1. **Sigma Nu Steak Dinner**

   *This is the 16th Annual Steak Dinner started by brother Nick Testa to help support one of his brothers who was battling cancer at the time. The event is a Steak Dinner buffet which is a 3-course meal in which the brothers of the Mu Iota chapter will serve to the attendees. Tickets are $10 per person, all proceeds during the event will go directly to St. Jude Children’s Research Hospital.*

   Date of Event: Sunday, May 05, 2019
   Time of Event: 6:30pm – 9:30pm
   Event Location(s): GSU Café

   **Catering Resources Requested**
   - Aramark will need access to the café at 2:00pm.
   - The Sigma Nu brothers will use the kitchen for this event. Moving forward, this will no longer be allowed.
   - Aramark supervisors will be present in the kitchen.
   - One chef will be on duty and one Aramark member will be present as waitstaff for this event.

   **Facilities Resources Requested**
   - Facilities will duplicate the custodial work order from last year. Sigma Nu will empty the trash cans themselves at the end of the event.

   **Public Safety Resources Requested**
   - Money will be collected at the door. An officer will be scheduled from 5:00pm – 9:00pm.

   **Student Centers Resources Requested**
   - Doors will open at 6:00pm.
   - The same setup as last year will be used.
   - Buffet tables will be set up behind the South Café pillars with four tables.
   - Two musicians will be playing at this event. They will be providing their own sound equipment.
   - A mobile projector and screen will be placed on the stage.
Two wireless microphones and the in-house café sound system will be provided.

Thomas Hoover will be scheduled as the Operations Manager. Sigma Nu will not be responsible for paying to keep the building open.

Presented By: Michael Dacey
Sponsoring Organization: Sigma Nu

2. Relay for Life

*Relay for Life is a walk that is intended to raise money for the American Cancer Society.*

Date of Event: Sunday, May 05, 2019
Time of Event: 1:00pm – 4:00pm
Event Location(s): Village Lawn

### Catering Resources Requested
- Aramark will provide food for the barbecue. SGA will be picking up the food from Aramark.

### Facilities Resources Requested
- Facilities will provide and deliver a podium.
- Facilities will provide wood for underneath the stage legs.
- Facilities will provide the van to SCA for a table delivery.

### Public Safety Resources Requested
- Money will be collected at this event. An officer will patrol the area. Susan Rocco will be present as a chaperone.

### Student Centers Resources Requested
- One small QSC speaker, an aux cord, and a wired mic will be provided.
- A 2-piece stage will be set up with the Konover stage pieces for the speaker to make announcements on.
- Twelve 8-foot tables and ten chairs will be placed outside for SGA to scatter throughout the lawn.
- This event must be set up by 10:30am.
3. Ms. Alpha Sig

A pageant for the university's sororities to raise money for RAINN.

Date of Event: Wednesday, April 24, 2019
Time of Event: 7:30pm – 9:00pm
Event Location(s): GSU South Café

Presented By: Susan Rocco
Sponsoring Organization: Student Government Association

Catering Resources Requested
- N/A

Facilities Resources Requested
- TBD

Public Safety Resources Requested
- Money ($5) will be collected at the door. An officer will be scheduled from 6:00pm – 10:00pm.
- An account number will be provided to Public Safety.

Student Centers Resources Requested
- 250 are expected to be in the audience, which will consist of only Greek Life.
- Theater seating will be set up, using the Special Events stage which is in the café.
- An operations plan was not provided for this event. Since this is last minute, Charles Amerson will speak to the Greek Life advisors to get more information about this event, and he will send out an email to the committee.
- Doors will open at 7:00pm.
- Joshua Marcial and Tyler Beauregard will be the students in charge of this event.

Presented By: Joshua Marcial
Sponsoring Organization: Alpha Sigma Phi