

# John G. Martin and Marion A. Bills Scholarships

University of Hartford  
West Hartford, Connecticut, USA

1. **GENERAL REGULATIONS:** The John G. Martin and Marion A. Bills Scholarships are to Oxford University, and other approved top UK universities, for graduate study at the Master's level. The Martin and Bills Scholarships are biennial and fund one new scholarship each year. A scholarship recipient, referred to as a "*Martin Scholar*" or "*Bills Scholar*" must be admitted to a Master's degree program in an approved UK university. The appointment and scholarship are awarded for up to two years.

The scholarships include payments to the university for tuition, room, matriculation fees, laboratory fees, and all approved fees. In addition, the scholarships will provide each Martin or Bills Scholar with a modest allowance for board and one round trip annually between the United States and the UK.

The University of Hartford Selection Committee, appointed by the University's president, will include the dean of the College of Arts and Sciences, and at least two faculty members. The Martin or Bills Scholar will be selected during the fall or winter of the applicant's senior year and will enter the graduate program in October of the following year. *No student shall be qualified or disqualified for selection as Martin or Bills Scholar on account of race, color, gender, age, sexual orientation, national or ethnic origin, religion, or handicapped status.*

Completed application materials must be submitted to the University of Hartford Committee by mid-October of the applicant's senior year. **The application deadline for 2022 nominations is October 14, 2022.**

2. **CONDITIONS OF ELIGIBILITY:** An applicant to be eligible must be a full-time undergraduate at the University of Hartford who has completed at least eighty-four credit hours at the time of application, who will by graduation have completed seventy credit hours at the University of Hartford, and who will complete all requirements for a baccalaureate degree by August 1 prior to entering graduate school. All students must have studied at the University of Hartford for a minimum of two years and upon graduation from the University of Hartford be receiving a first baccalaureate degree (s).
3. **BASIS OF SELECTION:** The selection of a Martin or Bills Scholar will be based on assessments of each candidate's academic achievement, personal character, and involvement in community and campus life. This completed application should include:
  - a) A transcript(s) of all college work certified by the Registrar(s);
  - b) Letters of recommendation from three sponsors (described below; should be sent separately by sponsor);
  - c) An expository essay written by the applicant (described below),
  - d) A brief statement on degree course selection (described below).

4. **GRADUATE DEGREE COURSES OPEN TO MARTIN AND BILLS SCHOLARS:** For information about the degree courses available for graduate degree programs, contact individual university websites. Use this [link](#) to see possible institutions and programs:

In particular, the Oxford website is [www.admissions.ox.ac.uk/gsp/courses](http://www.admissions.ox.ac.uk/gsp/courses).

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Name of Applicant  
(typed or printed)

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## Recommendation Form

**INSTRUCTIONS TO APPLICANT:** A copy of this form should be given to all three sponsors.

**Waiver:** Please sign one of the following statements:

- I waive my right to see the letters of recommendation for the John G. Martin or Marion A. Bills Scholarship

(signed) \_\_\_\_\_

- I do not waive my right to see the letters of recommendation for the John G. Martin Scholarship

(signed) \_\_\_\_\_

### INSTRUCTIONS TO SPONSORS:

The University of Hartford John G. Martin Scholarship/Marion A. Bills Committee annually selects one student to attend a graduate program at Oxford University or other top UK university. The applicant named above has requested that you write a letter of recommendation on their behalf. The committee would appreciate a frank assessment of the applicant's qualifications.

An applicant will be assessed on his/her academic achievement and intellectual ability, personal character, and involvement in campus and community life. A sponsor is not expected to know about all of the listed areas of assessment. Please comment on those areas of which you have direct knowledge.

Sponsors may provide advice to the applicant in preparing the scholarship application. The expository essay must be the work of the applicant. This includes the choice of the book or other written material, and the ideas for developing the essay. The senior sponsor may make editorial comments only.

Please send your letter of recommendation with this form by October 14, by email to Angel McNiel ([mcniel@hartford.edu](mailto:mcniel@hartford.edu)).

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Name of Sponsor



14. Expository Essay

Include with your application a 1000-word essay. What is a published text that has influenced your intellectual development and/or represents your current academic interest(s)? Explain the relevant aspects of this text as well as its intellectual significance for you. A book can be a work of fiction (e.g., *The Great Gatsby*, *The Bluest Eye*, *The Divine Comedy*) or of non-fiction (e.g., *The Double Helix*, *Silent Spring*). Other possible texts include but are not limited to a poem, a play, a short story, a musical score, a computer program, a lab report, a research article, or an online document.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

All application materials are **due by October 14, 2022** to Ms. Angel McNeil ([mcneil@hartford.edu](mailto:mcneil@hartford.edu)).

Revised March 24, 2022