CONFIDENTIAL
FINANCIAL AID APPLICATION
DANCE PROGRAMS

Thanks to the generosity of individual donors, The Hartt School Community Division is able to provide financial assistance to students whose families meet a series of financial qualifications. Since funds are limited, please be sure to apply by August 15. Financial assistance is awarded through the Fund for Access, the Hartt Community Division’s tuition assistance program.

Please take a moment to review all materials carefully.

CHECKLIST

☐ COMPLETED FINANCIAL AID FORM (REQUIRED)

☐ SUPPLEMENTAL FINANCIAL DOCUMENTATION (REQUIRED)

☐ DANCE CLASS PLACEMENT FORM (NEW STUDENTS ONLY)

For priority consideration, all application materials must be received before

August 15

UNIVERSITY OF HARTFORD
THE HARTT SCHOOL COMMUNITY DIVISION

860.768.4451 • hcdbills@hartford.edu
SELECTION POLICY
Financial aid decisions and awards take the following into consideration:
• Financial need, as determined by family size, income, extenuating circumstances, and the basic parameters of the U.S. Department of Housing and Urban Development Income Limits for the State of Connecticut.
• Total tuition cost of the program selected.
• Number of applicants in the household.
• Availability of funds dependent on the program selected.
• Student progress, attendance, and achievement (for returning students).
• Current account standing with the University of Hartford.

Financial aid awards will be determined on a sliding-scale basis. Awards will not cover tuition in full, and families should plan accordingly based on the aid provided. Financial assistance is available only to students ages 18 and younger who have not completed high school.

SUBMISSION OF APPLICATION
Your application will not be considered without submission of these required documents:
1 Completed Confidential Financial Aid Application.
2 Supplemental Financial Information, which may include:
   • Your most recent U.S. Tax Form (e.g., 1040A)—preferred
   • A copy of your W2
   • Proof of Unemployment (i.e., Statement of Benefits)
   • Proof of Social Security (i.e., Statement of Benefits)
(All financial information received is used for aid evaluation only and is kept confidential.)
3 NEW STUDENTS: a completed dance class placement form.

You are encouraged to include supplemental statements in support of your application.

APPLICATION SCHEDULE
It is recommended that students requesting funding for the academic year beginning in September submit all materials by August 15. Applications received after the August 15 deadline will be reviewed on a first-come, first-served basis, pending available funds.

Successful applicants will receive a decision letter with additional instructions. Please make certain you read the letter carefully and follow the instructions included in the letter to proceed with registration.

Return all materials to
Hartt Community Division
Attention: Registrar
University of Hartford
200 Bloomfield Avenue, West Hartford, CT 06117
Fax: 860.768.4777
Email: hcdbills@ hartford.edu
ARE THERE ANY LIMITS TO WHAT PROGRAM I CAN APPLY FOR?
Dance programs require placement. Additional action may be required before a student may begin participation. Please contact the Dance Department to arrange for a placement class:
Phone: 860-768-6000. Email: Dancedesk@hartford.edu

HOW SOON WILL A DECISION BE MADE?
Applications received by August 15 will result in notification by the start of the academic year in September.

IS 100 PERCENT FINANCIAL AID AVAILABLE?
No. All families are asked to contribute financially to their childrens’ participation. The remaining balance can be paid off incrementally throughout the year based on available payment plans.

MY SITUATION HAS NOT CHANGED. DO I NEED TO REAPPLY NEXT YEAR?
Yes. It is required that each applicant reapply for aid at the start of each academic year. Awards are not guaranteed from year to year.

I HAVE RECEIVED MY DECISION LETTER, AND I AM STILL UNABLE TO AFFORD THE PROGRAM. WHAT CAN I DO?
Payment plans are available for those who qualify. Be sure to review your decision letter carefully. If you are still unable to afford the program, you have the option to appeal the decision. All appeals must be submitted in writing and be received by the office within 15 days of receipt of the award letter. Appeals will be considered in consultation with the director, and final decisions will be mailed to you. Please note that if your application was denied due to insufficient information, you must supply the missing information for your appeal to be reviewed.

I AM APPROVED FOR AID, AND I DON’T PLAN TO USE IT THIS ACADEMIC YEAR. CAN I USE IT LATER?
No. If you do not elect to use the award, and respond accordingly, the funds will be released for other applicants.

I CAN’T AFFORD THE PROGRAM WITH AID. CAN I TAKE FEWER CLASSES WITH THE AID PROVIDED?
No. Any adjustment to the program for which you applied will require a new review of your financial aid award. This includes withdrawals from the program as well.

I AM NOT CERTAIN OUR FAMILY QUALIFIES FOR AID. SHOULD I EVEN APPLY?
Yes, we encourage all of our families to apply for aid if they require it to participate in our programs.

I AM UNABLE TO PROVIDE ANY OF THE LISTED SUPPLEMENTAL FINANCIAL INFORMATION. WHAT CAN I SUBMIT INSTEAD?
If you do not have a completed tax form, W2, proof of unemployment or Social Security, please contact the Hartt School Community Division’s Registrar at 860.768.4451 to discuss alternative documentation.

CAN I SUBMIT FINANCIAL AID APPLICATIONS FOR MORE THAN ONE CHILD?
Yes, but please understand that due to limited funding we may not be able to provide financial support to all applicants within a household.

MY CHILD WANTS TO PARTICIPATE IN MORE THAN ONE PROGRAM. IS THAT POSSIBLE?
Although the financial aid process does not restrict enrollment in more than one program, aid is only provided for one program in an academic year. Additional programs may be available at a discounted rate, though financial aid will not be attributed to a subsequent program.

ONE CHILD WAS APPROVED FOR A DANCE PROGRAM, AND MY OTHER CHILD WAS DENIED FOR A MUSIC PROGRAM. WHY WEREN’T THEY BOTH APPROVED?
Funding levels vary from program to program, and some program funds may exhaust before others. As a result, funds are non-transferrable between programs.

MY CHILD WAS PLACED IN A DIFFERENT DANCE LEVEL FROM WHAT I APPLIED FOR. HOW WILL THAT AFFECT MY FINANCIAL AID AWARD?
All financial aid decisions calculate a percentage of tuition that will become the family’s contribution. If the tuition amount changes, that amount will be recalculated and a revised decision letter will be mailed to you.

DOES THE AWARD COVER MATERIALS, ATTIRE, ETC?
No. The financial aid award is only for tuition. Additional materials (i.e., dance attire, etc.) and fees are the responsibility of the applicant/family.
Supplemental financial documentation is required. Please provide at least one of the following forms of documentation:

- A copy of your most recent tax return or W2
- Proof of unemployment (i.e., Statement of Benefits)
- Proof of Social Security (i.e., Statement of Benefits)

Applications received without this supplemental financial documentation will not be considered for financial aid.

All financial information received is used for aid evaluation only and is kept confidential.

**APPLICANT INFORMATION**

Date of birth _____/_____/______  Age on 9/1/2018  Gender: □ Male  □ Female

Due to limited funds, financial aid awards will only be provided to individuals who are 18 and under and have not completed high school.

Student name ____________________________________________  City/State/ZIP ____________________________

Street address ____________________________________________  Home phone number ________________________

Email ____________________________________________________

Have you previously enrolled in any program through the Hartt Community Division? □ YES  □ NO

Have you applied for financial aid through the Hartt Community Division previously? □ YES  □ NO

**PROGRAM SELECTION**  Select only one program.*

- □ Private lessons:  Teacher:________________________
  
  Circle lesson length:  30 min.  45 min.  60 min.
  Instrument:_____________________________
  Circle type:  Suzuki  Traditional
  Location:______________________

- □ Dance programs

  Indicate dance class placement:____________________

- □ Music ensembles or First Steps in Music

  Indicate ensemble/class:____________________

Aid will be assessed for 30-minute lessons. Costs associated with longer lessons will be the responsibility of the family.

**PARENT INFORMATION**

Parent/Guardian 1

Name ________________________________

Phone ________________________________

Place of employment __________________

Position ______________________________

Has this person been laid off in the past 12 months?  YES  NO

Parent/Guardian 2

Name ________________________________

Phone ________________________________

Place of employment __________________

Position ______________________________

Has this person been laid off in the past 12 months?  YES  NO

Please indicate if Parent/Guardian 1 and Parent/Guardian 2 are:

□ Married/partnered  □ Divorced/separated  □ Single/not applicable

Number of people in the household __________________

Number of children in the household __________________

QUESTIONS? Call 860.768.4451 or email HCDbills@hartford.edu for assistance.
CONFIDENTIAL
FINANCIAL AID APPLICATION - DANCE

SIGNATURE

Printed name of Parent/Guardian of minor student

________________________________________________________________________

Signature of Parent/Guardian of minor student   Date

By signing this form, I confirm that this information, to the best of my knowledge, is complete and accurate. I understand that falsification of information in connection with this application may nullify any current awards and prohibit future awards. I understand that in order to be eligible for future consideration for financial aid, my child will need to demonstrate good attendance and preparation for lessons/classes, sufficient educational progress, and maintain good standing within their program. I confirm that all documents submitted as part of this application process are accurate and that this is an accurate indication of my/our household annual gross income and situation.

(Optional) We appreciate your answer. >> □ Native American/Alaskan Native    □ Hispanic/Latino    □ Asian/Indian    □ Other
□ Hawaiian or Pacific Islander    □ African American    □ Caucasian/White

Please note that financial aid awards are granted for one (1) program per academic year.

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