



Banner
Employee Self-Service
Release Guide

Release 8.14.1
December 2017

Notices

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Ellucian
2003 Edmund Halley Drive
Reston, VA 20191
United States of America

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Introduction

The release guide provides an overview of the enhancements available in Banner® Employee Self-Service 8.14.1. This release guide also lists system requirements and supporting resources that you might need while using the Employee Self-Service application.

Enhancements

Banner Employee Self-Service 8.14.1 includes these enhancements.

- Update Form 1095-C heading for 2017.
- Update Form 1095-C Help for Employee Instructions.
- Update Form W-2 for 2017.
- Update Form W-2 Help for Employee Instructions.
- Update Form W-2c for 2017.
- Remove W-4 PIN entry. (CR-000149274)

For more information about United States reporting processes, see *Banner Human Resources Year-End Regulatory Handbook for U.S. and Puerto Rico*.

For more information about ACA, 1095-C, and 1094-C forms, see <https://www.irs.gov/aca>.

System requirements

To use Employee Self-Service 8.14.1, you also need other Banner applications installed and updated to certain minimum versions.

Banner application	Version
Banner Position Control	8.14
Banner Human Resources	8.14.1, plus patch pcr-000147857_pay8140001
Banner Employee Self-Service	8.14
Banner General	8.8, plus patch pcr-000126105_gen8080001
Banner Web General	8.7 + 8.7.1
Banner Web Tailor	8.8 8.8.3 is required if you use Internet Explorer 11 or Microsoft Edge with the Cascade theme for Banner Self-Service.

The following applications are required for integration with the Banner Integration for Talent Management (BITM). If you are not using BITM, you do not need to be concerned with these requirements.

Application	Version
Banner Event Publisher	2.0 or higher
Java	7 or higher

Information resources

In addition to this guide, other documentation sources are available for more information about the enhancements, changes, and defect corrections in the 8.14.1 release.

The following documentation sources are updated for this release:

- *Banner Employee Self-Service User Guide 8.14.1*
- *Banner Employee Self-Service Resolution Report 8.14.1*

Functional updates to Employee Self-Service

A summary of the enhanced functionality introduced with this release.

Form 1095-C

The heading on Form 1095-C was updated with the IRS website for instructions and most current information.

Form W-2

The display and printable Form W-2 were modified for Box 9 label to Verification code.

Online Help updates

The Online Help was updated to support changes for 2017.

The Help topics related to Employee Instructions were updated for the following forms:

- 1095-C
- W-2
- W2-C

W-4 PIN

The electronic W-4 feature now requires you to acknowledge the W-4 Jurat certification statement, instead of entering a PIN, before W-4 updates are processed.

When prompted to acknowledge the certification statement, you have the following options:

- Cancel = changes are not submitted and a message will be returned to the update page.
- OK = the W-4 is submitted and PDAEDN record is updated along with User ID and Date captured.

When using Banner Employee Self-Service with the Cascade theme, pop-up windows used to certify W-4 changes and provide W-2 electronic consent don't open so employees can't provide the required certification or consent. The issue occurs in Firefox and IE browsers, and is related to Banner General CR-000141863.

The current versions of jQuery (1.6.1, 1.7.2, 1.8.3, 1.12.4, 2.2.4, and 3.2.1) are incompatible with the Employee Self-Service Cascade theme. Following are some ways that you can address this issue:

- Revert to an earlier version of jQuery, which may fix the issue in some browsers.
- Use a Chrome browser.
- Return to the Default UI for Self-Service.

Technical updates to Employee Self-Service

A summary of the technical changes made for this release.

New package

A new package, BWPKX17S (bwpkx17s.sql and bwpkx171.sql), is available with the Employee Self-Service 8.14.1 release. This package supports the display of the US 2017 tax documents for W-2, W-2C, and 1095-C in Employee Self-Service.

Changed packages

The following packages were modified to support CR-000149274.

BWPKXTAX and BWPKDUPD (bwpkxtax.sql, bwpkxta1.sql, bwpkdupd.sql, bwpkdup1.sql)

The following changes were made to support a pop-up window that prompts users for their acknowledgment of the W-4 changes instead of requiring them to enter a PIN:

- Removed the PIN logic from the W-4 Certification page `bwpkxtax.P_Certification`.
- Added an onClick event to the Certify Changes button that invokes the new JavaScript routine, `P_JScript_W4certifyPrompt`.
- Modified the W-4 Certification page, `bwpkxtax.P_Certification`, to display as an alternative page in non-cascade theme and prompt users for the same acknowledgment if the JavaScript is disabled.

Technical updates to Web Tailor

Banner Web Tailor table TWGRINFO was updated to support the changes for the W2, 1095-C, and W4 Certification, Information and Online Help text for this release.

This addresses CR-000147919, CR-000149274, and CR-000151706.

New seed data

The following scripts are delivered with this release.

Script name	Reason
bwptwgrinfod_081401.sql	Deleted selected Information and Online Help text for these pages: bwpkxtxs.P_ViewW2, bwpkxtax.P_Certification, and bwpkxtxs.P_View1095c.
bwptwgrinfoi_081401.sql	Revised Information and Online Help text for these pages: bwpkxtxs.P_ViewW2, bwpkxtax.P_Certification, and bwpkxtxs.P_View1095c.
bwptwgrinfou_081401.sql	Revised the Online Help text for the Update W4 page (bwpkdcmn.P_UpdateDednW4) to correctly state the reference to form 1040-ES.

Resolutions

For details about the specific defects associated with this release, refer to the *Banner Employee Self-Service Resolutions Report 8.14.1*.

You can find the Resolutions Report in the Banner Employee Self-Service documentation library in the Ellucian Support Center. Along with the Problem, Impact, and Resolution statements for each defect, you will find a link. Copy and paste the link into a web browser to go to the Ellucian Support Center and view the specific details of the change request.