

Contract Honors Form (continued)

3. The end product/products of this contract will be:

- | | |
|--------------------------------------------|-----------------------------------|
| _____ a paper | _____ additional writing/homework |
| _____ paper and class presentation | _____ internship and paper |
| _____ additional reading & journal writing | _____ field work |
| _____ performance or presentation | |
| _____ other (please specify) | |

I understand that in order for this to count as an Honors course I must achieve a grade of "B" or above.

Student's signature _____ Date: _____

Professor's signature _____ Date: _____

HON Coordinator's signature _____ Date: _____

NOTE: If the contract is not completed, the "contracted" course simply appears as a regular course offering on the transcript. Professors, please report results to the honors coordinator of your college.

Contract Honors Guidelines

College of Arts & Sciences Honors Program

Guidelines for Contracting to Take a Course for Honors Credit

1. A student may negotiate a contract with a faculty member to take a non-Honors course for Honors credit. The faculty member alone determines whether or not he or she wishes to be a party to this contract.
2. The contract must state explicitly the work that the student will undertake to earn the designation "Honors." The student's engagement with the course material should be more rigorous than that expected of the other students. Possible approaches for meeting this criterion include:

* The student pursues a course assignment(s) in greater depth or breadth.

* The student completes an additional assignment such as more extensive reading or reading primary rather than secondary texts; or a paper; or a project.

* The student is given an assignment that substitutes for one or more of the regular course assignments.

Examples include undertaking a more extensive research project, incorporating a field component to be analyzed and related to the course content, giving a special presentation to the class, participating in a workshop with a faculty member, etc.

The student may be asked to write, at the beginning of the course, what he or she hopes to experience or learn through the modified course assignments and a self-reflection of the experience upon completing the assignment(s).

3. Successful completion of the requirements for an Honors contract requires that the student earn the grade of "B" or above.
4. Once the contract has been negotiated and signed by both the faculty member and the student, the student should send a copy to the college honors coordinator no later than four weeks after the beginning of the course. Should the Coordinator have any questions or reservations about the contract, she will first discuss these with the faculty member. If

necessary, the Coordinator may seek the opinion of the University Honors Committee about honors contracts.

Contract Honors Guidelines (continued)

5. When the student has completed the contract to the faculty member's satisfaction, the faculty member must notify the college honors coordinator, who will inform the Honors Director (who then reports all results to the Registrar). The Registrar will add the designation "HON" for honors credit next to the appropriate course on the student's transcript.
6. Once a year, the University Honors Coordinating Committee will review the contracts negotiated across the University with an eye toward maintaining consistency of standards.