UNIVERSITY OF HARTFORD
STAFF ASSOCIATION MEETING MINUTES
May 8, 2013, Woods Family Classroom, Mortensen Library - 1:00 pm

PRESENT: Karen DeGrace, Bonny Taylor, Connie Yoczik, Ben Ide, Barbara Dessureau, Carla Fuller, Nancy Clubb, Jessica Abbott, Evelyne Haldimann, and Lynn Galvin

MINUTES: There were no minutes for review. Next month we will review and approve April and May meeting minutes.

UNIVERSITY COMMITTEE REPORTS

BAT Evelyne Haldimann's term is up. Anyone interested in serving on BAT is asked to submit their name to the Executive Board. We will seek nominations at the June meeting. Once nominations have been collected we will submit a list to the President.

There was a presentation by Institutional Advancement; mostly on how they are restructured. Their focus is on relationships, alumni, parents and corporate donors. There is a need to build long term relationships with those who have the capacity to give. The importance of the Anchor Fund was discussed. It is important when soliciting donations to be able to say that a high percentage of the university's employees support their institution with donations. It is the number of supporters that sends a positive message, not necessarily the amount of money collected.

PURE WELLNESS There was no formal report from the Wellness Committee. We mentioned the Ride to Work Day, May 17, 2013, and the suggested that people check their email for the latest update on the Cardio classes which will no longer be funded, but will continue if there is enough interest.

BTF There was no report from BTF.

SUSTAINABILITY COMMITTEE - No report.

STAFF ASSOCIATION REPORTS

WEB ADVISORY COMMITTEE - Barbara Dessureau reported that Craig is working on designing printer friendly pages which will leave off the header and show the right-column. They are also starting to add metadata to pages which should increase the way Google comes after our pages and possibly increase our statistics.

FACULTY SENATE - Ben Ide reported that the Faculty Senate continues to review Foundation of the Future recommendations relative to divested programs. The last sessions for this year will be May 9 and May 14.

COMMUNICATIONS COMMITTEE - No Report

MEMBERSHIP DIRECTOR'S REPORT - Membership count is holding at 161

TREASURER'S REPORT - There was no treasurer's report
OLD BUSINESS – Questions about the merit raise were asked. As far as we know only those staff who earn $40,000 or below will be eligible for a merit increase this year. The Provost has made it clear that she supports merit increases even if enrollments make it difficult to provide them.

At our next Executive Board meeting we need to finalize plans for the barbecue to be held on August 21, 2013.

Lynn Galvin will follow-up with Holly Stevenson as to what the status of the forms site is.

NEW BUSINESS – We may want to consider whether or not we wish to make our ‘election of officer’ language more specific in our by-laws and/or constitution.

Since we are using survey monkey we may also want to consider printing the results and keeping them on record. It was noted that in the past, paper ballots were saved for posterity.

A future meeting agenda item would be to consider defining terms of office, possibly staggering terms, thinking about whether or not one needs to be removed from office for a period of time before running again, and how many consecutive terms should be allowed.

A future agenda item for meeting with the administration would be Communication: how best to facilitate communication about policies and procedures, when forms change, etc.

The meeting was adjourned at 1:50 pm.

Respectfully submitted by

Lynn Galvin, Recorder for the Day