**Faculty Senate Office, CC314**

Tel: 860-768-4789/4475 Email: facsenate@hartford.edu

Date: October 15, 2020

To: University of Hartford Faculty and Collegiate Deans

From: Chair, Awards and Nominations Committee

Subject: Calls for Nominations: Tonkin, Larsen and Trachtenberg Awards – **Due: January 22, 2021**

The Tonkin, Larsen, Trachtenberg Awards are among the most prestigious awards given to faculty by the University and as such reflect the contributions made by exceptional individuals from the various colleges that make up the University of Hartford. The three awards are intended to honor full-time University of Hartford faculty members at commencement each year. Each recipient will receive a University medal, citation, and recognition in the commencement program.

Please take a few minutes upon receipt of this memorandum to review the requirements closely. To be eligible for one of the awards, the nominee must:

* be a full-time faculty member who has been awarded tenure
* a faculty member on an extended temporary contract who has been through a tenure-like review
* a faculty member with a non-tenure track contract with at least six consecutive years of employment

Faculty who were nominated in prior years may be re-nominated. A new nomination, complete with all supporting up-to-date materials, must be submitted.

**Nominations may come from a Dean, Department Chair, colleagues or self**. While it is feasible for a single individual to nominate and organize the necessary supporting materials for a nominee, a small group of individuals who support the same nominee may work together in the collection and presentation of supporting materials. Criteria for each award and a description of requested supporting documents is included in this packet, and also available at the Faculty Senate website <https://www.hartford.edu/faculty-staff/faculty/faculty-senate/default.aspx> .Officers of the Faculty Senate cannot be nominated for the awards while they are serving in office.

Nominators are required to submit a complete set of materials for each nominee. Packets will be submitted to the committee exactly as they are received. For all awards, letters from nominators should clearly describe the most significant accomplishments of the nominee, as related to the specific award criteria.

Nomination forms are attached to this memorandum. Completed nomination packets for each of the three awards must be hand-delivered to the Faculty Senate Office, CC 314 (Attention: Awards & Nominations Committee), **or** emailed as one complete PDF file to the Faculty Senate Office (facsenate@hartford.edu) **by 4 p.m., Friday, January 22,** **2021**. Please call the office x4789, or email facsenate@hartford.edu, if you are in need of assistance.

Below is a list of the members of the Committee. We look forward to receiving your nominations.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Cavazos, Carmina | Barney | Non-Senator | cavazos@hartford.edu | 4510 |
| Certo, Catherine | ENHP | Non-Senator | certo@hartford.edu  | 5367 |
| Jacobs, Randy | A&S | Senator | rjacobs@hartford.edu  | 5186 |
| Koffman, Carrie | Hartt | Chair | koffman@hartford.edu | 4806 |
| Nordyke, John | HAS | Senator | nordyke@hartford.edu  | 5019 |
| Shertukde, Hemchandra | CETA | Senator | shertukde@hartford.edu  | 4847 |
| Craft, Andrew | A&S | Tonkin | craft@hartford.edu  | 5924 |
| Ealy, Nicholas | A&S | Larsen | ealy@hartford.edu  | 4735 |
| Jones, Don | A&S | Trachtenberg | djones@hartford.edu  | 4751 |

**The Humphrey Tonkin Award** honors a full-time University of Hartford faculty member for scholarly and/or artistic creativity. This award is named for former President of the University of Hartford and Director of the President’s College: Humphrey Tonkin. It succeeds the Bent award and is given each year to a faculty member who has displayed unusual creativity and innovation in the pursuit of scholarship.

The following documentation must be submitted to the committee for review:

* Nomination form (see attached)
* The candidate’s curriculum vitae
* Up to four letters of support from colleagues within the University, and up to four from external colleagues. These letters should address how the nominee’s scholarship or creative works have contributed to the discipline or field of study and speak specifically to the work(s) that are considered the most important. All letters must address the intent of the award; letters written for other purposes (i.e. promotion and tenure) are not appropriate
* Documentation of quality

Obtain from the nominee, or ask the nominee to include documentation in her/his CV, the indicators of quality noted in the call (e.g., peer reviewed publications, acceptance rejection rates, jury information for exhibits/competitions, commissioned works, copies of reviews for performances, invited presentations, reviews of the nominee’s book or monograph, etc.).

The committee will invite one nominator per candidate to attend a meeting and support the nomination with a 10-to15-minute presentation and brief question/discussion period.

**The Roy E. Larsen Award** honors a full-time University of Hartford faculty member for excellence in teaching and contributions to University life. The award was established in 1979 in memory of the late Roy E. Larsen, former president of Time, Inc., who was a passionate environmentalist and education advocate.

The criteria include: excellence in the classroom, interest in/impact on the academic success of students, and contributions to University life. The following documents must be provided for consideration of the nominee:

* Nomination form (see attached)
* The candidate’s curriculum vitae
* Up to four letters of support from colleagues within the University, and up to four from external colleagues\*
* Up to six letters of support from alumni or former students (who no longer attend the University)\*
* Summaries of teaching evaluations for the time period employed at University of Hartford
* Peer evaluation of teaching based on direct observation of the nominee in the classroom, by the nominator or another faculty member/dean, within the past two years

\*Note: All letters must address the intent of the award; letters written for other purposes (i.e. promotion and tenure) are not appropriate.

The committee will invite one nominator per candidate to attend a meeting and support the nomination with a 10-to 15-minute presentation and brief question/discussion period.

**The Oscar and Shoshana Trachtenberg Award** honors a full-time University of Hartford faculty member for sustained service to the University. It is given in memory of Oscar and Shoshana Trachtenberg and is intended to recognize exemplary service and dedication to the concerns of the University, and a willingness to participate fully in University life.

Nominations must include:

* Nomination form (see attached)
* The candidate’s curriculum vitae
* Documentation of nominee’s sustained service to the University (i.e. Description of service, official role and significant accomplishments)
* Up to four letters of support from colleagues within the University, and up to four from external colleagues. Note: All letters must address the intent of the award; letters written for other purposes (i.e. promotion and tenure) are not appropriate

The committee will invite one nominator per candidate to attend a meeting and support the nomination with a 10-to 15-minute presentation and brief question/discussion period.

**Humphrey Tonkin Award**

**Year Recipient Department/Program School/College**

2020 Andrew Craft Chemistry A&S

2019 Michele Troy English Hillyer

2018 Alan Rust Theatre Hartt

2017 David Macbride Composition and Music Theory Hartt

2016 Susan Coleman Finance Barney

**James E. and Francis W. Bent Award (now called the Humphrey Tonkin Award)**

**Year Recipient Department/Program School/College**

2015 Nat Reeves Jazz Bass Hartt

2014 Ivana Milanovic Mechanical Engineering CETA

2013 Robert Davis Theatre Hartt

2012 Susan Wahab Machuga Accounting Barney

2011 Timothy Black Sociology A&S

2010 John Feierabend Music Education Hartt

2009 Katie Stevinson-Nollet Dance Hartt

2008 Chittaranjan Sahay Mechanical Engineering CETA

2007 Farhad Rassekh Economics Barney

2006 Warren Goldstein History A&S

2005 Robert Carl Composition & Theory Hartt

2004 Bharat Kolluri Economics Barney

2003 Richard Freund Jewish History A&S

2002 Stephen Gryc Composition & Theory Hartt

2001 Yvonne Jehenson Modern Languages A&S

2000 Michael J. Panik Economics Barney

1999 Donald G. Ellis Communication A&S

1998 Kathleen McCormick Rhetoric, Language & Culture A&S

1997 Hemchandra Shertukde Electrical & Computer Engineering CETA

1996 Donald J. Leone Civil Engineering CETA

1995 Mary Frey Photography HAS

1994 Devdas Shetty Mechanical Engineering CETA

1993 Ellen Carey Photography HAS

1992 Peter McLean Experimental Studio HAS

1991 Richard Cohn Finance Barney

1990 Jackie McLean Jazz Saxophone Hartt

1989 Lloyd Glasson Sculpture HAS

1988 Rudolph Zallinger Painting HAS

1987 Tracy Simpson Biology A&S

**Roy E. Larsen Award**

**Year Recipient Department/Program School/College**

2020 Nicholas Ealy English/Modern Languages A&S

2019 Mala Matacin Psychology A&S

2018 Lillian Kamal Economics Barney

2017 Warren Haston Music Education Hartt

2017 Cy Yavuzturk Mechanical Engineering CETA

2015 Roger Desmond Communication A&S

2014 Monica Hardesty Sociology & Criminal Justice A&S

2014 Glen Adsit Music Performance Hartt

2013 Susan Diehl Health Sciences & Nursing ENHP

2012 Ken Steen Academic & Contemporary Studies Hartt

2011 Jack L. Powell Psychology A&S

2010 Robert Duran Communication A&S

2009 David Pines Civil/Environ/Biomedical Engineering CETA

2008 Charles R. Canedy III Marketing Barney

2007 Regina Miller Early Childhood Education ENHP

2006 Laura E. Pence Chemistry A&S

2005 Harald Sandstrom Politics & Government A&S

2004 J. Holden Camp History Hillyer

2003 Raymond McGivney Mathematics A&S

2002 A. Richard Brayer Psychology A&S

2001 Ralph M. Aloisi Biology & Health Sciences A&S

2000 Harry J. Workman Chemistry A&S

1999 Lynne Kelly Communication A&S

1999 H. Frederick Sweitzer Education ENHP

1998 Sherry Buckberrough Art History HAS

1997 Christopher N. Horton Experimental Studio HAS

1996 John M. Roderick English; Communication Hillyer; A&S

1995 Robert D. Celmer Acoustics CETA

1994 Paul Mihalek Accounting Barney

1993 Bernard D. den Ouden Philosophy A&S

1992 Melvin Goldstein English A&S

1991 Alexander Lepak Percussion Hartt

1990 Arthur L. Herrmann Finance Barney

1989 Malcolm P. Stevens Chemistry A&S

1988 Elizabeth McDaniel Education ENHP

1987 Walter Banzhaf Electrical/Computer Engineering Ward

1986 Bill B. Brayfield History A&S

1985 S. Edward Weinswig Education Education

1984 William Katz Mathematics Basic Studies

1983 Edward Diemente Composition & Theory Hartt

1982 Elizabeth Swain Biology A&S

1981 Peter K. Breit Politics & Government A&S

1980 Cecilia Welna Mathematics A&S

**The Oscar and Shoshana Trachtenberg**

**Year Recipient Department/Program School/College**

2020 Donald Jones English/Modern Languages A&S

2019 Barbara Crane Rehabilitation Sciences ENHP

2018 Deborah Kidder Management/Marketing Barney

2017 Catherine Certo Rehabilitation Sciences ENHP

2017 Jane Horvath Economics A&S

2016 Mark Blackwell English & Modern Languages A&S

2015 Joan Pedro Education ENHP

2014 Hisham Alnajjar Electrical & Computer Engineering ENHP

2013 Donn Weinholtz Nursing & Health Professions ENHP

2012 Katherine A. Black Psychology A&S

2011 Jerome Katrichis Marketing Barney

2010 Susan Coleman Finance Barney

2009 Karen Lucas Breda Nursing ENHP

2008 John A. (Jay) Stewart Sociology A&S

2007 Harry Workman Chemistry A&S

2006 Walter Banzhaf Electrical & Computer Engineering CETA

2005 Raymond McGivney Mathematics A&S

2004 Leo T. Smith Mechanical Engineering CETA

2003 Mary Carsky Marketing Barney

2002 Catherine Stevenson English & Drama A&S

2001 Richard H. Lugli Government Hillyer

2000 Karen Barrett Clinical Lab Science ENHP

1999 J. Holden Camp History Hillyer

1998 Regina Miller Education ENHP

1997 Mary W. Schulze Nursing ENHP

1996 Carl S. Smith Accounting Barney

1995 Bill B. Brayfield History A&S

1994 Richard Dalphin Civil Engineering Engineering

1993 Virginia S. Hale English A&S

1992 Phyllis S. Katz Technical Communication Ward

1991 Daniel R. Maycock Engineering Technology Ward

1990 S. Edward Weinswig Education ENHP

1989 Peter K. Breit Politics & Government A&S

1988 Frank J. Chiarenza English A&S

**The Roy E. Larsen Award 2021**

**Nomination Form**

**Honoring a Full-Time University of Hartford Faculty Member for Excellence in Teaching and Contribution to University Life**

Please provide information below for the faculty member being nominated:

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School/department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

REASONS FOR NOMINATION – Please be sure to follow guidelines in the Call for Nominations. Use narrative form to provide details, attaching additional sheets if needed.

Hand deliver to the Faculty Senate Office, CC 314, or email the completed nomination packet as one PDF file to the Faculty Senate Office (facsenate@hartford.edu) by 4:00 p.m., **Friday, January 22, 2021.**

Name of nominating party (print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Campus Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_

**Humphrey Tonkin Award 2021**

**Nomination Form**

**Honoring a Full-Time University of Hartford Faculty Member for Scholarly and/or Artistic Creativity**

Please provide information below for the faculty member being nominated:

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School/department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Campus Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_

**The Oscar & Shoshana Trachtenberg Award 2021**

**Nomination Form**

**Honoring a Full-Time University of Hartford Faculty Member for Sustained Service to the University**

Please provide information below for the faculty member being nominated:

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School/department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Name of nominating party (print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Campus Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_