1. **Latin Night**

   An event showcasing Hispanic/Latinx culture through food, music, and dance.

   Date of Event: Friday, April 26, 2019
   Time of Event: 7:00pm – 11:00pm
   Event Location(s): GSU Café

   **Catering Resources Requested**
   ▪ Both sides of the cafeteria will not be available for dining this day.
   ▪ Food waivers and licenses will be submitted to Aramark.

   **Facilities Resources Requested**
   ▪ A work order was requested for custodial needs and for a ladder to hang decorations.
   ▪ A power distribution board will be provided since the DJ is providing lights.

   **Public Safety Resources Requested**
   ▪ Cash sales will be collected at the door from 7:00pm – 10:00pm.
   ▪ Information will be passed on to Chris Lyons to determine Public Safety needs.
   ▪ Off-campus guests will park in B Lot.

   **Student Centers Resources Requested**
   ▪ Volunteers will come from HLSA, CSA, and Lambda Theta Phi.
   ▪ Decorations will be placed in the cafeteria.
   ▪ The group will begin setting up at 9:00pm.
   ▪ Food will arrive at 6:00pm.
   ▪ OLAS, C.O.L.A.D.A, Studio 8Sixty, Fenomena will perform on the End of the Year Stage.
   ▪ Ticket sales will go through Hawk Hub and there will be cash sales at the door as well.
2. **Soccer for Starkey**

*Greek Life organizations will be randomly paired in which each team will have seven players. There will be a bracket style soccer tournament in which teams go head to head for eight minutes. Whoever has the most points by the end of the eight minutes wins. If there is a tie, the next team to score wins. The teams will continue to compete until there is a winner. University of Hartford Men's Soccer Team has agreed to referee the event.*

**Catering Resources Requested**
- N/A

**Facilities Resources Requested**
- Electricians will be present for WoodstHawk so they will pull power for the QSC speaker for this event as well.

**Public Safety Resources Requested**
- N/A

**Student Centers Resources Requested**
- This event will occur between Quads 4 and 6.
- Rachel Swenson and Rachel Burger will be coordinating the event.
- A rain date will be reserved.
- Greek Life will provide cones and small nets.
- This event will be moved to 12:00pm so that it does not conflict with other Greek events occurring this day.
The WoodstHawk event will be happening outside on this day too, so Greek Life will ensure they do not interact with this event/setup.

- The soccer team will be asked for a first-aid certified individual to be present at this event.
- This event will strictly be through chapter checks, no Hawk Hub will be used.
- One outdoor table, one small QSC speaker with an aux cord and a microphone, and two chairs will be provided.

Presented By: Julia Smith
Sponsoring Organization: Delta Zeta

3. **WoodstHAWK**

*Concert / Showcase*

*A day of live music featuring bands and artists from the University of Hartford community.*

- **Catering Resources Requested**
  - N/A

- **Facilities Resources Requested**
  - Work orders were placed to facilities, who will arrive at 9:00am.
  - Electricians will be utilized for power needs.
  - Wooden planks will be laid down on the lawn to place the stage on.
  - Bike racks will be provided.

- **Public Safety Resources Requested**
  - Information will be passed onto Chris Lyons to determine if an officer will be needed.

- **Student Centers Resources Requested**
  - This will be located at the base of the lawn between Quads 3 and 7.
  - Volunteers will arrive at 9:00am.
  - Setup will begin at 9:00am.
- Soundchecks will take place from 12:00pm – 2:00pm.
- The event will officially start at 3:00pm and end by 9:00pm.
- Breakdown will finish between 10:00 and 11:30pm.
- The event coordinators will speak to Charles and WSAM to get further knowledge of the staging needs for the event.
- Technical needs for the performers will be provided to SCA by 4/15 to determine if SCA/WSAM sound equipment will meet their needs.
- Eight outdoor tables will be needed for this event.
- STN2 will be livestreaming this event on their YouTube channel.
- Jack Banks will be chaperoning this activity.
- The Event Change/Cancellation form has been explained so the group can submit it by 12:00pm one day in advance in case of rain.
- Brandon Burgos will be scheduled as a production engineer.

Presented By: Ryan Levin
Sponsoring Organization: Audio Engineering Society, Red Tail Records, STN2

4. **Red Tail Records Artist Showcase**  

   *This event will allow our artists to perform their original music at Hawks Nest for the student body. Each artist’s set will have a duration of 20 minutes. This event will be a great way for the artists as well as RedTail Records to gain exposure.*

   **Date of Event:** Thursday, April 25, 2019  
   **Time of Event:** 7:00pm – 10:00pm  
   **Event Location(s):** Click or tap here to enter text.

   **Catering Resources Requested**
   - N/A

   **Facilities Resources Requested**
   - N/A

   **Public Safety Resources Requested**
   - N/A

   **Student Centers Resources Requested**
- Red Tail will arrive at 5:30pm.
- Artists will arrive at 6:00pm.
- Artists will perform from 7:00pm – 10:00pm.
- The Hawks Nest Sound System, two microphones, and monitors will be provided for the artists.
- Artists will be bringing instruments which they will hook up to the sound system, including a laptop playing beats, a guitar, a bass, and drums.
- Artists may bring their own amps. This information will be provided to SCA by 4/15.
- A production engineer will be scheduled.
- A mobile projector and the projector screen will be utilized to show off the new logo at approximately 8:00pm.
- One six foot table will be utilized for a 50/50 raffle and T-shirt sales.
- There have been past concerns with raffles for student events. Fallon Roberson will double check on this. This will be communicated to Red Tail and they will come up with a backup plan for fundraising.

Presented By: Joe Lutter
Sponsoring Organization: Red Tail Records

5. **Faculty/Staff vs. Students Kickball**
   
   *Annual kickball game to help foster friendly competition between faculty/staff and students.*

   Date of Event: Tuesday, April 23, 2019
   Time of Event: 12:15pm – 1:30pm
   Event Location(s): GSU Lawn

   **Catering Resources Requested**
   - Aramark will provide BBQ food for the kickball game.

   **Facilities Resources Requested**
   - Facilities will provide trash cans.

   **Public Safety Resources Requested**
   - N/A

   **Student Centers Resources Requested**
- A representative did not attend this meeting, so Fallon Roberson will meet one-on-one with the coordinators.
- Six 8 foot tables will be provided for food.

Presented By: N/A
Sponsoring Organization: SGA