8	0	0
	2015	7	7	0	0
	2014	1	1	0	0
Fondling	2016	1	1	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Incest	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Statutory Rape	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Robbery	2016	4	4	0	0
	2015	4	3	0	0
	2014	0	0	0	0
Aggravated Assault	2016	0	0	0	0
	2015	3	1	0	0
	2014	1	0	0	0

Burglary	2016	20	20	0	0
	2015	6	5	0	0
	2014	12	11	0	0
Motor Vehicle Theft	2016	1	0	0	0
	2015	9	0	0	0
	2014	1	0	0	0
Arson	2016	0	0	0	0
	2015	2	2	0	0
	2014	1	1	0	0
Unfounded	2016	0	0	0	0
	2015	0	0	0	0

**Crime Statistics for Main Campus - 200 Bloomfield Avenue West Hartford, CT.
(Continued)**

VAWA Reportable Crimes	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
Domestic Violence	2016	16	14	0	0
	2015	11	8	0	0
	2014	7	7	0	0
Dating Violence	2016	0	0	0	0
	2015	2	1	0	0
	2014	1	1	0	0
Stalking	2016	7	4	0	0
	2015	6	3	0	0
	2014	2	2	0	0

Arrests and Referrals for Main Campus - 200 Bloomfield Avenue West Hartford, CT.

Arrests and Referrals 200 Bloomfield Ave West Hartford, CT.					
Reportable Crime Categories	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
Weapons Violation Arrest	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Drug Law Violation Arrest	2016	15	15	0	0
	2015	12	7	0	0
	2014	7	6	0	0
Liquor Law Arrests	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Weapons Law Referrals	2016	1	0	0	0

	2015	0	0	0	0
	2014	2	0	0	0
Drug Law Referrals	2016	139	136	0	0
	2015	115	108	0	0
Liquor Law Referrals	2014	93	93	0	0
	2016	154	154	0	0
	2015	113	111	0	0
	2014	78	68	0	0

Hate Crimes

Federal law also requires that all hate crime in the mandated categories be reported. Those crimes are further broken down by the nature of the bias; for example, race, gender, religion, sexual orientation, national origin, gender identity, ethnicity and disability. The revised regulation adds the crimes of larceny theft, simple assault, intimidation, and destruction/damage/ vandalism of property to the list of crimes that must be reported in hate crime statistics.

Hate Crime Statistics – Main Campus- 200 Bloomfield Ave Hartford, Ct.

2016																																	
Offense Type	Totals	Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity			
		O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P
		C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	3	0	0	0	0	0	0	0	0	0	0	0	0	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2015																																	
Offense Type	Totals	Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity			
		O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P
		C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Assault (Rape, Sodomy, Sexual Assault w/object	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Crime Statistics for Asylum Avenue Campus - 1265 Asylum Avenue Hartford, CT.

Crime Statistics, Asylum Avenue Campus - 1265 Asylum Ave Hartford, CT					
Reportable Crime Categories	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
Murder - Manslaughter					
Murder / Non Negligent Manslaughter	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Negligent Manslaughter	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Sexual Assaults					
Rape	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Fondling	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Incest	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Statutory Rape	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Robbery	2015	0	0	0	0
	2014	0	0	0	0
	2016	0	0	0	0
Aggravated Assault	2015	0	0	0	0
	2014	0	0	0	0
	2016	0	0	0	0
Burglary	2015	1	1	0	0
	2014	1	1	0	0
	2016	0	0	0	0
Motor Vehicle Theft	2015	0	0	0	0
	2014	0	0	0	0
	2016	0	0	0	0
Arson	2015	0	0	0	0
	2014	0	0	0	0
	2016	0	0	0	0
Unfounded	2015	0	0	0	0
	2014	0	0	0	0

**Crime Statistics for Asylum Avenue Campus - 1265 Asylum Avenue Hartford, CT.
(Continued)**

VAWA Reportable Crimes	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
Domestic Violence	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Dating Violence	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Stalking	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0

Arrests and Referrals Asylum Ave. Campus 1265 Asylum Ave Hartford, CT.

Reportable Crime Categories	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
Weapons Violation Arrest	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Drug Law Violation Arrest	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Liquor Law Arrests	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Weapons Law Referrals	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Drug Law Referrals	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Liquor Law Referrals	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0

Hate Crimes

Federal law also requires that all hate crime in the mandated categories be reported. Those crimes are further broken down by the nature of the bias; for example, race, gender, religion, sexual orientation, national origin, gender identity, ethnicity and disability. The revised regulation adds the crimes of larceny theft, simple assault, intimidation, and destruction/damage/ vandalism of property to the list of crimes that must be reported in hate crime statistics.

Hate Crime Statistics – Asylum Avenue Campus 1265 Asylum Avenue Hartford, CT

2016																																	
Offense Type	Totals	Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity			
		O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
2015																																	
Offense Type	Totals	Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity			
		O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			

**Hate Crime Statistics – Asylum Avenue Campus 1265 Asylum Avenue Hartford, CT
(Continued)**

2014																																						
Offense Type	Totals	Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity								
		O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P					
		C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P					
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

KEY:

OC – On Campus
 RF – Residential Facilities
 NC – Non-Campus Buildings or Property
 PP – Public Property

Crime Statistics for Performing Arts Center - 35 Westbourne Avenue Hartford, CT.

Crime Statistics, Performing Arts Center - 35 Westbourne Ave Hartford, CT.					
Reportable Crime Categories	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
Murder - Manslaughter					
Murder / Non Negligent Manslaughter	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Negligent Manslaughter	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Sexual Assaults					
Rape	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Fondling	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Incest	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Statutory Rape	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Robbery	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Aggravated Assault	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Burglary	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Motor Vehicle Theft	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Arson	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Unfounded	2016	0	0	0	0
	2015	0	0	0	0

**Crime Statistics for Performing Arts Center - 35 Westbourne Pkwy, Hartford, CT.
(Continued)**

VAWA Reportable Crimes	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
Domestic Violence	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Dating Violence	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Stalking	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0

Arrests and Referrals Performing Arts Center, Hartford, CT.

Reportable Crime Categories	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
Weapons Violation Arrest	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Drug Law Violation Arrest	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Liquor Law Arrests	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Weapons Law Referrals	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Drug Law Referrals	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0
Liquor Law Referrals	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0	0	0

Hate Crimes

Federal law also requires that all hate crime in the mandated categories be reported. Those crimes are further broken down by the nature of the bias; for example, race, gender, religion, sexual orientation, national origin, gender identity, ethnicity and disability. The revised regulation adds the crimes of larceny theft, simple assault, intimidation, and destruction/damage/ vandalism of property to the list of crimes that must be reported in hate crime statistics.

Hate Crime Statistics – Performing Arts Center - 35 Westbourne Pkwy, Hartford, CT.

2016																																	
Offense Type	Totals	Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity			
		O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P
		C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
2015																																	
Offense Type	Totals	Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity			
		O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P
		C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			

Hate Crime Statistics – Performing Arts Center - 35 Westbourne Pkwy, Hartford, CT. (Continued)

2014																																					
Offense Type	Totals	Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity							
		O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P	O	S	N	P				
		C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P	C	H	C	P
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

KEY:

- OC – On Campus
- RF – Residential Facilities
- NC – Non-Campus Buildings or Property
- PP – Public Property

FIRE SAFETY REPORT

RESIDENTIAL HALL FIRE PREVENTION INFORMATION

All living areas are equipped with smoke alarms and fire alarm pull boxes as part of a Simplex fire alarm system. In some cases heat detectors are also present and part of the same system. Some areas are provided with battery operated or hard wired/battery backup smoke detectors for added protection. Complexes A, B, C, D, Hawk Hall, Park River Apartments and Regents Park Apartments all have a full fire sprinkler system. Each of the Village Apartments however, has a partial fire sprinkler system. In addition to these systems, Hawk Hall is also equipped with Carbon Monoxide detection alarms. The smoke detectors, heat detectors and pull stations that are part of the Simplex fire alarm system as well as all sprinkler systems and the Carbon monoxide detection system in Hawk Hall are monitored 24 hours a day, seven days a week by the Public Safety Dispatch Center through a proprietary alarm system. Trained Public Safety Officers are dispatched to any alarm activation to assess the situation and summon the appropriate emergency services as necessary. Battery operated or back up devices as mentioned above are not monitored by Public Safety Dispatch. Response to these is based on routine patrol observation by Public Safety Officers and/or notification from a resident or residential life staff.

Daily Fire Log

A daily fire log is maintained by the Department of Public Safety. This log is available on campus at the Department of Public Safety in the Facilities Building and can also be viewed on the Public Safety website at <https://www.hartford.edu/publicsafety/clery/default.aspx>.

Introduction

The following is the University of Hartford's 2012 Campus Fire Safety Compliance Report. The report includes fire safety statistics, student housing facilities' safety and practices. It will be made available to students, prospective students and their families, and employees. A copy will be sent to the U.S. Department of Education (DOE). Additionally, a daily fire log is maintained by the Department of Public Safety and is available for review at the Public Safety Dispatch Center on Main Campus, The Public Safety Office at the Handel Performing Arts Center and the Public Safety Office at the Asylum Avenue Campus.

Fire Safety

Fire Safety is every ones responsibility. The Department of Public Safety, with the support of the Office of Residential Life, is dedicated to maintaining a safe and healthy environment for the campus community. The University of Hartford and the Department of Public Safety seeks the cooperation of the University community in fulfilling this responsibility. The University of Hartford campus's are serviced by the Fire Departments of Hartford and West Hartford. The University's facilities consist of 54 on campus buildings 34 of which are residence halls. The University also owns two separate campuses that collectively consist of 12 buildings, one of which is a residence hall. During Office of Residential Life floor meetings and routine rounds, fire safety tips, evacuation procedures, and fire reporting procedures are discussed with the students. At this time there is no formal training for new students or University employees.

Plans for Future Improvements to Fire Safety

The University of Hartford is committed to maintaining fire safety equipment and assessing any potential needs for future improvements to fire safety systems. At this point there are no improvements scheduled to any of the fire safety systems. However, there are plans to improve the frequency and quality of evacuation drills in non-residence halls. There are also plans to improve the quality of fire safety awareness, tips and training for students and employees. These improvements will be made barring any unforeseen circumstances.

Fire Safety Systems and Fire Safety Systems Inspections

As stated above, All University residence halls are equipped in some way with a fire alarm system, and /or a sprinkler system and/or a carbon monoxide system, all of which are monitored 24 hours a day, 7 days a week by the Department of Public Safety Dispatch Center. These systems are inspected quarterly, biannually or annually depending on the system and the requirements of The CT Fire Safety Code and recommendations by the Nation Fire Protection Association (NFPA). These inspections are conducted by

Simplex trained and certified staff. Fire extinguishers, exit signs, emergency lighting and battery operated or battery backup smoke detectors are inspected and tested monthly by University staff.

Fire Safety Policy

To minimize the potential for fire in residence halls, University of Hartford policy prohibits unsafe behavior and storage of certain items in residence halls. This policy is enforced by the Office of Residential Life and the Department of Public Safety. Inspections are conducted monthly by Residential Life and Public Safety Staff to identify prohibited items and unsafe conditions. If prohibited items are found, the items are subject to confiscation by either Residential Life Staff or Public Safety Staff and students are subject to referral to the Office of Student Conduct. If unsafe conditions are found, all efforts will be made to rectify the situation immediately without disruption to the students. If it is not feasible to rectify a situation without disruption or the situation is too severe students in the affected area or residence hall will be relocated to a safer location until the situation can be rectified. Follow-up inspections are conducted to ensure that the appropriate corrections were made.

Policy on Prohibited Items and Miscellaneous Fire Safety Policies

- **Smoking**: Smoking is not permitted in any University residence hall, apartment, academic or administrative building. Unless otherwise prohibited and posted smoking is permitted on campus at least 25 feet from the entrance to any building.
- **Cooking or kitchen type Devices**: Residents are prohibited from using certain types of cooking equipment in the residence halls. This includes, but is not limited to, toaster ovens, oil-based popcorn makers, dishwashers, “George Foreman” type grills, Charcoal or Gas grills, hot-plates, crock pots, toasters or coffeemakers with an open-coil heating device. The use of toaster ovens and “George Foreman” type grills are permitted to be used in full kitchen areas in Park River, the Village Apartments and the Asylum Avenue Campus Townhouses. Coffeemakers with an auto shut off feature or “Keurig” type coffeemakers are permitted to be used in all residence halls. Charcoal and Gas grills are also prohibited from exterior use. These items are subject to immediate confiscation by Residential Life or Public Safety Staff if found in unauthorized areas or are of the unauthorized type.
- **Portable Heaters and Other Electrical Devices**: Residents are prohibited from using certain electrical items in the residence halls. This includes but is not limited to space heaters, halogen lamps, multi-headed lamps with plastic covers, electric heating blankets, air conditioners, extension cords, multi-plug outlet adapters. These items are subject to immediate confiscation if found by Residential Life or Public Safety Staff. Underwriters Laboratory (UL) approved surge protectors are permitted in all residence halls.
- **Open flames and Candles**: The use or possession of open flames, candles or incense is prohibited. All candles, incense or other open flame devices discovered in a residence hall are subject to confiscation and the residents will be subject to referral to the Office of Student Conduct.
- **Flammable or Combustible Materials**: Possession, storage or use of flammable and/or combustible liquids are not permitted in any of the residence halls. Flammable/combustible liquids include but are not limited to gasoline, kerosene, motor oil, lighter fluid, paints and paint thinners. Flammable/combustible and/or wet materials may not be hung above heaters, on walls or on ceilings. This includes but is not limited to drapes, clothes or banners. Storage, possession or use of gasoline-powered machines, fireworks, oil lamps and oil warmers in a residence hall is also prohibited.
- **Holiday Decorations**: Residents are permitted to decorate their rooms during holiday periods, provided such decorations do not restrict access to and from residents’ rooms and public areas. Items are not permitted to be attached to the ceiling, light fixtures, sprinkler heads, smoke detectors or exit signs. Decorations shall not impede the effective operation of sprinklers heads and smoke detectors and shall not obstruct the view of exit signs and emergency lights. Live cut Christmas trees and strands of holiday lights are not permitted. Artificial Christmas trees are permitted.
- **Tampering with Fire & Life Safety Equipment or False reporting of a fire**: Tampering with any fire/safety type device or falsely reporting a fire is a serious offense. Any individual found tampering with fire/safety equipment or falsely reporting a fire is subject to both a referral to the Office of Student Conduct and/or criminal arrest. Individuals are also subject to immediate and potentially permanent removal from on campus housing. Fire & Life Safety equipment includes but is not limited to Pull stations, Smoke Detectors, Heat Detectors, Carbon Monoxide Detectors, sprinkler system

components, exit signs, emergency lights, evacuation maps, floor numbering signs and fire extinguishers. False reporting of a fire includes but is not limited to malicious activation of a pull station or an emergency phone call to Public Safety and/or 911.

Fire Incident Reporting

All fire incidents should be reported to the Department of Public Safety Immediately. If a member of the University of Hartford community finds evidence of a fire that has been extinguished, and the person is not sure whether the Public Safety Department has already responded, the community member should immediately notify the Department of Public Safety to investigate and document the incident. In the event of a fire incident, regardless of size, and regardless of when it occurred the incident is documented by the Department of Public Safety through a departmental incident reporting system. Each incident is investigated by the Department of Public Safety and either the City of Hartford Fire Department or the Town of West Hartford Fire Department, depending on jurisdiction. Pertinent information from each of these incidents is recorded into the Department of Public Safety's fire log on a daily basis. The fire log is available for public viewing at the Public Safety Dispatch Center on Main Campus, The Public Safety Office at the Handel Performing Arts Center and the Public Safety Office at the Asylum Avenue Campus. Data is also collected from each incident report pertaining to a residence hall fire and included in a chart as part of this annual report. The data collected includes date and time of each fire, the cause of the fire, number of injuries or deaths related to the fire, and value of damage. This information is also submitted to the Department of Education (DOE).

Emergency Evacuation Procedures (Housing and Academic/Administrative Buildings)

- When the fire alarm sounds, all persons are to evacuate the building.
- Use the stairs. Do not use elevators.
- Shut doors behind you as you leave.
- Take keys and essential personal items only. Do not waste time by gathering too many items.
- Upon evacuation from a building, move at least 100 feet away from the building to a safe area and that does not impede access of emergency responders. All building occupants shall await further instructions from emergency personnel before leaving the area.
- Do not re-enter the building until instructed by emergency personnel. (If the alarms have stopped sounding it is **NOT** an indication that it is safe to re-enter).

Procedures Students and Employees Should Follow in Case of a Fire

- If you see a fire – pull the alarm – exit the building using the NEAREST exit, not the one you are most comfortable with.
- Know more than one way out of a building or area if possible.
- Students - DO NOT attempt to extinguish the fire yourself.
- Faculty/Staff – may use a fire extinguisher. But only if trained, it is safe to do so and as a last resort.
- If you hear an alarm – exit the building. Failure to leave may result in disciplinary action.
- If in a room of any kind, behind a closed door, before opening it, Check the top of your door for heat – **DO NOT** open the door if it is hot to the touch.
- If there is only one way out of your area and you become trapped, find a room with a door and window if possible. Close the door to that room. Move toward the window and stay low to the ground. Use a phone if possible and call Public Safety at 7777 or 911 to report the fire and your location. Indicate that you are trapped! If you don't have a phone, try to signal for help by yelling out the window, by banging on the window, or as a last resort, break the window.
- Once outside do not stand near the exits. Move at least 100 feet away from the building as stated above. Residents shall gather outside the building at the location identified by your Resident Assistant as the meeting place for your floor.

If you have information about the emergency, report it to the Department of Public Safety.

Safety Systems and Evacuation Drills

In conjunction with the Office of Residential Life, the department conducts a minimum of one (1) evacuation drill each semester in each residential facility. During these drills, the fire alarm is activated and occupants are required to evacuate the building and have three minutes to safely evacuate to the rally point. After three minutes, Residential Life Staff enter the building to verify that everyone has evacuated. Those failing to properly evacuate during a drill are subject to disciplinary action in the form of fire safety education. Across the country, one common reason for a decreased evacuation rate is false alarms caused by steam, hair spray or improperly vented cooking. These causes of false alarms cause the residents to form a sense of complacency. The department works hard to analyze the cause of each alarm in an attempt to reduce them

and therefore keep the residents diligence in evacuating. Evacuation drills are conducted periodically in academic facilities and done in a similar method as the residential buildings but are executed by Public Safety staff only. Future plans will be to conduct these each semester as is done with the residential buildings.

2016 Safety Systems and Evacuation Drills Main Campus 200 Bloomfield Ave West Hartford Ct

Residential Facilities 200 Bloomfield Ave, West Hartford, CT 06117	Fire alarm monitoring done on site	Partial sprinkler system	Full sprinkler system	Smoke detection	Fire extinguisher devices	Evacuation plans / placards	Number of evacuation (fire) drills each calendar year
A-Complex Andrews	X		X	X		X	2
A-Complex Barlow	X		X	X		X	
A-Complex Crandall	X		X	X		X	
A-Complex Olmstead	X		X	X		X	
B-Complex Reeve	X		X	X		X	2
B-Complex Beecher	X		X	X		X	
B-Complex Stevens	X		X	X		X	
B-Complex Warner	X		X	X		X	
C-Complex Poe	X		X	X		X	2
C-Complex Willard	X		X	X		X	
C-Complex Malcolm X	X		X	X		X	
C-Complex Dubois	X		X	X		X	
D-Complex King	X		X	X		X	2
D-Complex Smith	X		X	X		X	
D-Complex Occum	X		X	X		X	
D-Complex Roth	X		X	X		X	
E-Complex Bushnell	X			X		X	2
E-Complex Garvey	X			X		X	
E-Complex Hillyer	X			X		X	
E-Complex Whitney	X			X		X	
F-Complex Gallaudet	X			X		X	2
F-Complex Barnard	X			X		X	
F-Complex Webster	X			X		X	
F-Complex Stowe	X			X		X	
Hawk Hall	X		X	X		X	2
Park River	X		X	X	X		2
Regents Park	X		X	X			2
Village Apartment 1	X	X		X	X		2
Village Apartment 2	X	X		X	X		2
Village Apartment 3	X	X		X	X		2
Village Apartment 4	X	X		X	X		2
Village Apartment 5	X	X		X	X		2
Village Apartment 6	X	X		X	X		2
Village Apartment 7	X	X		X	X		2

Asylum Avenue Campus

Asylum Avenue Campus 265 Girard Avenue, Hartford, CT 06105	Fire alarm monitoring done on site	Partial sprinkler system	Full sprinkler system	Smoke detection	Fire extinguisher devices	Evacuation plans / placards	Number of evacuation (fire) drills each calendar year
Townhouses	X			X	X		2

Campus Safety and Security – Fires-Summary
Fire Statistics for Main Campus 200 Bloomfield Ave West Hartford Ct

Residential Facility	Year	Number fires in each building	Cause of Fire	Injuries that required treatment at medical facility	Deaths related to fire	Value of property damage caused by fire
A-Complex Andrews	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
A-Complex Barlow	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	1	Intentional - Contents of toilet bowl set on fire	0	0	\$0-\$99
		1	Unintentional - Electrical circuit breaker caught fire	0	0	\$0-\$99
A-Complex Crandall	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
A-Complex Olmstead	2016	0	N/A	0	0	0
	2015	1	Unintentional - Electrical Outlet Short Circuit	0	0	\$0-\$99
	2014	0	N/A	0	0	0
B-Complex Reeve	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
B-Complex Beecher	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
B-Complex Stevens	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
B-Complex Warner	2016	1	Unintentional - Electrical Outlet / Plug	0	0	\$0-99
	2015	0	N/A	0	0	0

	2014	0	N/A	0	0	0
C-Complex Poe	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
C-Complex Willard	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
C-Complex Malcom X	2016	1	Unintentional - Electrical Outlet / Plug	0	0	\$0-99
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
C-Complex Dubois	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
D-Complex King	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
D-Complex Smith	2016	0	N/A	0	0	0
	2015	1	Unintentional - Laundry Dryer Motor or Belt	0	0	\$0-99
	2014	0	N/A	0	0	0
D-Complex Occum	2016	1	Unintentional - Electrical Outlet / Plug	0	0	\$0-99
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
D-Complex Roth	2016	1	Unintentional - Electrical multi- plug adapter	0	0	\$0-99
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
E-Complex Bushnell	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
E-Complex Garvey	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
E-Complex Hillyer	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
E-Complex Whitney	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0

	2014	1	Unintentional - Heater unit caught fire due to birds nest inside unit	0	0	\$0-\$99
F-Complex Gallaudet	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
F-Complex Barnard	2016	0	N/A	0	0	0
	2015	1	Unintentional - Heater Unit - Internal Fire	0	0	\$0-99
	2014	0	N/A	0	0	0
F-Complex Webster	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
F-Complex Stowe	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
Hawk Hall	2016	0	Unintentional - Electrical Outlet / Plug	0	0	\$0-99
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
Park River	2016	0	N/A	0	0	0
	2015	1	Unintentional - Oven Fire	0	0	\$0-99
	2014	1	Intentional - Poster set on fire in laundry room	0	0	\$0-\$99
		1	Unintentional / Electric Burner on a stove malfunctioned	0	0	\$0-\$99
Regents Park	2016	1	Unintentional - Cooking - Microwave	0	0	\$0 - \$99
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
Village Apartments 1	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
Village Apartments 2	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
Village Apartments 3	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
Village Apartments 4	2016	1	Unintentional - Cooking Fire	0	0	\$0-99
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0

Village Apartments 5	2016	1	Unintentional - Electrical multi- plug adaptor	0	0	\$0-99
		1	Unintentional - Cooking Fire	0	\$0-99	\$0-99
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
Village Apartments 6	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2014	0	N/A	0	0	0
Village Apartments 7	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2013	0	N/A	0	0	0

Fire Statistics for Asylum Ave. Campus 1265 Asylum Avenue Hartford, CT

Residential Facility	Year	Number fires in each building	Cause of Fire	Injuries that required treatment at medical facility	Deaths related to fire	Value of property damage caused by fire
Townhouses	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
	2013	0	N/A	0	0	0