

**Durational Shortage Area Permit (DSAP)
Advisor Approval Sheet**

Candidate Name: _____

DSAP Semester: _____ **Student Teaching Semester:** _____

Program: Early Childhood Education Special Education Elementary Education

Do you work at Oakhill

Yes No.

Do you have 20 months of work experience?

Yes No

Application Type

- DSAP without Student Teaching
- DSAP with Student Teaching

Documents to be submitted

- Advisor Approval Sheet
- ED 177 (all pages with district approval)
- Unofficial Transcript
- Resume
- Intent statement indicating why background makes candidates eligible for the DSAP
- Updated Planned Program
- A copy of the State approved DSAP prior to the start of student teaching (if applicable)
- Letter from the District confirming that they will be able to assign a TEAM trained mentor when the candidate is ready to student teach (**DSAP without immediate student teaching**)
or
- Name and contact information of TEAM Trained mentor who will serve as the cooperating teacher (**DSAP with immediate student teaching**)
- Oakhill Students must include proof of employment (**Only for Oakhill Students**)

Decision

- Application Approved** – Send to Certification Officer (trinks@hartford.edu)
- Application Not Approved** – Send to Student for updated application.

Advisor Signature: _____

Date: _____

Advisor Name: _____