# Event Services Committee Minutes

**Agenda**

**Attendees:** Charles Amerson, Jessica Abbott, Felecia Bumpus, Dr. DeLois Lindsey, Chris Lyons, Fallon Roberson, Ann Butzer

## 1. Pumpkin Carving

- **Date:** October 13, 2016
- **Time:** 6pm
- **Location:** K Lot

**Description:**

K Lot will be blocked for the Bonfire. The current layout that was submitted conflicts with the Bonfire layout. Now that it is getting darker soon, a light tower may need to be rented. Public Safety will block off parts of K Lot, information will need to be submitted to Lt. Lyons. Extra trash cans are requested from Facilities and six (6) tables are requested from SCA.

**Requested by:** Liam McCusker

## 2. Hawktober Dance

- **Date:** October 14, 2016
- **Time:** 10:00 PM – 2 AM
- **Location:** GSU café

**Description:**

Concerns about flipping the GSU Café because the Hillel dinner ends at 9 pm. SCA will need to provide two (2) additional people after clearing the café to prepare for the party. Doors open at 10 pm after Midnight Mania. The event will be promoted verbally; not on Social Media. Maureen from Public Safety will submit an invoice before the event to Ken McClary.

**Requested by:** Shanell Farmer

## 3. C.A.T.’s Got Your Back

- **Date:** September 29, 2016
- **Time:** 12 pm - 2 pm
- **Location:** GSU Lawn/GSU Lobby

**Description:**

Event will be moved indoors due to inclement weather, C.A.T. will distribute their promotional cups. C.A.T. will need to communicate and let grounds know if they are changing locations.

**Requested by:** Nateka Scafe
4. **Latin Fest**  
   September 30, 2016  
   2 pm – 5 pm  
   Location: Alumni Plaza

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Student Activities  
Approved

Level 1 event where students will play Jeopardy, Dominoes and other trivia based games. Spanish Sno Cones will be distributed. Six (6) tables will be requested from the Hawk Hall closet and one QSC Speaker from the Hawk’s Nest. Extra trash bins are requested from Facilities.

Requested by: Taylor LaFountain