

UNIVERSITY OF HARTFORD

Clery-Student Trip Reporting Form *all fields must be completed* Reporting Person Contact Information

Name	
Title	
Contact E-mail Address	
Contact Telephone Number	
Sponsoring Department or University Organization	
CSA Training Completed	Yes or No Date Completed:
Travel Start Date:	
Travel End Date:	
Name of Accommodations (<i>Hotel, Inn, Dorm, Etc</i>)	
Address	
City & State	
Zip Code	
Country (<i>Outside the US</i>)	
Room Numbers, Floor, Etc. (University occupied)	
Number of Students Traveling	
Comments	

*If you have any questions on whether your trip or program should be reported, please contact the Clery Compliance Officer, **Marian Antunes-Doran** at 860-768-7836 or email mantunes@hartford.edu*