Professional Attire for Women

Looking your best will help you project confidence and create a successful impression. Following are a few suggestions to maintain your professional image.

General Tips for Professional & Casual:
- No heavy perfume. Wear minimal/natural looking make-up.
- Keep jewelry simple.
- Hygiene counts! Shower and brush teeth.
- Avoid overly long fingernails and nail art.
- No revealing, low or tight clothing.
- Keep hair back from face.
- No visible body art.
- Have all clothes neatly pressed, no holes or tears, replace any missing buttons. Make sure clothes fit properly.
- Look for classic fabrics, patterns and colors which are always in style and easy to accessorize.
- Hemlines should be knee length or longer.
- When in doubt, dress up!

Business Professional:
- Choose a classic suit. Black, navy, or gray never go out of style.
- Wear pumps. Keep shoes clean and in good condition. No sandals or open toed shoes. Heels should be 1 – 2 inches.
- Hosiery should be worn with a skirt, even in hot weather.
- Colored blouses are ok, but not neon bright.

Business Casual:
A list of what NOT to wear:
- Anything tight, see-through or midriff-baring.
- Mini-skirts or skirts with high slits/shorts.
- Halter tops/Strapless tops/Low cut tops.
- Low-rise pants.
- Do NOT expose your undergarments.
- No sneakers or flip flops.

Do Wear:
- Tailored shirts/dressy blouses
- Knit sweaters/sweater sets
- Dress pants/dressy capris in summer
- A dress with sweater or blazer