

① ID Number		② Date of Application		③ Bulletin Year		For Official School Signature Only																																																																																																	
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④ Print your legal name in full exactly as it is to appear on your diploma.																																																																																																							
First Name			Middle Name		Last Name																																																																																																		
⑤ Campus box or local address to send information prior to graduation.																																																																																																							
Street and Number				City	State	ZIP	Telephone () -																																																																																																
⑥ Address to send your diploma after graduating																																																																																																							
Street and Number				City	State	ZIP	Telephone () -																																																																																																
⑦ Hometown & state to be published in commencement program.				Hometown	State (or Foreign Country)																																																																																																		
⑧ For which award date are you applying?																																																																																																							
<input type="checkbox"/> September		<input type="checkbox"/> January		<input type="checkbox"/> May		Year _____																																																																																																	
⑨ What is your major?				What is your concentration?																																																																																																			
				What is your minor?																																																																																																			
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<p>10 List courses still to be completed</p> <table border="1"> <thead> <tr> <th>CRN</th> <th>Code & No.</th> <th>Course Title</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>Fall Semester 20____</td> </tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr> <td></td> <td></td> <td>Spring Semester 20____</td> </tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr> <td></td> <td></td> <td>Summer Term 20____</td> </tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>								CRN	Code & No.	Course Title			Fall Semester 20____																																																Spring Semester 20____																					Summer Term 20____																					
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<p>⑭ Do you have a relative who is an alumnus or alumna of the University of Hartford? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Relationship: _____ Name: _____</p>																																																																																																							
<p>⑮ Do you have transfer credits from another college?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>				<p>⑯ Do you have permission for a substitution or waiver in your degree requirements?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>																																																																																																			

Instructions for Completing the Degree Application

Please:

- Legibly **print** all required information.
- Complete **Blocks 1-16**.
- **Block 3:** 'Catalog year' refers to the year in which you entered a degree program.
- **The evaluator or other approved school or college official must sign this form before you submit it to the Office of the Registrar. All questions concerning your eligibility to graduate should be directed to your school/college, not to the Office of the Registrar.**
- Be sure to enter the **correct** address in **Block 6** for receipt of your diploma. If at any time your address changes, be sure to notify the Office of the Registrar.

Instructions for Cap and Gown Order Form

- To participate in Commencement, degree applicants must order their caps and gowns online. Be sure to complete the information below regarding your plans to attend a commencement ceremony.

Complete the following before submitting the Degree Application

Degree Application

- All graduate students and part-time undergraduate students will be billed a fee of \$208 (\$225 if late) for filing a degree application.

Commencement Ceremony Attendance Plans

- I am graduating in January____ May____ September____
- I plan to attend the ceremony in May____ December____ Not attending____
IMPORTANT: To participate in commencement, you **MUST** order your cap and gown online during the designated period at www.hartford.edu/commencement. A cap and gown order for the December Ceremony does not carry over for May. A separate cap and gown order is needed for each ceremony.

Exit Survey

[Exit Survey](#) - The Application for Degree Exit Survey asks you about your experiences at the University of Hartford in general and within your specific academic program, as well as your plans for after graduation. When answering questions related specifically to your academic program, please reflect on the same program as the Application for Degree that you completed.