Office of the Faculty Senate
Faculty Senate Minutes
Tuesday, November 19 and Thursday, November 21, 2019 Auerbach 326 12:15-1:40

Attendance Tuesday, November 19h
Present:
President: Greg Woodward
Provost: Fred Sweitzer
Vice President of Student Success, Director, Associate Director: Jessica Nicklin, Mike Ormsby, Katie Kitchens
A&S: Abe Hefter, Al DiChiara, Nels Highbere, Natalie Politikos, Ogla Sharp, Bryan Sinche
Barney: Jerry Katrichis, Onur Oz, Rebecca Ranucci, Narendar Sumukadas
CETA: Tim Britt, Suhash Ghosh, Saeid Moslehpour, Paul Slaboch, Akin Tatoglu
ENHP: Sarah Hart, Claudia Oakes, Lucy Richard, Michael Wininger
Hartt: Steve Davis, Tracey Moore
HAS: Michael Vahrenwald, Andy Wollner
Hillyer: Paula Alderette, Mari Firkatian, Scott Scribner
Coordinator: Lydia Chiappetti
Staff Council: Ben Ide

Absent:
A&S: Anne Pidano  
Hartt: Warren Haston, Carrie Koffman, Phil Snedecor  
HAS: Cat Balco  
SGA: Liam Bernier

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<th>Agenda Topic</th>
<th>Speaker</th>
<th>Information</th>
<th>Follow-up/Person Responsible</th>
<th>Date</th>
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| 12:15        | Chair: Jerry Katrichis  
Convene       |            |               |                              |      |
- Document sent out to campus; lists 6 goals that were in former Vision Document  
- This is a combination of Strategic Plan which ran out in 2019 and taking this and combining with Vision & Sustainability and Equity & Inclusion plan to create UHart Start | |
- Second draft due in February.
- Will hold town halls
- Suggestion to use another word than “goal”- processes perhaps.
- Suggestion to send out email to determine which “goal” people would like to be involved with. Groups would meet independently.
- Suggestion to use Blackboard discussion group then break into small groups.
- Suggestion to bring it to existing committees. This might stifle what committees are working on
- Chair offered to have senate go over each section
- Suggestion to block out another senate session to discuss this plan
- Where is Strategic Plan 2019? It’s online. Fred has outline with what’s been accomplished
- Tight time frame and needs to be revised by Feb.
- Named all buildings in Engineering and have naming commitments for Health Sciences.
- Everyone targeted has come through with gifts
- Refinancing debt now
- Will raise money for recreation and wellness center to be built in a few phases.
- Debt service going up half million in order to raise 50M.
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<th>Details</th>
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<tr>
<td>12:40</td>
<td>Provost: Fred Sweitzer</td>
<td><img src="https://ensemble.hartford.edu/Watch/f5R9EgJo" alt="Image" /> Climate Survey: added questions</td>
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<td></td>
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<td>Have quantitative data</td>
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<td>Not guaranteed to be done by end of year</td>
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<td>Faculty Evaluation survey results received from Survey Monkey; raw data will be available</td>
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<td>Annual Faculty Evaluation 2.0 in Spring for faculty to come discuss</td>
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<td>National Survey on Student Engagement: asks questions about academics, social, environmental.</td>
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<td>Given to first years and seniors.</td>
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<td>Internships: worked with Jim Shattuck and put out a survey into the field; not sure what</td>
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<td>to do with this data. Can give to Senate and make available to everyone</td>
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<td>Overload teaching: not fair to students if overloaded.</td>
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<td>1:00</td>
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<td>open for discussion. Ask Fred for documents</td>
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<td>Ask Fred to share Internship Survey Results</td>
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<td>Center for Student Success: Jessica Nicklin, Mike Ormsby, Katie Kitchens</td>
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| - 2-3 overload credits allowed; 1 winter course above load; summer no more than 3 courses at any given point in the summer during one session.  
- Questionable if this should be a FPM change; not what faculty is obligated to do  
- Referred to Faculty Affairs to discuss overload issue  
- Question on bond: 30 years 3.9% interest rate |
| [https://ensemble.hartford.edu/Watch/f2YFb94P](https://ensemble.hartford.edu/Watch/f2YFb94P) |
| - Four members: Arron Isaacs, R.J Mc Gimvney, Jim Shattuck, and Jessica Nicklin  
- Mike Ormsby: Director of Center of Student Success  
- Logged approx. 4000 appointments with students  
- Not just first years, but more programming for other years. Trying to be more inclusive to all undergraduates  
- Staff came from internal hires; all had teaching experience except for two from residential life  
- Suggestion that Compass can provide calendar with students’ classes; this has already been asked of Compass.  
- Questioned parents/students about length of orientation, currently 2 days and 3 days |
| Natalie Politikos  
Will follow up with FA re overload |
might be too long; moving later by one week next week.
- US190 first-year class, working on keeping students on track. How well is community building going? Ice breakers, games, etc were done during the class. Class is a way to connect with others.
- Club membership working as a means for retention as well.
- Will help regarding changes in major and career services advice.
- Moving on to sophomore experience; programing
- Planning on programs for transfer students
- Would like to know the members of student advisory committee-

1:40 Recess

**Attendance Thursday, November 21st**

**Present:**
A&S: Abe Hefter, Nels Highberg, Natalie Politikos, Olga Sharp, Bryan Sinche
Barney: Jerry Katrichis, Rebecca Ranucci, Narendar Sumukadas
CETA: Tim Britt, Suhash Ghosh, Saeid Moslehpour, Paul Slaboch

Jess to send committee list to Fac Senate
ENHP:  Sarah Hart, Claudia Oakes, Lucy Richard, Michael Wininger
Hartt:  Carrie Koffman
HAS:    Cat Balco, Michael Vahrenwald, Andy Wollner
Hillyer: Paula Alderette, Scott Scribner
Coordinator: Lydia Chiappetti
Staff Council: Ben Ide

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<td>12:15</td>
<td>Reconvene: Chair, Jerry Katrichis</td>
<td>New programs announced: Undergrad Dean, Jim Shattuck has recruited Natalie Politikos for Music Therapy, but this program is on hold right now; Andy Wollner for Technical theatre. Clark Saunders has recruited Anne Pidano for Graduate program in Masters of Science in Occupational Therapy. -Senate has no objection to these Senator appointments to New Programs.</td>
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| 12:20        | Discussion and Votes: | DISCUSSION AND VOTES:  
**Oct. Minutes**: 27 total  
Approve 27  
Do not approve 0  
Abstain 0  

**November Curriculum Committee Report**: 27  
Approve 26  
Do not approve 0  
Abstain 1 | | |
FPM change to 40 weeks: 27
Approve 26
Do not approve 1
Abstain 0

MAPP change for Grad Student Applications: 27
Approve 26
Do not approve 1
Abstain 0

First Read: FPM Additions to Grievance Committee:
- Overview
- Slide 1: Timing of election changed from October to April
- Slide 2: clarification
- Slide 3: guide; changed to addendum H for clarity
- Slide 4: Selection of department chairs: 50% to show that 2/3 not needed
- Question: who counts the votes? Answer is Dean or dean’s assistant. Dept. chair serves at pleasure of the dean
- Suggestions: Representative that is not part of the dean’s office. Or involve 2 people in vote counting
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| 12:40 | Staff Council  
:Ben Ide | - Proposal to have Faculty Senate representative on Staff Council; last time was 2009  
- If interested in being liaison to staff council please contact Faculty Senate  
Send out request in separate email from Ben |
| | SGA: Liam Bernier | |
| | Committee Reports  
FA | - Working on proposal from CAT Task Force re P&T  
- Language just came from Fred for Overload  
- Senator: need to bring up tenure of Department Chairs (how often hold election, term limitations, do they have to be tenured: tenure-like or CAT).  
A&N:  
- Coffins being decided; cutting back on some of the expenses in order to award more grants  
E&S: |
• Topic of more electrical chargers on campus; have reached out to Greg about installing a visible station on campus.
• Capstone project in CETA is designing a single stream recycling project

Diversity:
• Spoke about mentoring program but did not have a full quorum this past meeting

SA:
• Two applications from USP and have faculty committee member who will compile feedback to students

Civility Task Force:
• Found that there are many civility statements on campus, so trying to combine them
• Inviting Kathy McCloskey from Grievance Committee along with James Brino (GSU President) and Dave Stender (Director of Student Conduct and Conflict Resolution)

CAT Task Force:
• Worked on CAT promotion and has been forwarded to FA.
• Waiting for another task; perhaps talk about Teaching Faculty question
• FA is amenable to having CAT Task Force do the groundwork for other issues
Graduate Council

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<td>• Motion to move business portion to Dec. 17th and then adjourn for the holidays.</td>
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<td>• Oral vote taken and ayes carried motion to cancel Thursday Dec. 19th second half of the meeting</td>
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<td>• Discussion about using Webex or other alternatives for absentee senators; Saeid Moslehpour agreed to research</td>
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<td>• Shifting meetings to Monday and Weds. of the 3rd week of the month next year</td>
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<td>• Writing readiness brought up by President; what type of input does Senate want to have.</td>
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<td>• Proposing a Curriculum Innovation Task Force to address these issues</td>
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<td>• New programs are needed along with writing and numeracy classes in Gen Ed.</td>
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<td>• UIS program should take care of this issue among the 7 colleges; in CETA 12 Gen Ed credits are UIS of those 2 specific in Ethics in the Profession, writing 110 is required as well.</td>
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<td>• Number of credits have reduced from 130 to around 120+</td>
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<td>• No common core across the schools and this is where the Faculty Senate can help</td>
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- Bryan Sinche to be point person for this Innovative Curriculum Task Force