UNIVERSITY OF HARTFORD

ORIENTATION 2023
RED CAP APPLICATION PACKET

APPLICATIONS DUE BY February 15th, 2023
E-MAILED TO: redcap@hartford.edu
BY: 2:00 PM

What is a Red Cap?

Red Caps are orientation student leaders who are eager to help new students and their parents learn about life at the University of Hartford. A Red Cap is friendly, helpful, inclusive, enthusiastic, thoughtful, and wants to promote the University and the opportunities it has to offer.

Red Caps work during the early and late summer to *Welcome* students and parents to the University of Hartford, *Engage* them in conversation and activities, and *Connect* them to peers and University resources. Through individual conversations, group activities, academic advising, and various programs, Red Caps help the incoming students and their parents become familiar and comfortable with the University. As a Red Cap, you will have the opportunity to work closely with the University's faculty and staff in an informal setting.

Red Caps will not only become part of the orientation program, but they also become a member of a very special family. Through training sessions and fun activities, Red Caps form lasting friendships and memories that will stay with them for the rest of their lives.

Red Cap Application Information & Timeline

Important Information-please read the following carefully

A. Red Caps must have a cumulative GPA of 2.5 by the end of the Spring 2023 semester. Red Caps who drop below the grade requirement after being hired for the position may be terminated from their position.

B. Red Caps should not have any current or previous student conduct charges or sanctions. If you have questions about your particular situation, contact Christine Barrera at riley@hartford.edu

C. Applications must be submitted via e-mail to redcap@hartford.edu no later than Wednesday February 15th 2023 by 2:00 PM.

D. Applicants must be available to attend all selection activities. See "Orientation Timeline" below for specific dates. Any questions or concerns, please contact Nathan Murphy at namurphy@hartford.edu.

E. Applicants who are selected to be a part of the 2023 Red Cap team must be available for all Training & Orientation dates beginning June 2023 and ending late August 2023. See "Orientation Timeline" below for specific dates.

F. Red Caps are paid a total of $650.00 split into two pays ($475.00 after sessions 1 through 4, and $175.00 after session 5 & Start-Strong).

If you have questions or concerns about becoming a Red Cap, or this application, please do not hesitate to contact either:

Christine Barrera	Nathan Murphy
Director of Orientation	Graduate Assistant of Orientation
riley@hartford.edu	namurphy@hartford.edu
(860)768-5754	(413)544-1345

2023 Red Cap Orientation Timeline

Below is a timeline of all dates and activities of the entire Red Cap/Orientation Process

February '23

Feb 15	Application Due by 2:00 PM	E-mailed to: redcap@hartford.edu
Feb 17	Selection Process Day 1 (5:00- 7:00 PM)	GSU Cafe
Feb 18	Selection Process Day 2 (9:00AM- 1:00 PM)	Auerbach Auditorium
Feb 19	Selection Process Day 3 (9:00AM- 1:00 PM)	GSU Cafe

Note: *Selection Process days include activities and games so that we can get to know who you are and how you interact with the other candidates. Candidates must be available to participate in all three days of the selection process. Eliminations may be made after each day and those candidates who are not eliminated after day three may be invited to participate in an interview with the Orientation Committee.*

Feb - March '23
Feb 25 – Mar 18 Individual Candidate Interviews

May - June '23

May 28	Red Cap Move-in
May 28- June 2	Red Cap Training
Jun 2 & 3	Orientation Session 1
Jun ne 3 & 5	Orientation Session 2
Jun 9 & 10	Orientation Session 3
June 11 & 12	Orientation Session 4
June 13	Red Cap Wrap-Up
June 14	Red Cap Move Out

August '23

Aug 19	Red Cap Move-in
Aug 20 - 24	Red Cap Training
Aug 25 & 26	Orientation Session 5
Aug 25	First-Year Move-in
Aug 25-27	Start-Strong
Aug 28	Fall Classes Begin

2023 RED CAP APPLICATION

Please fill out the information, and answer each of the questions below.

Full Name:	ID #:
Hartford EMail:	Cell Phone #:
School/College:	Major:
Cumulative GPA:	Expected Date of Graduation:
Pronouns:	

QUESTIONS

1. Why do you believe it is important for students to become connected to the University and each other?

2. What does it mean to be a great Red Cap? What personal qualities do you have to offer the 2023 Orientation Program?

3. Please list any organizations, activities, and work experience you have been a part of that would contribute to your experience as a Red Cap. How have these experiences prepared you for becoming a Red Cap?

4. What are your strengths and weaknesses? How do you believe each of these impacts your leadership ability?

5. Based on your experience as a student who went through Orientation, would there be anything that you would add or remove from the program? Is there anything you would like to see done differently? Please explain.

6. What are you involved in on campus? List them.

7. How did you hear about Red Caps? Highlight all that apply:

   ○ Info Session

   ○ Instagram Takeover

   ○ A previous Red Cap(s)   _____

   ○ Other:

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Please E-Mail Applications to: **redcap@hartford.edu** | Due date: February 15th, 2023 by 2:00 PM