CONFIDENTIAL – STUDENT CONDUCT RECORD

Please return completed form through inter-office mail in an envelope marked confidential to Meaghan Murphy in the Study Abroad Office, GSU 327. It may also be faxed to #4726.

To be completed by the student:  Name: ________________________________ Date: ________________

Student ID Number: ________________ Major: ________________________ UH College: ___________________

Study Abroad Program: __________________________ Semester:  □ Fall 20___  □ Spring 20___  □ Summer/Winter 20___

I authorize the Office of Student Conduct Administration to share information concerning my disciplinary history with the Office of Study Abroad.

____________________________________________________________
____________________________________________________________
____________________________________________________________

Student Signature

Deliver this form to the Office of Student Conduct Administration (GSU 307)

To the Director of Student Conduct Administration:  The student named above has applied to participate in an off-campus study program. We would appreciate a confidential statement evaluating this student’s judicial record. While a prior disciplinary history does not preclude a student’s participation an off-campus program, this information is taken into consideration during review of the student’s application and must be submitted in order for the student to be evaluated for admission to the program. The return of this form at your earliest convenience will expedite the student’s admission status.

☐ This student has NOT received a judicial sanction at the University of Hartford.

☐ This student is not currently under active judicial sanction, but has been previously sanctioned.

Comments: __________________________________________________________
________________________________________________________
________________________________________________________
________________________________________________________

☐ This student is currently being investigated for a potential misconduct violation. Resolution should occur by _________________.

Date

Comments: __________________________________________________________
________________________________________________________
________________________________________________________

PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM →
☐ This student is currently under judicial sanction(s).

Comments: ________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

Based upon what you know about this student, do you have any reservations about the student representing the University of Hartford in an off-campus program? Please explain:
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

Name: _________________________________________________________________

Signature: ____________________________________________ Date: ___________

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