INVITATION FOR PERSONS WITH DISABILITIES
TO SELF IDENTIFY

Section 503 of the Rehabilitation Act of 1973, as amended, which is administered and
enforced by the Employment Standards Administration's Office of Federal Contract
Compliance Programs (OFCCP), requires most employers – including the University of
Hartford – who do business with the Federal Government to take affirmative steps to
employ and advance in employment qualified individuals with a disability.

If you have a disability and would like to be considered under the Affirmative Action
Plan, please contact the Office of Human Resources Development. Submission of this
information is voluntary and will be kept confidential. Failure to provide such
information will not subject you to disciplinary treatment or discharge.

The Affirmative Action Plan for individuals with a disability may be viewed during
regular business hours in the Office of Human Resources Development. An
appointment must first be made by calling 860.768.4666.

This notice is a general statement of policy and no more. It does not constitute a term
or provision of any contract of employment or implied contract of employment between
the University of Hartford and any individual employee nor does it create contractual
obligations on behalf of the University of Hartford to any person.

Jen Conley
Interim Director
Human Resources Development
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