

## **ACADEMIC ASSESSMENT PROCESS TIMELINE FOR 2022-2023**

The following timeline provides the faculty member or the lead with an idea about when certain projects must be submitted into Planning & Self Study. If the faculty have any questions about this process, they are free to contact the Office of Institutional Effectiveness.

Fall 2022		Spring 2023	Summer 2023	Fall 2023
Submit by October 1 <sup>st</sup> , 2022	Submit by November 1 <sup>st</sup> , 2022	December - May	Submit by May 15 <sup>th</sup> , 2023	Shared by October 1 <sup>st</sup> , 202
STEP 1: Program Learning Outcome Assessment  Revisit program learning outcomes in Planning & Self Study to see if they are measurable. If not measurable, consider revising them. Identify in which core course each outcome will be assessed. Choose assignments	STEP 2: Program Learning Outcome Assessment  Submit the assessment project idea or "Measures" into Planning & Self Study. This step will require identifying a course, assignment, and rubric.	STEP 3: Program Learning Outcome Assessment  The faculty and "leads" collect data on identified assignments between Fall to late Spring.	STEP 4: Program Learning Outcome Assessment  The "leads" submit results from the assessment project into Planning & Self Study. They also create a plan for how to improve their program based on the data collected.	e academic assessment project from the Assessment Committee.
to evaluate outcomes. Decide on a rubric or other means to assess the assignment.  STEP 1: Essential Learning Outcome Assessment  Submit pre-survey for each ELO assessment and each program.	STEP 2: Essential Learning Outcome Assessment  Reach out to Pat Morelli regarding coder assignments for writing assessments.  Participate in ELO rubric training.	STEP 3: Essential Learning Outcome Assessment  Programs collect ELO assessment products for fall and spring courses.	STEP 4: Essential Learning Outcome Assessment  Submit ELO rubric reporting form and Closing the Loop for fall/spring courses to College ELO Assess- ment Coordinator by May 15 <sup>th</sup> .  Identify programs participating in ELO assessment next year.	