

John G. Martin and Marion A. Bills Scholarships

University of Hartford
West Hartford, Connecticut, USA

1. **GENERAL REGULATIONS:** The John G. Martin and Marion A. Bills Scholarships are to Oxford University, and other approved top UK universities, for graduate study at the Master's level. The Martin and Bills Scholarships are biennial and fund one new scholarship each year. A scholarship recipient, referred to as a "*Martin Scholar*" or "*Bills Scholar*" must be admitted to a Master's degree program in an approved UK university. The appointment and scholarship are awarded for up to two years.

The scholarships include payments to the university for tuition, room, matriculation fees, laboratory fees, and all approved fees. In addition, the scholarships will provide each Martin or Bills Scholar with a modest allowance for board and one round trip annually between the United States and the UK.

The University of Hartford Selection Committee, appointed by the University's president, will include the dean of the College of Arts and Sciences, and at least two faculty members. The Martin or Bills Scholar will be selected during the fall or winter of the applicant's senior year and will enter the graduate program in October of the following year. No student shall be qualified or disqualified for selection as Martin or Bills Scholar on account of race, color, gender, age, sexual orientation, national or ethnic origin, religion, or handicapped status.

Completed application materials must be submitted to the University of Hartford Committee by mid-October of the applicant's senior year. **The application deadline for 2023 nominations is October 13, 2023.**

2. **CONDITIONS OF ELIGIBILITY:** An applicant to be eligible must be a full-time undergraduate at the University of Hartford who has completed at least eighty-four credit hours at the time of application, who will by graduation have completed seventy credit hours at the University of Hartford, and who will complete all requirements for a baccalaureate degree by August 1 prior to entering graduate school. All students must have studied at the University of Hartford for a minimum of two years and upon graduation from the University of Hartford be receiving a first baccalaureate degree (s).
3. **BASIS OF SELECTION:** The selection of a Martin or Bills Scholar will be based on assessments of each candidate's academic achievement, personal character, and involvement in community and campus life. This completed application should include:
 - a) An unofficial transcript(s) of all college work;
 - b) Letters of recommendation from three sponsors (described below; should be sent separately by sponsor);
 - c) An expository essay written by the applicant (described below),
 - d) A brief statement on degree course selection (described below).
4. **GRADUATE DEGREE COURSES OPEN TO MARTIN AND BILLS SCHOLARS:** For information about the degree courses available for graduate degree programs, contact individual university websites. Use this link to see possible institutions and programs: [https://www.topuniversities.com/universities/europe/masters?region=\[4010\]&country=\[GB\]&study_level=\[3\]&sorting=\[rankings_htol\]](https://www.topuniversities.com/universities/europe/masters?region=[4010]&country=[GB]&study_level=[3]&sorting=[rankings_htol])

In particular, the Oxford website is www.admissions.ox.ac.uk/gsp/courses.

Name of Applicant
(typed or printed)

John G. Martin and Marion A. Bills Scholarships

Recommendation Form

INSTRUCTIONS TO APPLICANT: A copy of this form should be given to all three sponsors.

Waiver: Please sign one of the following statements:

- I waive my right to see the letters of recommendation for the John G. Martin or Marion A. Bills Scholarship

(signed) _____

- I do not waive my right to see the letters of recommendation for the John G. Martin Scholarship

(signed) _____

INSTRUCTIONS TO SPONSORS:

The University of Hartford John G. Martin Scholarship/Marion A. Bills Committee annually selects one student to attend a graduate program at Oxford University or other top UK university. The applicant named above has requested that you write a letter of recommendation on their behalf. The committee would appreciate a frank assessment of the applicant's qualifications.

An applicant will be assessed on their academic achievement and intellectual ability, personal character, and involvement in campus and community life. A sponsor is not expected to know about all of the listed areas of assessment. Please comment on those areas of which you have direct knowledge.

Sponsors may provide advice to the applicant in preparing the scholarship application. The expository essay must be the work of the applicant. This includes the choice of the book or other written material, and the ideas for developing the essay. The sponsor may make editorial comments only.

Please send your letter of recommendation with this form by October 13, 2023 by email to Angel McNiel (mcniel@hartford.edu).

Name of Sponsor

John G. Martin and Marion A. Bills Scholarship Application Blank

1. Name: _____
Last First Middle

2. Present Address: _____

City State Zip Phone: _____
 Email: _____

3. Permanent Address: _____

City State Zip Phone: _____

4. Student ID number.: _____ 5. Citizenship: _____

6. College: _____ Major: _____

7. Previous Universities (if any):

Institutions Dates Degrees

Institutions Dates Degrees

8. Major Advisor: _____

9. Grade Point Average: _____
Overall Major

10. Interests and Campus and Community Involvement: Please list each with a brief description.
11. Indicate the Oxford degree course you wish to pursue, as well as up to four other Master's programs at other UK universities that you are considering.
12. Course Degree Statement: Include with your application a brief statement that explains why you have chosen the degree courses listed above. This statement should outline your present knowledge in relevant area(s) as well as your educational and career goals.
13. Sponsors/Letters of Recommendation

List below three persons who have firsthand knowledge of your academic abilities and personal character, and who have agreed to write recommendations for you (see Sponsor Recommendation Form). At least two of the three sponsors must be full-time faculty members at the University of Hartford.

List of Sponsors:

Sponsor	Position	Telephone/Email
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Sponsor	Position	Telephone/Email
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Sponsor	Position	Telephone/Email
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14. Expository Essay

Include with your application a 1000-word essay. What is a published text that has influenced your intellectual development and/or represents your current academic interest(s)? Explain the relevant aspects of this text as well as its intellectual significance for you. A book can be a work of fiction (e.g., *The Great Gatsby*, *The Bluest Eye*, *The Divine Comedy*) or of non-fiction (e.g., *The Double Helix*, *Silent Spring*). Other possible texts include but are not limited to a poem, a play, a short story, a musical score, a computer program, a lab report, a research article, or an online document.

Signature of Applicant: _____

Date: _____

All application materials are **due by October 13, 2023** to Ms. Angel McNiel (mcniel@hartford.edu)

Revised March 13, 2023