Student Transcript

Start at the University's main web page

In the upper right corner, click on "Self Service"

Self-Service Center

Enter User ID and Password

Not the same as your email User ID and Password
User ID = University ID number

Secure Login

Enter your University ID and PIN
If you don't remember your PIN, transferred to the SECURITY Q.
Please note: PIN is case-sensitive

User ID:
PIN:

Login  Forgot PIN?

RELEASE: 8.5.1
Self-Service Menu

Last web access on 04/18/2013 at 09:24

Public Safety / Parking
Purchase parking permits. Post a temporary vehicle or an overnight guest

Student Main Menu
Apply for Admission, Register, Make a Payment, View your academic Information

Faculty Main Menu
Enter Grades and Registration Overrides, View Class Lists and Student Information

Finance Menu
View budgets in summary or detail, Download Finance Forms, View and Update personal information.

Pay Your Bill/CASHNet
Make online credit card and electronic payments, review account and select

Hartford Face Book (must be authorized)
View Student Profiles

Academic Performance Warning (must be authorized)

Return to Homepage

Public Safety / Parking
Purchase parking permits. Post a temporary vehicle or an overnight guest

• Term Selection
• CRN Selection
• Faculty Detail Schedule
• Faculty Schedule by Day and Time
• Detail Class List
• Summary Class List
• Mid Term Grades
• Final Grades
• Registration Overrides
• Registration Add/Drop
• Look-up Classes to Add
• Student Menu

Advisor Menu
• Search for ID by Name
• Email CAPP Course Waivers & Substitutions
• View Memos from the Registrar’s Office
• Curriculum Change Form
• Class Roster
• Academic Performance Warning (must be authorized)
• Hartford Face Book (must be authorized)

View Student Profiles
• Faculty Senate - Curriculum Forms

ELEASE: 8.5.3

Advisor Menu

Term Selection

Select a Term

Select Term

Select the Term for processing then press the Submit Term button.

Select a Term: Fall Term 2013

Submit

Term Selection

Student Academic Transcript
Degree Evaluation
Search for ID by Name
View Student FERPA Information

RELEASE: 8.5.3

Click on "Faculty Main Menu"

Click on "Advisor Menu"

Click on "Term Selection"
Select a Term, then click "Submit"

Make sure you do not enter a term earlier than the current one.
Click on "ID Selection"
If you are listed as
the student's
advisor, they will
be in your drop
down box
If you are not their
advisor, you can
enter the student’s
ID number directly
Click "Submit" then
"Ok"

Advisee ID Selection: Fall Term 2013

Enter Student ID

Student ID:

Submit ID  Reset

Student Verification

The name of the person you selected is
Please press the OK button if this is correct. If this is incorrect, select the ID Selection link to try again.

OK

RELEASE: 7.9 U2

Advisor Menu

Term Selection
ID Selection
Student Academic Transcript
Degree Evaluation
Search for ID by Name
View Student FERPA Information

RELEASE: 8.5.3

Click on "Student Academic Transcript"

Choose Transcript level
Choose which is
appropriate for
your query

Student Academic Transcript

Display Transcript

Choose Transcript type
No difference between
all 3 choices

Click "Display Transcript"

Student Academic Transcript

Display Transcript

Institution credit - will take you directly to the courses taken, sorted by semester

Student Academic Transcript

Information for Institution Credit  Transcript Totals

Transcript totals - will take you to the total credits earned and overall GPA