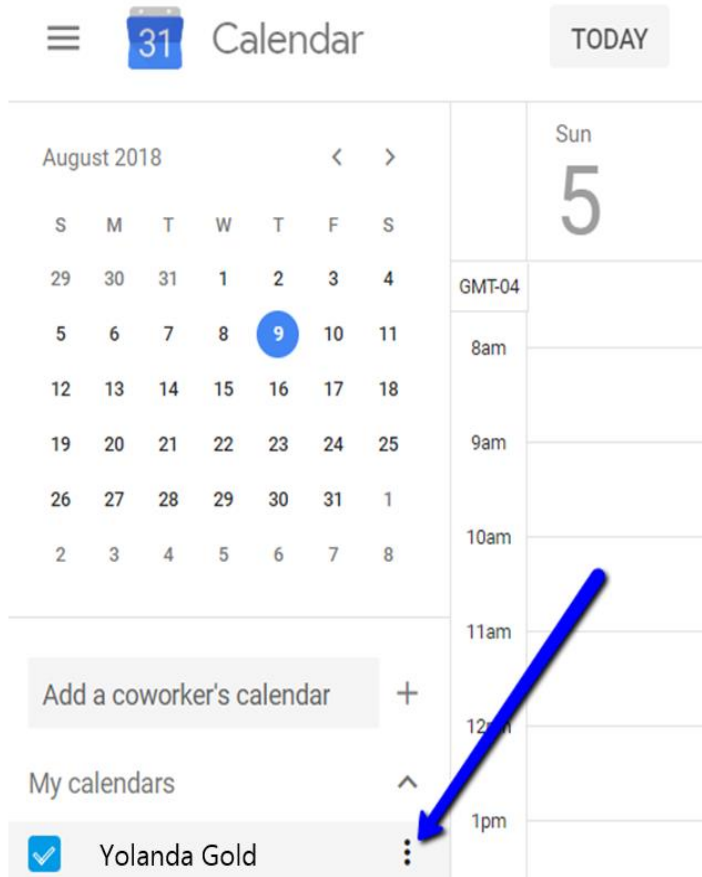


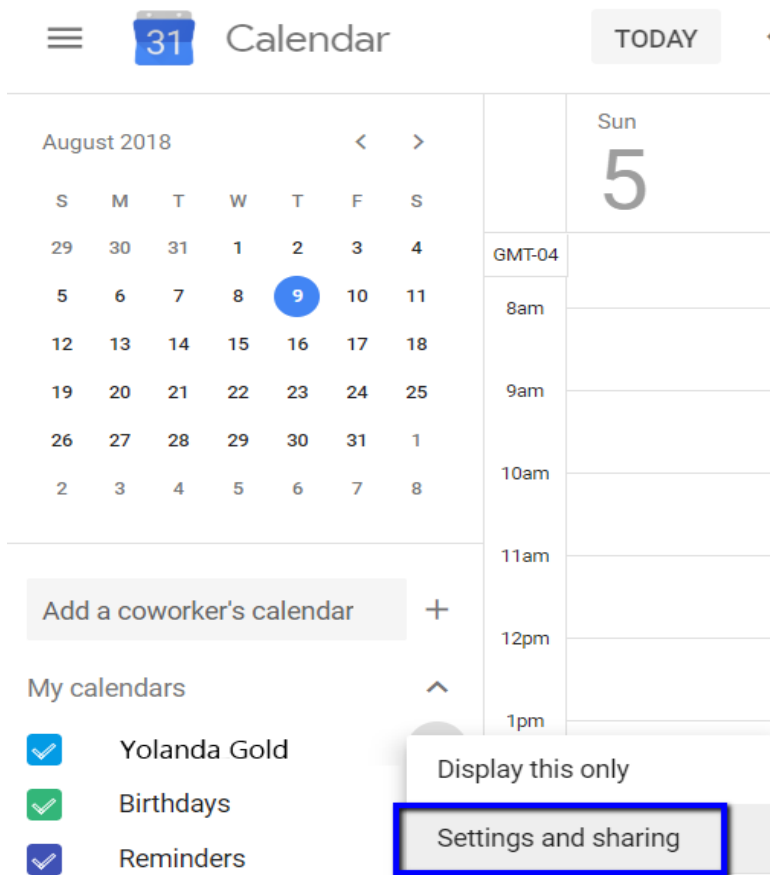
Calendar Sharing in Google Calendar

In order for free/busy time to be imported into Starfish from your Google Calendar you must share your calendar with Starfish. To do this, complete the steps below.

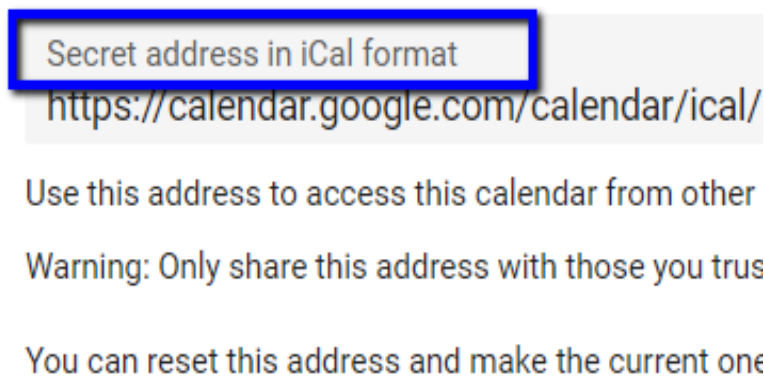
1. In your **Google Calendar**, click on the menu to the right of the calendar you want to share.



2. From that menu, select **Settings and Sharing**.



3. Scroll down to the **Integrate Calendar** section and locate the **Secret address in iCal format**.
If the field does not display a URL, click **RESET** to generate one



4. Copy the URL and paste it in the related field in your Starfish profile, then click **Submit**.