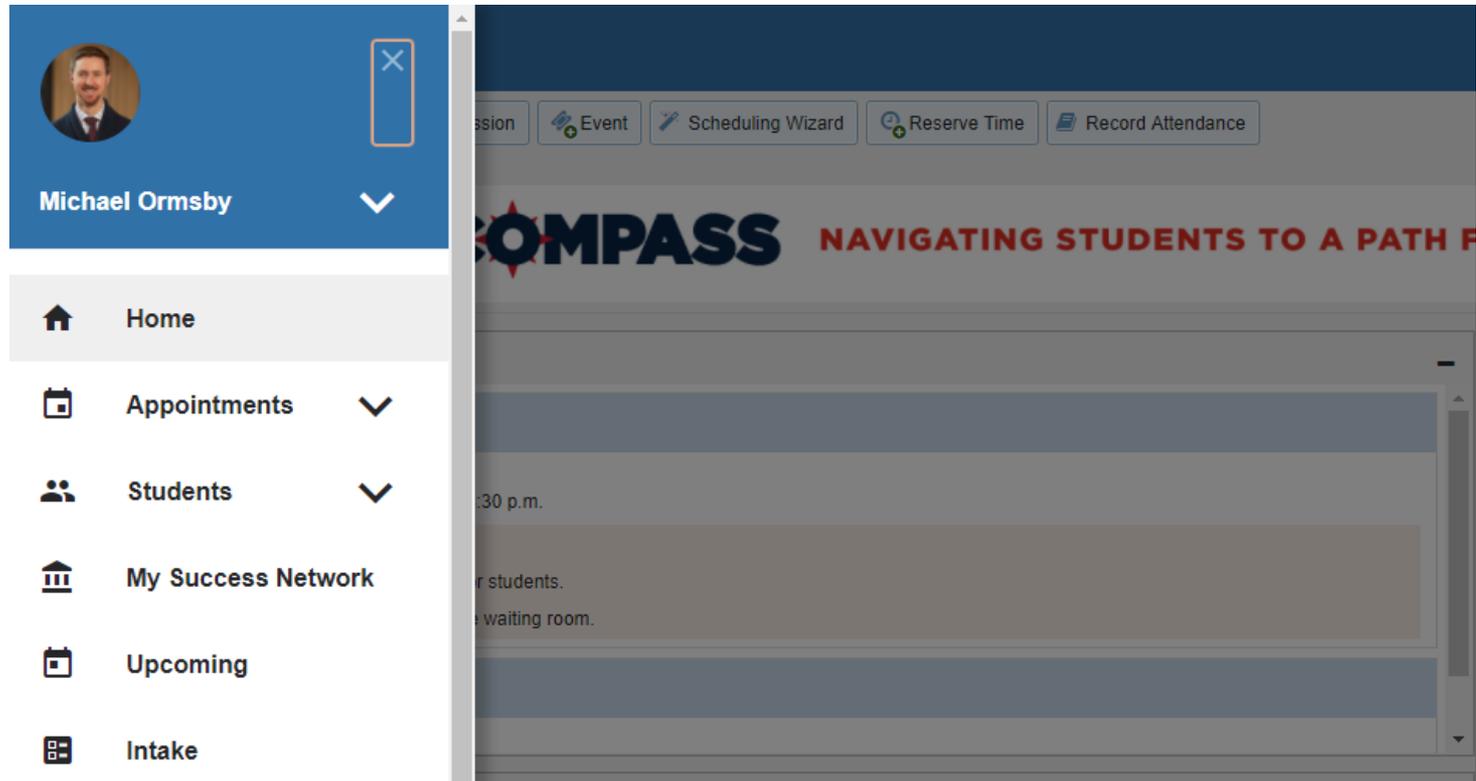


# Who Hasn't Met with Me? (Advising Campaign)



From the home menu, click on "Students"

# Students Who Need an Advising Meeting

Compass Search for Students

MY STUDENTS TRACKING INTAKE ATTENDANCE PROGRESS SURVEYS

Flag To-Do Kudos Success Plan Message Note Download

Search: Student Name, Username, or ID

Connection: US-190-44546-202040  Term: All  Cohort:

Name	Connection	Term	Cohort	Phone	Cell Phone
<input type="checkbox"/>	Career Preparation(UNDECIDED) DIA-200-21364-201610	All			
<input type="checkbox"/>	Career Preparation(Undecided) CRD-200-38369-201810				
<input type="checkbox"/>	Dialogue DIA-100-42817-201540				
<input type="checkbox"/>	Dialogue(TBD) DIA-100-66297-201740				
<input type="checkbox"/>	Dialogue-Transfer DIA-100-48322-201640				
<input type="checkbox"/>	Freshman Dialog DIA-100-41657-201440				
<input type="checkbox"/>	Preparation for Careers in CMM DIA-100-37937-201510				
<input type="checkbox"/>	Preparation for Careers in PSY DIA-100-43035-201510				
<input type="checkbox"/>	Transfer Success Seminar US-190-44546-202040				

First Previous 1 Next Last

Click the "Connection" drop-down box and select "Faculty Advisor"

# Students Who Need an Advising Meeting

Compass Search for Students

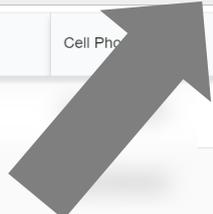
MY STUDENTS TRACKING INTAKE ATTENDANCE PROGRESS SURVEYS

Flag To-Do Kudos Success Plan Message Note Download

Search: Student Name, Username, or ID  Connection: Faculty Advisor  Term: Active  Cohort:  Additional Filters

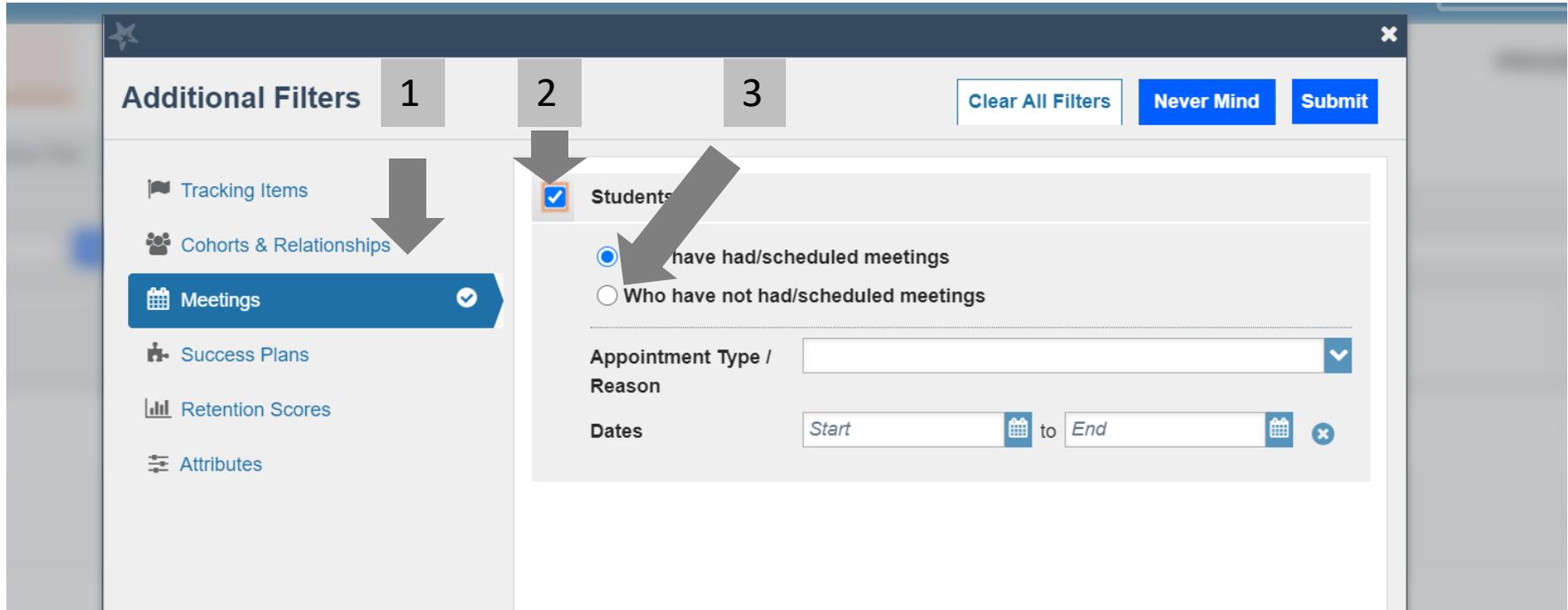
<input type="checkbox"/>	Name	Retention Score	Email	Phone	Cell Phone
<input type="checkbox"/>	[blurred]	[blurred]	[blurred]	[blurred]	[blurred]
<input type="checkbox"/>	[blurred]	[blurred]	[blurred]	[blurred]	[blurred]
<input type="checkbox"/>	[blurred]	[blurred]	[blurred]	[blurred]	[blurred]
<input type="checkbox"/>	[blurred]	[blurred]	[blurred]	[blurred]	[blurred]
<input type="checkbox"/>	[blurred]	[blurred]	[blurred]	[blurred]	[blurred]
<input type="checkbox"/>	[blurred]	[blurred]	[blurred]	[blurred]	[blurred]
<input type="checkbox"/>	[blurred]	[blurred]	[blurred]	[blurred]	[blurred]

Selected: 0 Displaying 1 - 25 of 112 Students



Click the blue "Add Filters" button

# Students Who Need an Advising Meeting



1. Click the "Meetings" option
2. Check the "Students" checkbox
3. Select "Who have not had/scheduled meetings"

The screenshot shows the 'Additional Filters' section of a web application. On the left is a sidebar with navigation items: Tracking Items, Cohorts & Relationships, Meetings (highlighted with a checkmark), Success Plans, Retention Scores, and Attributes. The main area is titled 'Students' and has a checked checkbox. Below this are two radio buttons: 'Who have had/scheduled meetings' (selected) and 'Who have not had/scheduled meetings'. There are three filter categories: 'Appointment Type / Reason', 'Dates', and 'Dates'. A dropdown menu is open under 'Appointment Type / Reason', showing a list of reasons with checkboxes. A search filter box is present above the list. At the bottom of the interface are buttons for 'Clear All Filters', 'Never Mind', and 'Submit'. A legend at the bottom left indicates that an asterisk (\*) denotes 'Required fields'.

4

5

6

\* Required fields

Clear All Filters Never Mind Submit

- 4. Select Appointment Reasons (suggested: "Advising" and "Discuss upcoming registration/Obtain PIN#")
- 5. Select date range (date you requested students to meet with you through today)
- 6. Click Submit

Compass Search for Students

MY STUDENTS TRACKING INTAKE ATTENDANCE PROGRESS SURVEYS

Flag To-Do Kudos Success Plan Message Note Download

Search   Connection  Term  Cohort  Additional Filters

<input type="checkbox"/>	Name ▲	Email	Phone	Cell Phone
<input type="checkbox"/>				

First Previous 1 Next Last

- The results will be a list of students who have not scheduled a meeting with you during the dates selected and for the reasons selected.
- You can then select the student(s) and message them reminding them to pick a time on your calendar.