Attended Tuesday, September 18

Present:
President: Greg Woodward
Provost: Fred Sweitzer
Chair Board of Regents: David Gordon
Reference Librarian/Open Education Resources: Jillian Maynard
A&S: Kristin Comeforo, Al Dichiara, Larry Gould, Nels Highberg, Natalie Politikos, Michael Clancy
Barney: Jerry Katrichis, Irina Naoumova, Onur Oz, Narendar Sumukadas
CETA: Seth Holmes, Saeid Moslehpour, Paul Slobach, Akin Tatoglu
ENHP: Susan Eichar, Sarah Hart, Claudia Oakes, Michael Wininger
Hartt: Warren Haston, Carrie Koffman, Tracey Moore, Peter Woodard,
HAS: Cat Balco, Michael Vahrenwald, Andy Wollner
Hillyer: Jon Daigle, Mari Firkatian
Staff Association: Ben Ide
SGA: Zoey Zimber

Absent:
A&S: Joanna Borucinska, Anne Pidano
Barney:
CETA:
ENHP: Adam Goodworth
Hartt: Steve Davis
HAS:
Hillyer: Paula Alderette
SGA: Liam Bernier

Tuesday, September 18, 2018
12:15 Call to Order- Introduce New Senators and SGA
(Jonathan Daigle Vice Chair acting as Chair)
Overview of agenda
Students Affairs, Curriculum Committee and Faculty Affairs needs members

12:20 President-Gregory Woodward- https://ensemble.hartford.edu/Watch/Zy8rYDx
1. Convocation
   a. Will be reconfigured next year to facilitate parent attendance
   b. Faculty attendance expected; want to create the atmosphere of intellectual community

2. Recruitment
   a. Twenty withdrawals at latest check
   b. Adding more events to attract students, e.g. student tours
   c. Spanish-language website in Development
   d. Substantial decrease in “summer melt” (students who deposit but don’t show)

3. Retention
   a. Future: Residential Learning Community in every dormitory
   b. Student Success Center will soon hire Assistant Directors to advise and teach first-years
   c. Colleges can decide how best to utilize centralized versus program-level advising
   d. Early evidence of improved first-year retention in 2018-2019 AY

4. Outcomes
   a. Imminent: New Career Center Director to be named; students will get employment plans

5. Budget
   a. Enrollment projections last year: overly optimistic; overhauling projection algorithms
   b. Spending reductions were robust, but not enough to compensate for lost revenue
   c. Board of Regents are vocally supportive of University investing its resources in growth

12:40 Provost: Fred Sweitzer- https://ensemble.hartford.edu/Watch/n8TYf4y5

1. Office of the Provost
   a. Overview of new Deans
   b. New faculty hires (n=37): highly diverse among those disclosing race on survey
   c. Addition of T. Stores; Focus of C. Saunders on Grad study
   d. New director of OSRP; G. C. Colarulli departing

2. Short term disability
   a. Currently in Staff manual, but not in Faculty Policy Manual
   b. Authority to assess disability/return to work shifting from supervisor to medical staff
   c. Likely no perceptible change in current practice, but improving policy documentation
      i. Q: Will University continue contributions to Health Spending Account?
      ii. FS: Most likely/to the best of my knowledge, Yes.

3. P&T appeals
   a. Working group collaborated to establish an appeals workflow
   b. Provost worked collaboratively and approved product, translated into FPM revision
   c. Item will appear as a First Read (9/20)
4. Part-Time faculty Union
   a. Agreement in place; contract In Progress.
   b. PTFs will receive raise, retroactive to July 1, 2018
   c. When adjunct faculty are not invited back due to performance, Chairs must notify Provost

5. Air BnB
   a. University insurance will not cover Air BnB
   b. University is working on waiver to allow Air BnB
   c. Air BnB is an *option* but not a University expectation or request to faculty: hotels are OK


7. Five Goals
   a. Strengthen program portfolio (brief discussion of new programs targeted)
   b. Enhance value proposition of undergrad degree
   c. Grow international enrollment
   d. Support excellence in teaching
   e. Strengthen faculty with regard to University Mission

8. Proposal for alternative routes to Full Professor

9. Open discussion
   a. Q: Is Provost’s office thinking about evaluating Programs for success?
   b. FS: Yes; this is part of our support at the Program-level

1:00 Chair, Board of Regents: David Gordon- https://ensemble.hartford.edu/Watch/o5H6TbEz
1. Personal introduction
2. Board and Priorities
   a. Ensure long-term success and viability; match tactical and strategic investments
   b. Evolution of Board to operate efficiently, ensure engagement, diverse skills/backgrounds
   c. Listen/learn about higher education from the experts
      i. Q: How does BOR see the future of education?
      ii. DG: Foundation of UHart is strong, just need to be more thoughtful on strategy. BOR recognizes that students are evolving and UHart will keep pace.
      iii. Q: What role does BOR play in determining faculty compensation?
      iv. DG: BOR defers to Provost for matters of hiring and compensation
      v. Q: How can faculty help the cause of the BOR?

1:25 Reference Librarian: Jillian Maynard- Open Education Resources
1. Not presenting (time)
1:40 Adjourn
Thursday, September 20, 2018

Present:
A&S: Joanna Borucinska, Kristin Comeforo, Al DiChiara, Larry Gould, Nels Highbeg, Natalie Politkos, Barney: Jerry Katrichis, Irina Naoumova, Onur Oz, Narendar Sumukadas
CETA: Seth Holmes, Saeid Moslehpour, Paul Slaboch, Akin Tatoglu
ENHP: Susan Eichar, Sarah Hart, Claudia Oakes, Michael Wininger
Hartt: Steve Davis, Warren Haston, Carrie Koffman, Tracey Moore, Peter Woodard
HAS: Cat Balco, Michael Vahrenwald, Andy Wollner
Hillyer: Paula Alderette, Jon Daigle, Mari Firkatian
SA: Ben Ide
SGA: Liam Bernier

Absent:
A&S: Anne Pidano
Barney:
CETA: Akin Tatoglu
ENHP: Adam Goodworth (on parental leave; Susan Eichar attending for ENHP)
Hartt
HAS:
Hillyer:

12:15 Reconvene
12:20 SCHEDULED VOTES:

May 2018 Minutes VOTE
Clicker vote. May minutes approved
20 Yea, 1 Nay, 6 Abstain

September Curriculum Committee Report VOTE
Clicker vote. September Curriculum Committee Report approved
26 Yea, 1 Nay, 0 Abstain

Budget Advisory Team VOTE
Clicker vote. Three nominees presented; Each Senator to cast a single vote for top candidate. Voting results obscured due to some, but not all, candidates in attendance. Candidates to be notified through email post facto. Top vote-getter shall be appointed to BAT.

11 Jerry Katrichis
10 Saeid Moslehpour
6 Elizabeth Petry

**Sabbatical Committee Nomination**

Senate approves Adam Goodworth appointment

**Benefits Task Force**

A faculty member currently serving on BTF inquired with Senate leadership about suitability to continue serving. Discussion of Senate By-Laws 2.2 whereon nominations to University-wide or Senate-related committees must exclude those with no major academic administrative appointments, including Associate Dean. Action item: Senate Co-chair shall communicate this perspective to the inquiring party. Update: Communication complete (9/21).

**FPM Appeals First Read**

Friendly amendment proposed, regarding Section 8.4.3, Paragraph 2. Change: “The chair will then have three working days to request from the Office of the Provost the candidate’s dossier…” to “The Committee will then have 10 working days to confer regarding the case, and are expected to work quickly to request from the Office of the Provost the candidate’s dossier…”

Senate discusses tradition of sending documents to sub-committees prior to First Reads. Three source documents (Faculty Policy Manual, FPM; Manual of Academic Policies & Procedures, MAPP; and University Curriculum) should be routed first to Faculty Affairs, Student Affairs, and Curriculum Committees, respectively. Intended as a quality-control to give stakeholder committees first access to a policy change, and to streamline Senate deliberations.

Jerry Katrichis: Motion from a committee does not need a second. Only motions from the floor need a second. Technically, this motion should not be on the floor since it hasn’t gone through committee collectively.

Motion (Moslehpour): Starting immediately, all changes to the FPM, MAPP, or Curriculum Committee, shall be reviewed by their relevant committees (FAC, SA, or CC, respectively), before being presented to Faculty SENATE for a First Read. Motion was seconded.

Discussion: Absent officers from certain committees, including Senate Chair, it would be improper to vote in this meeting. There is no exigency in approving currently-proposed FPM changes, since all FPM are queued until late Spring.
There is a need to vote on this rule and make a proper change, instead of just leaving as tradition. Senator unsure why having discussion since already in by-laws. Senator states that this motion pertains to more than FA. Vice Chair: need for parallel language for MAPP and Curriculum in by-laws. Senator moves the question which is not correct protocol. Since already a motion, next step should be “Is there any more discussion.” If none, then vote. Instead, have to say “Now, all in favor in calling the question.”

Vote taken by hand.
   14 Yea, 10 Nay, Abstentions not collected

**FPM Short-term Disability First Read**
Item commuted following resolution to bring FPM changes to FAC.

**FPM Senate/Deans Joint Revision**
Discussion: Given the resolution to bring FPM changes to FAC (above), should this item be referred to FAC? Item has already been brought to Colleges, mooting the procedural advantages underlying the resolution.

Friendly Amendment from Barney Senators introduced for voting.

Clicker vote. Revision to Senate/Deans Joint passes.
   25 Yea, 2 Nay, 2 Abstentions

**12:45 SGA Representative: Liam Bernier**
LB: SGA is working closely on Sustainability Master Plan and the Open Educational Resource. First SGA meeting will occur 9/26.
   Senator: If SGA is working on Sustainability Master Plan, where the Plan addresses the topic of climate change, SGA representatives should be sure to consider the spectrum of interpretations on the matter.

**12:50 Staff Representative: Ben Ide**
BI: Transition from Staff Association to Staff Council is ongoing. Revised Constitution and Bylaws favorably reviewed by President, now with University Counsel. New executive board are: Laura Eldredge (Chair), Ben Ide (Vice Chair), Christina Lapierre (Recording Secretary). In process of selecting staff representatives to President Woodward’s Staff Advisory Council.

**12:55 Committee Reports**
Awards (WH): Coffin Grant announcement issued; Tonkin-Larsen-Trachtenberg announcement forthcoming

Sustainability (SH): No report, targeting University’s recycling program this year

Faculty Affairs (MW): None
Diversity (PA): Working with representatives from the Jackie McLean Fellowship to create a forum for discussions related to University’s diversity

Student Affairs (MV): Committee is seeking a co-chair

1:00 Break-out Groups by College
Nothing to report

1:20 Break-out Groups by Committee
Nothing to report

1:35 Old and New Business
Nothing to report

1:40 Adjourn

2018-2019 Committee Chairs

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<thead>
<tr>
<th>SENATOR</th>
<th>COLLEGE</th>
<th>COMMITTEE</th>
<th>E-MAIL</th>
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<tr>
<td>Pidano, Anne</td>
<td>A&amp;S</td>
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Bylaw 4.a “Faculty Senate meetings are open to all full-time and part-time (adjunct) faculty. Administrators, staff, and others having proper business with the Faculty Senate may attend meetings as observers, upon invitation of (or approval of petition to) the Chair or the Executive
Committee. Observers may not, during the meeting, petition the Faculty Senate Chair for the right to address the Faculty Senate, although the Faculty Senate Chair may invite observers to address the Faculty Senate from the floor on specific points of business. Only elected Senators have voice and voting privileges.”