University of Hartford
Staff Association Meeting Minutes
Wednesday, January 11th—GSU 335—1:00 p.m.

Present: Jessica Abbott, Donna Clarke, Katie Cox, Laura Eldredge, Lynn Galvin, Valerie Gilleran, Laura Heemskerk, Ben Ide, Amy Kopec, Ellen Levasseur, Cindy Oppenheimer, Catherine Rose, Kate Sheely, Gina Signorello (recorder), Karen Sullivan (guest speaker), Bonny Taylor, Linda Zigmont,

I. Karen Sullivan, Center for Graduate and Adult Academic Services
   • Karen is also an advisor/evaluator in the University Studies Program
   • University Studies Program
     i. Paralegal Studies
     ii. Liberal Arts
     iii. Post-Baccalaureate Certificates
     iv. B.A. in University Studies
        1. Requirements
           a. Can’t have been full time at the University of Hartford in the last two years
           b. Must be at least 24 years old
           c. Have to have completed at least 30 credits
        2. Benefits
           a. A major cost savings. When taking up to 9 credits, students are charged per credit
           b. Very flexible program
   • Questions from the group
     i. How many staff come to Karen?
        1. Not many which is why Karen is here today. She wants to make staff more aware of what the department has to offer
        ii. Has there been a major shift in online learning in your programs?
        1. Yes. Originally, Saturday terms were most popular but since more and more online classes are being offered, a lot of students take advantage of online learning opportunities.

II. Minutes from the last meeting were approved

III. University Committee Reports
   • BAT
     i. Last meeting was on December 1, 2016
     ii. There were updates on the FY2017 budget and a discussion about potential FY2018 budgets
     iii. Committee discussed the potential for part-time faculty becoming a union.
     iv. Discussion about filling open staff positions and extra forms needed to request hiring a new staff member. This is a temporary measure
v. Discussion of how to share physical resources across campus

- Wellness
  - None
- Benefits Taskforce
  - Meeting again in February
- Presidential Commission for the Status of Women
  - Group met but they are unable to speak about their meeting at this time

IV. Staff Association Reports

- Faculty Senate
  - Discussed the possibility of becoming a sanctuary campus
  - Discussed part-time faculty unionization
- Web Advisory
  - None
- Treasurer
  - No change
- Membership
  - At 118 members as of January 4th
- Fundraising Committee
  - None

V. Old Business

- Thanksgiving luncheon was a success. We donated 171lbs of food
- The survey is still in progress

VI. New Business

- Elections are coming up and we need volunteers for the election committee
- We are taking recommendations for guest speakers. Greg Woodard’s name came up (He is the new president of the university)