Ensemble Advanced Features

Ensemble Video is an in-house video streaming media service – a kind of in-house YouTube designed for sharing large media files, such as audio and video files. For an introduction to Ensemble, please see our “Getting Started with Ensemble” handout, located at: https://www.hartford.edu/faculty-staff/faculty/fclfd/_files/Getting%20 Started%20with%20Ensemble%202019.pdf

This document outlines some of the more advanced features in Ensemble, including:

- Creating playlists and categories within playlists to embed within Blackboard
- Creating dropboxes (for student submissions) to embed within Blackboard
- Creating quizzes and embedding them within Blackboard
- Embedding Ensemble videos on the Web or other platforms (aside from Blackboard)

Creating an Ensemble Playlist

An Ensemble Playlist is a web page that displays a collection of related Ensemble videos.

1. From the Media Library page, click on the Playlists button on the left menu.
2. Click Add then give it a name. This creates a playlist within Ensemble.
3. Choose your Playlist Layout
4. The logo allows you to include a logo next to videos in playlist (it is optional).
5. When done, click **Save**.
6. A new window will display the title of the Playlist. By default, playlists are organized alphabetically.

**Ensemble Playlist Options**

Once your playlist has been created, you will see it in the displayed in the Playlist window.

![Playlist Options in Ensemble](image)

a. **View Playlist** – Shows what the playlist will look like when it’s embedded in Blackboard or a Website.

![Example of an Ensemble Playlist](image)

b. **Customize and Embed** – Allows you to customize your window size and options for embedding in a website, email or in Blackboard.

c. **Create Permalink** – Creates a permanent link to the playlist which can then be emailed out or published to a website.

d. **Categories** - Organize your playlist by *Categories*. For example, if you are teaching CS110 and want to organize your videos by week, you can categorize by Chapters, Units or Lessons. Once you have created your Playlist, click the **Categories** button, then click **Add** to add a category into the playlist.

e. **Auto Publish** – Automatically publishes videos that are set to a specific playlist when adding them.
f. **Access Control** – Allows you to add security restrictions and/or downloading of the videos.

g. **Sort** – Sets sorting preferences for the videos in your playlist (e.g. title or date).

h. **Visual unpublish** – Hide your videos from others trying to access them.

i. **Share** – Allows you to share your playlist on social media platforms.

### Publishing to an Ensemble-Created Playlist

Newly created playlists will appear as a publish option whenever you upload a video and add it to the playlist on the *Publish* page. You can also add previously uploaded videos to the playlist.

- Go back to *Media Library* on the menu (left).
- To add published recordings to a playlist, find the video you want to add to the playlist. Then click the **Publish** button under it.

![Video in Media Library – Click Publish](image)

- To select a playlist, click *Default Category* of the playlist, then click **Publish** (upper right or bottom right of the page).

### Selecting the Playlist

**Creating Dropboxes for Student Video/Audio Submissions**

Instructors have the ability to create a “Dropbox” within Ensemble so students can submit videos or audio files. The instructor creates the Dropbox in Ensemble and can link to it within Blackboard. NOTE: Video or audio files submitted via Dropbox appear in the *Instructor’s* media library in Ensemble.
To create one:
1. Log into Ensemble, go to the menu and click **Administration ➔ Library ➔ Dropbox**.
2. Click the **Add** button to create a new Dropbox.

Give the dropbox a name, url and description, and be sure to uncheck Public (unless you want everyone to be able to see your students’ video or audio files). Make sure the name is something that makes sense to the students (see example below).
Create Ensemble Video Quizzes

Ensemble gives instructors the ability to create quizzes embedded directly into your Ensemble videos. These videos with embedded quizzes can then be linked directly within Blackboard.

1. From the menu in Ensemble, click Administration → Library → Quizzes.

2. Click Add to create a new Quiz.

3. Enter your quiz name, define the quiz settings and choose the video for your quiz.
   a. Name your quiz.
   b. Add any comments you like.
   c. Under Quiz Tracking, keep the default “None” as this will track via Blackboard.
   d. You can choose to make the quiz for an entire playlist of videos, but more commonly for an individual video.
   e. Choose your Quiz Settings
   f. Choose your Quiz Navigation options.
   g. Choose your Question Settings.
   h. Choose your Post Submission options.
   i. On the right, choose the video you want by clicking the Select button.
Please enter your quiz name, define the quiz settings and choose the video for your quiz.

- Name
- Comments

Quiz Tracking
- User registration
- Playlist
  - -- None --

Quiz Settings
- Review before submission
- Show results
- Show correct answers
- Allow Retakes
- Gradebook Score
- Last Graded At

Quiz Navigation
- Skip questions
- Timeline and question navigation

Question Settings
- Shuffle answers
- Show hints

Post-Submission Call-to-Action
- Display Call-to-Action
- Button
- Open URL in new window
- Button Text
- Button URL

Search
- Media Library
- 10 per Page
- Newest

Edit Quiz Options
4. Scroll to the bottom and click **Save Changes**, then click the **Add Questions** button. A new window will appear.
5. The video will auto play.
   a. Pause it where you want to add a question.
   b. Choose your question type (Multiple Choice, True/False/Multiple Select).
   c. Enter the Question name
   d. Enter the answers, clicking the dot to choose the correct response.
   e. Enter any hints and/or explanations.
   f. When done, click **Add**.
6. Created questions will appear on the left under the video playback.

7. Navigate to another location on the timeline to add additional questions.
8. When done, you can navigate out of this window. Your quiz is saved automatically each
time you click the Add button.
Publishing Playlists, Dropboxes and Quizzes to Blackboard

- Log into Blackboard.
- Click on Recordings, Course Documents, or another place you wish to put the video. Be sure that Edit Mode is "ON."
- Click Build Content → Ensemble Video.
- It may tell you that you are connecting to an LTI service, click Launch.

Ensemble should pass through your login credentials to Blackboard (if you already have an Ensemble account); however, if it doesn’t recognize you, it may ask you to input your login credentials. Remember: Your username is the same as your Hartford username (without @hartford.edu) and your password is your University email password. Be sure to set Identity Provider dropdown to Faculty. Then click the Submit button.

Notice that there are four tabs at the top to choose from:
- **Choose Media** button at top (default), if you just want to search your entire library for a recording (which once logged in will display in the browser window
- **Choose Playlist** to select a playlist that you have pre-set up in Ensemble
- **Choose Dropbox** to select a student submission form
- **Choose Quiz** to choose from a preset Ensemble Quiz.
**Embedding Playlists in Blackboard**

This option allows you to choose pre-set playlists of videos to show in Blackboard. For details on how to create playlists, the directions follow.

- Click the green + button next to the playlist you want to add.
- In the new window that appears, choose how you want to add the playlist (either as a link to the playlist, or embedding the playlist directly into Blackboard), then click on **Save**.

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**Click the + to add the Playlist**

**Choose Type of Playlist, and then click on Save**
**Embedding a Dropbox within Blackboard**

1. Click the Choose Dropbox tab.
2. From the list, click Choose next to the dropbox you need to use.

   ![Selecting the Dropbox]

3. Then either click Preview, or click Save to continue.
4. The link to your submission form will appear at the bottom of your content area.

   ![Dropbox Link appears in Blackboard]

**Embedding a Quiz in Blackboard**

This option will allow instructors to embed video quizzes pre-created within Ensemble.

1. Click the Choose Quiz tab.
2. Find the quiz you want to embed, then click the Choose button.

   ![Choose your Quiz]
3. Preview the Quiz (will open in a separate tab), choose your Quiz Embed Options (make sure Captions are “On by Default”, then click **Save**.

4. Your quiz will appear at the bottom of your content area. Note, that this is a link and not an embedded quiz, and **will open in a new window when clicked**.

5. Click the link to open. The Quiz will give directions to the students, and then prompts them to **Start Quiz**.
6. The questions will appear at the point in the video in which you inserted them.
**Enable Grading of Ensemble Quizzes**

1. Ensemble Quizzes can be graded in Blackboard’s grade center. To allow the grades to show up in the Blackboard Grade Center, click the dropdown next to the video quiz in Blackboard, and select **Edit**.
2. You will see the Quiz Title (you can edit this), and the description box with the video in it. You can add additional text to this:

![Quiz title and description box](image)

3. Next, you will see some **Connection Details** – **just ignore these**.

![Ignore the connection details](image)
4. Scroll midway down the page and enable the following:
   a. Create a grade column in advance of first use - ✓
   b. Choose your display format for the grade
   c. Choose points possible
   d. Include this column in grade calculations - ✓
   e. Show this column to students? - ✓
   f. Input the due date – important so this shows up on the course calendar
5. When done, click Submit.

**Ensemble Quiz Options in Blackboard**

**Publishing your Video to a Website Outside of Ensemble or Blackboard**

There are three options for sharing your videos on a website, via email or on social media:
• **Embed** - If you are publishing to a personal or company web server, you can use embed codes.
  a. Go to your Media Library.
  b. Find the video you want and under it, click the `</> Embed` button.
  c. A new window will pop-up and then the embed code will be displayed so that you can copy/paste it elsewhere.

• There are two types of embed code on a web server. The iframe responsive based code (which is the default) and Javascript. There are also some customizations like adding the Title, Auto Play, Captions, Hide Controls, and Social Tools. Try the iframes embed code first and if it doesn’t work, switch to the Javascript embed code.
• **Permalink** – Gives you a permanent link that you can share pretty much anywhere. You can customize the link within limits also, and change playback defaults when someone clicks on the link.

![The Permalink pop-up window](image)

• **Share** – Allows you to share the video directly to email and social media platforms:

![The Share pop-up window](image)

For more information on Ensemble-related topics, including a series of written directions and videos, visit the FCLD website: [https://www.hartford.edu/faculty-staff/faculty/fcld/ed-tech-guide-videos.aspx#accordion-group-1-section-3-label](https://www.hartford.edu/faculty-staff/faculty/fcld/ed-tech-guide-videos.aspx#accordion-group-1-section-3-label)
Getting Help with Technology at the University of Hartford

Faculty Center for Learning Development (FCLD)
FCLD provides consulting and instructional support to faculty and staff who are using technology in teaching and learning. The FCLD Faculty Lab in Mortensen 203a is available for faculty support and use and is equipped with instructional technology-related equipment including: PCs, Macs, scanners, and projectors as well as support staff. Faculty with login issues should contact 860.768.4357. Faculty and Staff needing training and support using Blackboard or other instructional technologies, should contact FCLD.
Phone: 860.768.4661 Email: fcld@hartford.edu
Website: http://www.hartford.edu/fcld

Student Blackboard Support
The following is student support for Blackboard only, including password resets and login issues. If you can’t remember your email password and you have enrolled in the password reset tool with security questions, you can go to https://hartford.edu/reset and set a new one. Contact the helpdesk if you need further assistance.
Phone: 860.768.4357 Email: helpdesk@hartford.edu
FAQ/Submit a Ticket: http://www.hartford.edu/studentbbsupport

Information Technology Services (ITS) Help Desk
For general computer and Internet/network support questions (not directly related to the classroom but rather passwords, Internet/email problems, Banner/Self-Service, Compass).
Phone: 860.768.4357 Email: helpdesk@hartford.edu
Website: http://hartford.edu/ots

Media Technology Services (MTS)
Faculty should contact MTS for assistance scheduling or implementing classroom technology (2-Way interactive video classrooms, Smart Podiums, laptops, etc.), for setting up WebEx accounts, or for scheduling and instruction for a wide variety of media equipment and resources like LCD data projectors, CD/cassette players, TVs and VCRs, digital video, and more.
Phone: 860.768.4357 Website: http://www.hartford.edu/mts