OFF-CAMPUS AGREEMENT
WORK SCHEDULE AND JOB DESCRIPTION

Institution: The University of Hartford

Student Name: _____________________ University ID# ___________________

Organization: _______________________________________________________

Job Title: ___________________________________________________________

Job Description:

Hourly Rate: Determined by Financial Aid Office

Start Date: _________________ End Date: _________________

Percentage of Compensation provided by the institution: 100%

Percentage of Compensation provided by the organization: 0%

Maximum number of hours per week a student may work while school is in session: 20

Maximum number of hours per week a student may work while school is not in session: 40

The University of Hartford _____________________ {Organization Name}

Matt Blocker-Glynn
Director, Center for Community Service
Student Affairs
Date: _____________________

Printed Name: _____________________ Title: _____________________
Date: _____________________