

# UNIVERSITY OF HARTFORD

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## **ACCOMMODATIONS IN THE WORKPLACE POLICY STATEMENT**

The University of Hartford values its employees and establishes policies for their protection and benefit. Since the University does not discriminate but makes its employment decisions based on qualifications for each position and job requirements, some disabled individuals may need special arrangements or accommodations in their workspace.

As the University is committed to providing a safe environment for all employees, reasonable accommodations will be made, if necessary, for employees with a physical, intellectual, learning and/or mental disability.

If you are currently disabled, or at some point in the future become disabled during your employment at the University, you are invited to contact your supervisor to express your needs. Only at your request can we work with you, either through your supervisor or the Office of Human Resources Development, to make accommodations that are reasonable and necessary to help you do your job.

You may be assured that this procedure is private. Any information you choose to provide regarding your disability will be held in strictest confidence and not disclosed to anyone without your written permission, except when required by law.



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Jen Conley  
Interim Director  
Human Resources Development

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