Office of the Faculty Senate
Faculty Senate Minutes
Tuesday, January 21 and Thursday January 23, 2020  A326 12:15-1:40

Attendance Tuesday, January 21
Present:
President: Greg Woodward
Provost: Fred Sweitzer
Vice President for Marketing and Enrollment: Molly Polk
A&S: Joanna Borucinska, Abe Hefter, Nels Highberg, Anne Pidano, Natalie Politikos, Ogla Sharp
Barney: Jerry Katrichis, Onur Oz, Rebecca Ranucci, Narendar Sumukadas
CETA: Suhash Ghosh, Saeid Moslehpour, Paul Slaboch, Akin Tatoglu
ENHP: Claudia Oakes, Lucy Richard, Michael Wininger
Hartt: Rita Porfiris
HAS: Cat Balco, Michael Vahrenwald, Andy Wollner
Hillyer: Mari Firkatian
Staff Council: Ben Ide

Absent:
A&S: Al DiChiara
CETA: Tim Britt
ENHP: Sarah Hart
Hartt: Steve Davis, Carrie Koffman, Tracey Moore, Phil Snedecor
Hillyer: Paula Alderette, Scott Scribner
Coordinator: Lydia Chiappetti
SGA: Liam Bernier

<table>
<thead>
<tr>
<th>Agenda Topic</th>
<th>Speaker</th>
<th>Information</th>
<th>Follow-up/Person Responsible</th>
<th>Date</th>
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<tr>
<td>12:15</td>
<td>Chair: Jerry Katrichis</td>
<td>Convene</td>
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| 12:20        | President: Greg Woodward | [https://ensemble.hartford.edu/Watch/c9TRr28Y](https://ensemble.hartford.edu/Watch/c9TRr28Y) -Highest returning percentage of first year students returning for Spring semester in the last 15 years (approximately (93%)!
-Results of survey of first year advising were very encouraging. Still need to address cultural competency and academic literacy. |                              |      |
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<th>12:40</th>
<th><strong>Provost: Fred Sweitzer</strong></th>
<th><a href="https://ensemble.hartford.edu/Watch/Xm8g7KCc">https://ensemble.hartford.edu/Watch/Xm8g7KCc</a></th>
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<td></td>
<td>Promotion and tenure process is nearly over. Board of Regents will meet next week. 5 Tenure, 6 promotion to associate and 4 promotion to Full.</td>
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- Spent time reading 15 promotion and tenure files - they were amazing!

- Orange tape for new academic building in quad will go in next week.

- Over 13 million dollars (of 20 million) has been raised for capital development. Impressive gifts for classrooms within that building. There are still some small spaces to buy.

- The Board of Regents is down to 30 people. Asking high positioned people to participate and many have said “yes”.

- Lynn Pasquarela is coming to talk to the Board in February. Looking at professional preparation in the context of liberal learning.

- Merit raise: the budget has built in a 2% merit pool increase but we need to see how many students will return this Spring semester. The raise will be retroactive to August 2019.

- More applications now than we’ve ever had in prior years at this point.
- January is 100-year anniversary of Hartt School (will last 12 months).

- Teaching Faculty committee will meet next week for the first time.

- Campus climate data will be available to Fred next week and he will then figure out how to disseminate as well as what can be done based on the results.

- Annual Faculty Evaluation: There is a disconnect between the annual faculty evaluation and the promotion and tenure documentation. There is effort underway to identify a way to connect the two.

- Discussion regarding two trainings that have been going out via email: IT training for cybersecurity and Empower for Sexual Harassment. Provost will try to coordinate so that his office can send out a note ahead of time warning that trainings will be coming via email.

Attendance Thursday, January 23
Present:

| 1:00 | VP Marketing/Enrollment: Molly Polk | https://ensemble.hartford.edu/Watch/Bz6i8WNw |
A&S: Joanna Borucinska, Abe Hefter, Al DiChiara, Nels Highbert, Anne Pidano, Natalie Politkos, Ogla Sharp
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Coordinator: Lydia Chiappetti
Staff Council: Ben Ide

Absent:
Hillyer: Scott Scribner
SGA: Liam Bernier

12:15  | Chair: Jerry Katrichis | Reconvene |
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<th>12:20</th>
<th>VOTES and DISCUSSION</th>
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|       | 1. November Minutes: 29 in attendance  
       | Approve 25  
       | Do not Approve 0  
       | Abstain 4  
       | 2. December Curriculum Report: 29  
       | Approve 26  
       | Do not approve 1  
       | Abstain 2  
       | 3. January Curriculum Report:  
       | Approve 26  
       | Do not approve 0  
       | Abstain 3  
       | 4. FPM Change-Introduction (friendly amendments)  
       | Approve 24  
       | Do not approve 5  
       | Abstain 0  
       | 5. FPM Change-Faculty Responsibilities  
       | Approve 25  
       | Do not approve 4  
       | Abstain 0  
       | • *Consecutive* in intro struck through by CoD  
       | but can be added later in a friendly amendment  
       | • Question about semester break in winter:  
       | how to define consecutive. |
- CETA senator wanted it to be known that it was to be consecutive without breaks, not including winter and spring breaks.
- *For a period not to exceed 40 weeks* not as important as *Consecutive*.
- Need to get into FPM by next month in order to make 2020-21 printing. Can tweak later with consecutive word. Could be a friendly amendment to first part but never existed in second part.

6. FPM Change to Grievance Committee Timing:
   - Approve 29
   - Do not approve 0
   - Abstain 0

   - 3) Three years (12 months) not clear, so propose revision: *three 12-month terms (36 months)* friendly amendment following the start of the academic year.
   - 4) Amend beginning of fall semester to *following the start of the academic year*. In both paragraphs.

7. FPM Change to Grievance Committee Charge:
   - Approve 28
   - Do no approve 1
   - Abstain 0

8. FPM Change: Clarification of Department Chairs

Natalie Politiko and Lydia C. to follow up with Fred for signature on amendments; formal FPM form to be finalized for 2020-21 FPM revisions.
• Move parenthesis to after the chair *(or equivalent)*. Co-chairs would have separate votes. *Friendly amendment*
• Rationale for closed vote due to small depts. to protect the non-tenured faculty.
• Distinctions can be made between department and division. Has been an issue with difference especially at Hartt School.
• Hartt has never voted on dept. chairs but has division chairs.
• *Chair/ head of a department or division (or its equivalent)*
• Division is not as high as department so not equivalent. Might be better tucked into Hartt by-laws.
• Friendly Amendment:
  *The chair (or equivalent) of the department (or its equivalent).*
• Results should be announced by dean; report the outcome not necessarily numbers
• Friendly amendment “to be tallied by ..., and outcome reported back to the department and the dean in question.”

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<tr>
<td>Do not Approve</td>
<td>1</td>
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<tr>
<td>Abstain</td>
<td>2</td>
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<td>Time</td>
<td>Committee reports:</td>
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| 12:45 | Staff Council: Ben Ide | • David Gordon, Chairman of the Board of Regents, spoke at the November Staff Council meeting. In addition to an introduction and overview of his and the Board's role in University governance, Mr. Gordon answered questions from staff members.  
• The December meeting of Staff Council was dedicated to discussing options for topics the Staff Council can review and work on for the 2020 calendar year. Topics included budget training, improving the onboarding process for new hires, and empowering staff in their interactions with others.  
• Asked if any further consideration of request for a faculty liaison to Staff Council.  
SGA Report: Liam Bernier |
|       | Absent            |         |
| 1:00  | Committee reports: Faculty Affairs | **FA : First Read FPM Section 16**  
• Anything voted on after today would not be included in FPM until 2021-22.  
• Bottom addition explains that it will be effective following the end of current contract unless passed by 2/3 vote, then accelerated.  
• Second and distinct vote for the 2/3 majority  
• Question: is there language about what percent of Senate has to agree?  
Take to Respective Colleges for advisory vote |
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<th>A&amp;D</th>
<th>Diversity E&amp;S</th>
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<td>• Will go with simple majority; seems cumbersome in last paragraph</td>
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<td>• Concerns about changes mid-stream in contract year</td>
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<td>• Beneficial to have option right away; still has to go to COD to be signed off on</td>
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<td>• Senator prefers an effective date instead of 2/3 or majority</td>
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<td>• Beneficial for CAT faculty to have language effective immediately as well as other new groups</td>
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<td>• Faculty to receive notice that their contract may be changed over the year by 2/3rds of FS</td>
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<td>• Discussion about taking out the Exec Committee of the Board of Regents. Redundant with second paragraph</td>
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<td>• <strong>Coffins awarded and TLT due tomorrow</strong></td>
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<td>• USP awarded to 6 students: HAS sculpture; ENHP PT; Biology fetal neurological project; 3 additional students awarded credit but not funds.</td>
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<td>• MAPP about Curriculum Changes and streamlining process to be presented at Feb. meeting</td>
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<td>• No report</td>
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| 1:20  | Civility Task Force               | • Met with committee plus David Stendar and James Brino; will meet Feb. 5th to come up with a statement. Many statements out there with common words.  
|       | CAT Task Affairs                  | • Chair will work with FA for new tasks    |
| 1:20  | Unfinished and New Business       | None                                       |
| 1:25  | Adjourn                           |                                            |