Date: Tuesday, March 12, 2019  
Attendees: Jessica Abbott, Charles Amerson, Molly Eanniello, Jade Journigan, Sgt. Michael Lovley, and Fallon Roberson

1. **Dance A Thon**

   Event to raise money for “Hole in the Wall” Gang Camp

   **Date of Event:** Friday, March 29, 2019  
   **Time of Event:** 8:00 pm – 11:00 pm  
   **Event Location(s):** GSU Hawk Lounge and GSU Cafeteria

   **Catering Resources Requested**
   - Water will be supplied by SGA
   - Pizza will be provided by Aramark
   - Lukas will finalize the details of the food and drink order with Molly and/or Melissa outside of the Event Services Meeting

   **Facilities Resources Requested**
   - Additional custodial staffing

   **Public Safety Resources Requested**
   - Sue Fitzgerald should be in attendance at the event
   - Officers will be assigned from 6:30 pm – 11:00 pm
   - PS will provide two officers to the event
     - If Sue is in attendance at the event, one officer will be assigned. If Sue is not in attendance, then two officers will be assigned

   **Student Centers Resources Requested**
   - HawkHub Ticketing System
     - Ticket sales begin March 18
     - Ticket sales end at 9:30 pm
     - $5.00 per student/Faculty/Staff
     - No ticket sales at the door
   - GSU Stage 4 Pieces
     - Would like to use stage for Fenomena to perform
     - Fallon mentioned that light dancing is acceptable. Steppaz will not be allowed to step on the stage.
     - Musical chairs will not be allowed. Instead musical chairs will be held in the middle of the room
   - Will provide their own DJ however, speakers will need to be provided by SCA.
2. **Delta Gamma Anchorman**

Anchorman is a beauty pageant for boys that consists of a talent portion, trivia portion, best dressed and best dance portion. There will be judges who determine the winner of the contest.

Date of Event: Tuesday, March 26, 2019  
Time of Event: 8:00 PM – 9:00 PM  
Event Location(s): GSU Cafeteria

**Catering Resources Requested**  
- N/A

**Facilities Resources Requested**  
- Custodial staff will need to vacuum the cafeteria immediately after dining closes at 2 pm

**Public Safety Resources Requested**  
- Lovley will assign two officers for the event  
- If Torshia is at the event, then one officer will be assigned to the event

**Student Centers Resources Requested**  
- HawkHub Ticketing  
  - Sales begin March 23 at 12:00 pm  
  - Sales end March 26 at 4:00 pm  
  - Two SCA Staff for ticketing will be required  
  - Ticket sales are $3.00  
  - Guests will consist of non-Greek life members. This is a student only event

- Theater for 260  
- GSU Stage 6 stage pieces  
- Two (2) Wireless Microphone  
- Aux cord for the “DJ”  
- Poles to hang banner on stage  
- Two (2) vertical poles to hang the banner  
- Two (2) event staff for ticketing

**Other notes:**

- Quote for SCA will be emailed to Lukas. Lukas would like to compare prices with WSAM
  - 8 Tables
  - 30 chairs

**Presented By:** Lukas Struppe  
**Sponsoring Organization:** Student Government Association
Event Services Committee Meeting Minutes
www.hartford.edu/sca

- Event kept tentative until it is confirmed who the event chaperones will be during the event
  - Charles will email the Greek Life office to confirm who will be in attendance as the chaperone for the event
- The list of the two alumni that will be in attendance needs to be emailed to SCA in advance since there are no external guests invited to the event. The two alumni will come to judge the event

Presented By: Alexander Becker
Sponsoring Organization: Delta Gamma


A list of questions will be made on Kahoot. There will be a pin which will be given to the students to sign in once they go on the Kahoot website or the app (if they have it), so that they will be able to participate in the game. The students who are in first, second, and third place will receive a prize when the game is over.

Date of Event: Tuesday, April 02, 2019
Time of Event: 6:00 PM – 8:00 PM
Event Location(s): Hawk’s Nest

Catering Resources Requested
- No food at this event.
- Students will eat the food that is provided in the Hawk’s Nest

Facilities Resources Requested
- No additional resources needed outside of the standard procedures

Public Safety Resources Requested
- PS will pay special attention to the event

Student Centers Resources Requested
- One (1) Small QSC Speaker
- One (1) 8ft table
- One (1) Mobile Projector
- Hawk’s Nest Projector Screen
- One (1) SCA Laptop
- One (1) VGA Adapter
- One (1) wired microphone

Other notes:
- C.A.T. is concerned about the issues with SCA Staffing for their events in the Hawk’s Nest
- Sponsoring organization will need to confirm the time that they would like to SCA to arrive
prior to the time that they are expected to arrive.
- If sponsors do not show up within 30 minutes of time listed on the operations SCA will put all materials away

Presented By: Schekina Jean
Sponsoring Organization: Campus Activities Team

4. **Women's Wisdom & Wonderment**

One Night. One CommUNITY. Many Voices - Women, Wisdom & Wonderment - As part of Campus Activities Team’s Power of the Arts Open Mic/Spoken Word Series, CAT & PCSW will be sponsoring an open mic night in honor of Women’s History Month & Sexual Assault Awareness Month & to recognize & celebrate UHart’s diverse community of women. The event will feature women in the UHart community sharing their talents, their stories & their voices (Poetry, singing and any other form of self-expression is encouraged *as long as it is appropriate)

Date of Event: Wednesday, April 03, 2019
Time of Event: 6:00 PM – 9:00 PM
Event Location(s): Hawk’s Nest

Presented By: Chris Cowie
Sponsoring Organization: Campus Activities Team